

VOTE CUYAHOGA COUNTY BOARD OF ELECTIONS

Board Meeting
5/16/2022

Attending:

Jeff Hastings, Chairman
Lisa M. Stickan, Board Member
David J. Wondolowski, Board Member
Anthony W. Perlatti, Director
Tony Kaloger, Deputy Director

Mark R. Musson, Assistant Prosecutor
Mary Bejjani, Clerk to the Board
Linda Walker, Clerk to the Board

The Cuyahoga County Board of Elections Meeting began at 9:29 a.m. Hereinafter referred to as the CCBOE/Board.

Chairman Hastings noted that Board Members Stickan and Wondolowski were in attendance. Board Member Davis Chappell was excused from today's meeting.

Chairman Hastings moved to excuse Board Member Davis Chappell's absence. Board Member Wondolowski seconded. The motion passed unanimously.

Agenda Item 1: Approval of the minutes from the April 29, 2022, Board Meeting

Chairman Hastings moved to approve the minutes from the April 29, 2022, Board Meeting. Board Member Wondolowski seconded. The motion passed unanimously.

Agenda Item 2: Determination of the validity of provisional ballots and authorization to count provisional ballots from the May 3, 2022, Primary Election

Betty Edwards, Registration Department Manager, presented the Provisional Report to the Board as provided in the meeting materials.

Chairman Hastings moved to approve the determination of the validity of provisional ballots and authorization to count provisional ballots from the May 3, 2022, Primary Election. Board Member Wondolowski seconded. The motion passed unanimously.

Agenda Item 3: Acknowledgment of withdrawal of candidate from the May 3, 2022, Primary Election

¹ Narrative that is underlined in the CCBOE minutes relates to a motion that was acted on by the Board.

Chairman Hastings moved to acknowledge the withdrawal of candidate from the May 3, 2022, Primary Election as provided in the meeting materials. Board Member Wondolowski seconded. The motion passed unanimously.

Agenda Item 4: Acknowledgment of resignations from elected office

Chairman Hastings moved to acknowledge the resignations from elected office as provided in the meeting materials. Board Member Wondolowski seconded. The motion passed unanimously.

Agenda Item 5: Approval to Award a contract with Democracy Live, Inc. to provide services to make available a Remote Absentee Ballot Delivery and Marking System for use by a voter with a disability during Ohio's by mail absentee voting for all Elections occurring between the one-year period June 1, 2022, through May 31, 2023, in the amount not-to-exceed \$9,950.00

Chairman Hastings moved to approve to award a contract with Democracy Live, Inc. to provide services to make available a Remote Absentee Ballot Delivery and Marking System for use by a voter with a disability during Ohio's by mail absentee voting for all Elections occurring between the one-year period June 1, 2022, through May 31, 2023, in the amount not-to-exceed \$9,950.00. Board Member Wondolowski seconded. The motion passed unanimously.

Agenda Item 6: Approval of Purchase Order with Northern Flooring Specialists (State-Term Contract #STS 800895-3 Expiration: January 31, 2024) to purchase carpet, carpet tile, cushion, vinyl flooring and related items, excluding installation, from Shaw Contract Group, an authorized dealer, in the amount of \$194,896.05, utilizing funds approved in the 2022-2023 Biennial Budget

Board Member Stickman moved to approve a Purchase Order with Northern Flooring Specialists (State-Term Contract #STS 800895-3 Expiration: January 31, 2024) to purchase carpet, carpet tile, cushion, vinyl flooring and related items, excluding installation, from Shaw Contract Group, an authorized dealer, in the amount of \$194,896.05, utilizing funds approved in the 2022-2023 Biennial Budget. Board Member Wondolowski seconded. The motion passed unanimously.

Agenda Item 7: Approval of the vouchers

Chairman Hastings moved to approve the vouchers as provided in the meeting materials. Board Member Wondolowski seconded. The motion passed unanimously.

NEW BUSINESS

Director Perlatti provided an update on the May 3, 2022, Primary Election. The County will be processing the payroll for Election Day Officials using the new County payroll system. The CCBOE has been working with the Cuyahoga County Payroll and Information Technology departments to ensure the transition to the new payroll system is successful. The payroll testing has gone well, and there is a May 23, 2022, deadline to provide the Election Day Officials payroll file to the County. The CCBOE will have the payroll file ready to submit on Wednesday, May 18, 2022, allowing the County time to preview the file. The CCBOE has requested the Election Day Officials payroll be processed separately from the regular payroll. CCBOE staff is preparing for Lesson Learned from the Primary Election on May 3, 2022.

The Secretary of State (SOS) has notified all boards of elections to review and if necessary update the biennial Election Administration Plan. The Plan must be submitted to the SOS on or before July 11, 2022,

120 days before the General Election. Peter James, Election Compliance Administrator, has been assigned the task to review an update the Election Administration Plan. The Board Members are required to sign off on the Election Administration Plan before submitting it to the SOS.

The next Board Meeting is Tuesday, May 24, 2022, and the Board will be certifying the May 3, 2022, Primary Election. By that meeting, the Director and Deputy Director will have completed the investigation into the issue of the ballot stubs not being read by the electronic poll books, which occurred on May 3, 2022, and provide the results of the investigation. The May 3, 2022, Primary election resulted in three tied Precinct Committee races. If any of these contests remain tied at the conclusion of the official canvas, the Board will flip a coin and declare a winner in those contests. There will also be automatic recounts in those races. Currently there are also additional Precinct Committee contests within the recount margin. If there are no requested recounts (only automatic recounts) the Board will certify the automatic recounts at the June 6, 2022, board meeting. The 2022 Election Official Manual also requires the CCBOE to certify audits. Because of this if there are automatic recounts, there is potential for an additional Board Meeting the week of June 13, 2022.

The CCBOE is tentatively planning for an August 2, 2022, Primary Election. The CCBOE will know more on or about May 28, 2022, when it is anticipated that the Ohio Supreme Court and/or The Sixth Circuit Court of Appeals rules on the redistricting maps. Though the August 2, 2022, election date is not official, preparation is underway. Election Support has mailed the polling locations notifications and contracts that include a cancellation clause if the election is not on August 2, 2022. Notifications for Election Day Officials can be sent out, and training for new workers can commence on June 3, 2022. The Election Day Officials who worked on May 3, 2022, will not need to be trained unless the SOS issues a directive that indicates otherwise. The Ballot Department can also begin to contact nursing homes to create a schedule. The start of UOVACA is June 17, 2022. Once the court(s) rule on the redistricting maps, the SOS will issue Directives for the election. The CCBOE will return from the Memorial Day Holiday on Tuesday, May 31, 2022, and work in earnest for its second 2022 primary.

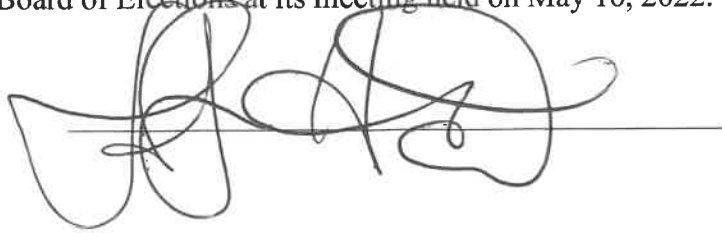
PUBLIC COMMENT

There was no public comment

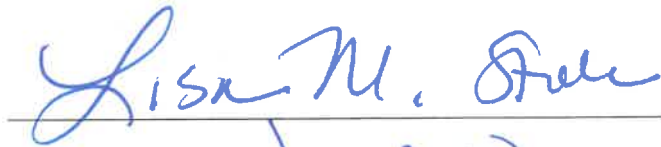
Chairman Hastings moved to recess the meeting at 9:47 a.m. Board Member Wondolowski seconded. The motion passed unanimously.

Certification: I have reviewed the above minutes and certify that they are an accurate summary of the actions taken by the Cuyahoga County Board of Elections at its meeting held on May 16, 2022.

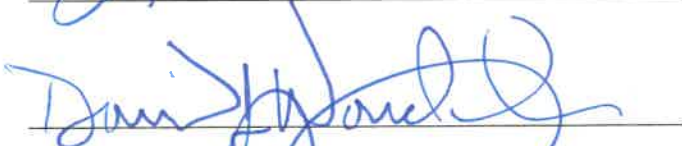
Jeff Hastings, Chairman



Inajo Davis Chappell, Board Member



Lisa M. Stickan, Board Member



David J. Wondolowski, Board Member



Anthony Perlatti, Director