

# VOTE CUYAHOGA COUNTY BOARD OF ELECTIONS

Board Meeting  
7/13/2022

## Attending:

Jeff Hastings, Chairman  
Lisa M. Stickan, Board Member  
Inajo Davis Chappell, Board Member  
Tony Kaloger, Deputy Director

Mary Bejjani, Clerk to the Board  
Skip White, Clerk to the Board

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The Cuyahoga County Board of Elections Meeting began at 9:31 a.m. Hereinafter referred to as the CCBOE/Board.

Chairman Hastings noted that Board Members Davis Chappell and Stickan were in attendance. Board Member McCafferty was excused from today's meeting.

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Chairman Hastings moved to excuse Board Member McCafferty's absence. Board Member Davis Chappell seconded. The motion passed unanimously.

## **Agenda Item 1: Approval of the minutes from the May 24, 2022, June 6, 2022, and June 8, 2022, Board Meetings**

Board Member Davis Chappell abstained from approving the June 8, 2022, Board Minutes.

Chairman Hastings moved to approve the minutes from the May 24, 2022, June 6, 2022, and June 8, 2022, Board Meetings. Board Member Davis Chappell seconded. The motion passed unanimously.

## **Agenda Item 2: Acknowledgment of Secretary of State Directives and Memorandum: Directive 2022-37: Court Order Impacting the August 2, 2022, Primary Election for Fairfield, Franklin, Licking, Montgomery, and Perry County Boards of Elections; Directive 2022-38: Help America Vote Act ("HAVA") Funds, Security Improvements, and Vendor Contracts; Directive 2022-39: Court Order Impacting the August 2, 2022, Primary Election for Hamilton County Board of Elections; Directive 2022-40: Unofficial and Official Canvasses of the August 2, 2022, Primary/Special Election; Memorandum 2022-04: Responsibilities of Sheriffs and Chiefs of Police in the August 2, 2022, Election**

Board Member Davis Chappell stated Directive 2022-38 included numerous deadlines and an extensive checklist. Board Member Davis Chappell asked if the County Information Technology (IT) Department also received copies of the Directive. Deputy Director Kaloger stated the directives are shared with the County IT Department. The CCBOE will provide ongoing monthly updates to the Board Members.

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Narrative that is underlined in the CCBOE minutes relates to a motion that was acted on by the Board.

Chairman Hastings moved to acknowledge the Secretary of State Directives and Memorandum: Directive 2022-37: Court Order Impacting the August 2, 2022, Primary Election for Fairfield, Franklin, Licking, Montgomery, and Perry County Boards of Elections; Directive 2022-38: Help America Vote Act (“HAVA”) Funds, Security Improvements, and Vendor Contracts; Directive 2022-39: Court Order Impacting the August 2, 2022, Primary Election for Hamilton County Board of Elections; Directive 2022-40: Unofficial and Official Canvasses of the August 2, 2022, Primary/Special Election; Memorandum 2022-04: Responsibilities of Sheriffs and Chiefs of Police in the August 2, 2022, Election. Board Member Davis Chappell seconded. The motion passed unanimously.

**Agenda Item 3: Final approval of the ballot order for the August 2, 2022, Primary Election**

Chairman Hastings moved to approve the final ballot order for the August 2, 2022, Primary Election. Board Member Davis Chappell seconded the motion. The motion passed unanimously.

**Agenda Item 4: Acknowledgment of the Ballot Proofs for the August 2, 2022, Primary Election in accordance with the Ballot Proofing Policy approved by the Board at the March 12, 2021, Board Meeting**

Board Member Davis Chappell stated there was an issue with the proofing of ballots in the May 3, 2022, Primary Election and asked what preventative changes were made for the August 2, 2022, Primary and future elections. Deputy Director Kaloger stated in addition to the proofing; the CCBOE has also added testing the ballot bar codes with electronic poll books to ensure the ballots are read correctly by the electronic poll books.

Chairman Hastings moved to acknowledge the Ballot Proofs for the August 2, 2022, Primary Election in accordance with the Ballot Proofing Policy approved by the Board at the March 12, 2021, Board Meeting. Board Member Davis Chappell seconded the motion. The motion passed unanimously.

**Agenda Item 5: Acknowledgment of candidates and issue withdrawals**

Chairman Hastings moved to acknowledge the candidates and issue withdrawals as provided in the meeting materials. Board Member Davis Chappell seconded the motion. The motion passed unanimously.

**Agenda Item 6: Acknowledgment of resignation from and appointments to elected office**

Chairman Hastings moved to acknowledge the resignation from and appointments to elected office as provided in the meeting materials. Board Member Davis Chappell seconded the motion. The motion passed unanimously.

**Agenda Item 7: Acknowledgment of PEO Performance Report for the May 3, 2022, Primary Election**

Marlene Robinson Statler, Election officials Assistant Manager, presented information from the board packet concerning the Precinct Election Official (PEO) Performance Report.

Chairman Hastings moved to acknowledge the PEO Performance Report for the May 3, 2022, Primary Election. Board Member Davis Chappell seconded the motion. The motion passed unanimously.

**Agenda Item 8: Authorization to pay: 287 Voting Location Managers x \$275 = \$78,925; 316 Voting Location Deputies x \$275 = \$86,900; 2,868 Precinct Election Officials x \$250 = \$717,000; 287 Sanitation Precinct Election Officials x \$200 = \$57,400; 150 Election Substitute Officials x \$100 = \$15,000 for the August 2, 2022, Primary Election**

Board Member Davis Chappell asked what the total estimated cost of the August 2, 2022, Primary Election for Cuyahoga County. Deputy Director stated cost is anticipated to be \$3 million for the August 2, 2022, Primary Election and the total for both the May 3, 2022, and August 2, 2022, Elections will be approximately \$6 million.

Chairman Hastings asked if Sanitation Precinct Election Officials are also Election Officials. Deputy Director Kaloger stated they are trained as back-ups for several basic operations to provide coverage when needed.

Chairman Hastings moved to authorize to pay: 287 Voting Location Managers x \$275 = \$78,925; 316 Voting Location Deputies x \$275 = \$86,900; 2,868 Precinct Election Officials x \$250 = \$717,000; 287 Sanitation Precinct Election Officials x \$200 = \$57,400; 150 Election Substitute Officials x \$100 = \$15,000 for the August 2, 2022, Primary Election. Board Member Davis Chappell seconded the motion. The motion passed unanimously.

**Agenda Item 9: Final authorization for the allocation of voting booths for the August 2, 2022, Primary Election. Allocation quantities are based on social distancing and room size per polling location. A total of 4,591 voting booths will be allocated + 724 DS200 precinct scanners + 287 ADA AutoMark voting units, and 826 Electronic Poll Books**

Chairman Hastings moved to acknowledge the final authorization of the allocation of voting booths for the August 2, 2022, Primary Election. Allocation quantities are based on social distancing and room size per polling location. A total of 4,591 voting booths will be allocated + 724 DS200 precinct scanners + 287 ADA AutoMark voting units, and 826 Electronic Poll Books. Board Member Davis Chappell seconded the motion. The motion passed unanimously.

**Agenda Item 10: Authorization to process payment in the amount not-to-exceed \$46,600 for 93 private voting locations, 3 CMHA properties, and one Zone station being used for the August 2, 2022, Primary Election**

Chairman Hastings moved to authorize to process payment in the amount not-to-exceed \$46,600 for 93 private voting locations, 3 CMHA properties, and one Zone station being used for the August 2, 2022, Primary Election. Board Member Davis Chappell seconded the motion. The motion passed unanimously.

**Agenda Item 11: Approval of vouchers**

Kendra Zusy, Fiscal Services Manager, stated the cost of mailing the August 2, 2022, Primary Election Voter Information Guide to each voter household was less than what the Board previously approved. The former Board-approved cost was based on mailing the card to each registered voter.

Chairman Hastings moved to approve of vouchers set forth in the agenda. Board Member Davis Chappell seconded the motion. The motion passed unanimously.

## **Agenda Item 12: Approval of the personnel agenda**

Chairman Hastings moved to approve the personnel agenda as provided in the meeting materials. Board Member Davis Chappell seconded the motion. The motion passed unanimously.

### **NEW BUSINESS**

Deputy Director Kaloger stated the August 2, 2022, Primary Election includes candidates for the Ohio House, Ohio Senate, and State Central Committee. The May 3, 2022, Primary had an 18% voter turnout, and the CCBOE anticipates a 15% turnout for August. The Election Officials Department has trained 3,194 precinct election officials and polling location managers, which is 85% of the CCBOEs goal. In-person training will continue until July 23, 2022, and then refresher Zoom, and Practice Makes Perfect classes will be available. On July 11, 2022, the CCBOE participated in a successful Poll Worker Recruitment Day at the Cleveland Zoo. The CCBOE is continuing to recruit workers and ride-along's for Election Night.

Early in-person (EIP) voting has processed a total of 315 voters to date. The EIP voting hours are Monday thru Friday from 8:00 a.m. to 5:00 p.m., and after July 25, 2022, the hours will be expanding Monday thru Friday from 8:00 a.m. to 7:00 p.m., and specified hours on July 30, 2022, thru August 1, 2022.

The CCBOE has processed 27,500 Vote-by-Mail (VBM) ballot applications compared to the May 3, 2022, Primary when 35,000 VBM applications were received for the entire election cycle. The increase in ballot requests is attributed to the mailing of the VBM guide for the August 2, 2022, Primary Election. The CCBOE continues to educate the voters through press releases and social media of the August primary election.

The Election Support Department continues to prepare the equipment and supplies for the polling locations. Berman's Moving and Storage is scheduled for the first pick-up of equipment on July 14, 2022. The CCBOE did have nine location changes and the voters impacted by the changes have been notified.

Deputy Director Kaloger and Mike West, Community Outreach Manager, commented on an alleged case of voter fraud where a son voted on behalf of his deceased mother. The CCBOE staff will provide the Board with a report of their investigation on or before 8/31/22.

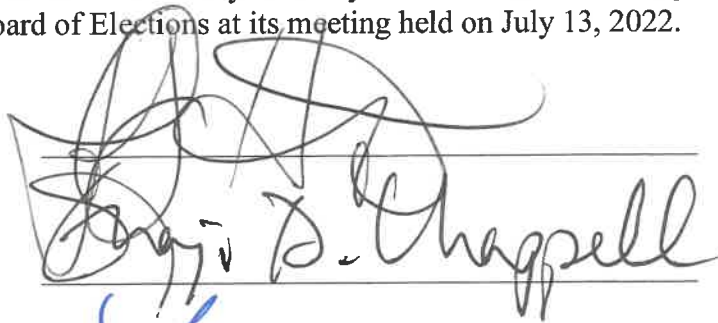
Deputy Director Kaloger stated the CCBOE staff will make a recommendation to the Board in August on the purchase of new voting equipment.

### **PUBLIC COMMENT**

Chairman Hastings moved to recess the meeting at 10:03 a.m. Board Member Davis Chappell seconded. The motion passed unanimously.

Certification: I have reviewed the above minutes and certify that they are an accurate summary of the actions taken by the Cuyahoga County Board of Elections at its meeting held on July 13, 2022.

Jeff Hastings, Chairman

A handwritten signature in blue ink, appearing to read "Inajo Davis Chappell", written over a horizontal line.

Inajo Davis Chappell, Board Member

A handwritten signature in blue ink, appearing to read "Lisa M. Stikan", written over a horizontal line.

Lisa M. Stikan, Board Member

Terence M. McCafferty, Board Member

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Anthony Perlatti, Director

A handwritten signature in blue ink, appearing to read "Anthony Perlatti", written over a horizontal line.