



**CUYAHOGA COUNTY
BOARD OF ELECTIONS**

Henry F Curtis, IV, Chairman

Anthony W. Perlatti, Director

Inajo Davis Chappell, Board Member

Anthony Kaloger, Deputy Director

Terence M. McCafferty, Board Member

Lisa M. Stickan, Board Member

MEETING AGENDA

March 15, 2024

9:30 a.m.

THE PLEDGE OF ALLEGIANCE

ADMINISTRATIVE

1. Approval of the minutes from the January 23, 2024, and February 20, 2024, board meetings

CANDIDATE & PETITION SERVICES

2. Acknowledgment of removal from, resignation from, and appointments to elected office
3. Acknowledgment of candidate withdrawal from the March 19, 2024, Presidential Primary Election

REGISTRATION

4. Challenge of voter residency filed by Steven J. Scullen against Patrick B. Scullen

NEW BUSINESS

- March 19, 2024, Presidential Primary Election Update
- March 19, 2024, Election Administration Enhancements

PUBLIC COMMENT¹

EXECUTIVE SESSION

Discussion of personnel issues (to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official) and disputes involving the public body that are the subject of pending or imminent court action.

Video of this meeting can be viewed at <https://www.youtube.com/CuyahogaCountyBOE>

¹ Please email mbejjani@cuyahogacounty.gov or dwhite1@cuyahogacounty.gov with your name and the nature of your comment so we can fully assist you.

2024 Board Meeting Schedule

March 2024

Friday, March 15th @9:30 a.m.

Meeting for the March 19, 2024 Presidential Primary Election

Tuesday, March 19th

March 19, 2024 Presidential Primary Election

April 2024

Monday, April 1st @9:30 a.m.

Provisional verification for the March 19, 2024 Presidential Primary Election

Tuesday, April 9th @9:30 a.m.

Certification of the March 19, 2024 Presidential Primary Election

May 2024

Tuesday, May 7th @9:30 a.m.

May Board Meeting

June 2024

Tuesday, June 11th @9:30 a.m.

June Board Meeting

July 2024

Tuesday, July 16th @9:30 a.m.

July Board Meeting

August 2024

Tuesday, August 6th

August 6, 2024 Special Election

Monday, August 19th @9:30 a.m.

Certification of candidates and issues for the November 5, 2024 General Election

September 2024

Monday, September 9th @9:30 a.m.

Certification of remaining issues, charter amendments, and write in candidates for the November 5, 2024 General Election

October 2024

Tuesday, October 8th @9:30 a.m.

October Board Meeting

November 2024

Friday, November 1st @ 9:30AM

Meeting for the November 5, 2024 General Election

Tuesday, November 5th

November 2, 2024 General Election

Monday, November 18th @9:30 a.m.

Provisional Verification for the November 5, 2024 General Election

Tuesday, November 26th @9:30 a.m.

Certification of the November 5, 2024 General Election

December 2024

Thursday, December 12th @9:30 a.m.

December Board Meeting

Agenda Item

#1

VOTE CUYAHOGA COUNTY BOARD OF ELECTIONS

**Board Meeting
1/23/2024**

Attending:

Henry F Curtis, IV, Chairman
Inajo Davis Chappell, Board Member
Terence M. McCafferty, Board Member
Anthony Perlatti, Director
Tony Kaloger, Deputy Director

Mary Bejjani, Clerk to the Board
Skip White, Clerk to the Board

The Cuyahoga County Board of Elections Meeting began at 9:30 a.m. Hereinafter referred to as the CCBOE/Board.

Chairman Curtis noted that Board Members Davis Chappell and McCafferty were in attendance. Board Member Stikkan was excused from today's meeting.

Agenda Item 1: Approval of the minutes from the December 18, 2023, board meeting

Chairman Curtis moved to approve the minutes from the December 18, 2023, board meeting. Board Member Davis Chappell seconded. The motion passed unanimously.

Agenda Item 2: Acknowledgment of Secretary of State Directive 2024-02: Ballots for March 19, 2024, Primary Election

Chairman Curtis moved to acknowledge Secretary of State Directive 2024-02: Ballots for March 19, 2024, Primary Election. Board Member Davis Chappell seconded. The motion passed unanimously.

Agenda Item 3: Certification of the Post-Election Audit Summary for the December 5, 2023, East Cleveland Recall Election

Brian Cleary, Ballot Department Manager, presented information from the board materials regarding the Post Election Audit Summary for the December 5, 2023, East Cleveland Recall Election.

Chairman Curtis moved to certify the Post-Election Audit Summary for the December 5, 2023, East Cleveland Recall Election. Board Member Davis Chappell seconded. The motion passed unanimously.

Agenda Items 4-5

Chairman Curtis said that on January 22, 2024, after the close of business, the CCBOE received withdrawal notices from Donna Walker-Brown for the protests against Nathaniel Hartfield and Terrence Upchurch. Chairman Curtis stated there will not be protest hearings regarding Agenda Items

Narrative that is underlined in the CCBOE minutes relates to a motion that was acted on by the Board.

4 and 5. Mr. Hartfield and Mr. Upchurch would be certified to the March 19, 2024, Presidential Primary ballot.

Agenda Item 4: Protest hearing filed by Donna Walker-Brown regarding the candidacy of Nathaniel Hartfield, candidate House District 20, State Representative

Agenda Item 5: Protest hearing filed by Donna Walker-Brown regarding the candidacy of Terrence Upchurch, candidate House District 20, State Representative

Agenda Item 6: Acknowledgment of appointments to elected office

Chairman Curtis moved to acknowledge the appointment to elected office, as provided in the Board Materials. Board Member Davis Chappell seconded. The motion passed unanimously.

Agenda Item 7: Acknowledgment of candidate withdrawals from the March 19, 2024, Presidential Primary Election

Chairman Curtis moved to acknowledge the candidate withdrawals from the March 19, 2024, Presidential Primary Election, as provided in the Board Materials. Board Member Davis Chappell seconded. The motion passed unanimously.

Agenda Item 8: Certification of Write-In Candidates for the March 19, 2024, Presidential Primary Election

Chairman Curtis moved to certify the Write-In Candidate for the March 19, 2024, Presidential Primary Election, as provided in the Board Materials. Board Member Davis Chappell seconded. The motion passed unanimously.

Agenda Item 9: Certification of Charter Amendments for the March 19, 2024, Presidential Primary Election

Chairman Curtis moved to certify the Charter Amendments for the March 19, 2024, Presidential Primary Election, as provided in the Board Materials. Board Member Davis Chappell seconded. The motion passed unanimously.

Agenda Item 10: Acknowledgment of Precinct Election Official (PEO) Performance Report for the November 7, 2023, General Election

Marlene Robinson Statler, Election Officials Assistant Manager, presented information from the board materials regarding the Precinct Election Official (PEO) Performance Report.

Chairman Curtis moved to acknowledge the Precinct Election Official (PEO) Performance Report for the November 7, 2023, General Election, as set forth in the board materials. Board Member Davis Chappell seconded. The motion passed unanimously.

Agenda Item 11: Approval of the personnel agenda

Chairman Curtis moved to approve the personnel agenda, as set forth in the board materials. Board Member Davis Chappell seconded. The motion passed unanimously.

Walk on agenda item

Shaunquitta Walker, Fiscal Services Manager, stated the walk-on item is the resolution and voucher for Tenex Software Solutions for the annual license and maintenance fee for poll worker training, in the amount not to exceed \$30,000.

Chairman Curtis moved to approve Resolution R2024-01-23-FIC-V to pay the annual license and maintenance fee for Tenex University online poll worker training, as set forth in the board materials. Board Member Davis Chappell seconded. The motion passed unanimously.

NEW BUSINESS

Director Perlatti stated the polling location managers and deputies are required to attend in-person training for the March 19, 2024, Presidential Primary Election. The training began the weekend of January 20, 2024, and 83 people did attend the first day of training. The CCBOE focused the training on items from the November 2023 lessons learned. Returning poll workers will not have to undergo training, but the CCBOE offers Zoom classes the week before the Election as a refresher. There are also Practice Make Perfect sessions and online tools available. The CCBOE has had 1,700 people commit to working, 53% of the hiring goal. Director Perlatti said any new hire election workers will attend full in-person training. The polling locations have been solidified for the Primary Election. He said that with the Election being in March versus May, there were some polling location changes, including using a new community center in Mayfield Heights. Director Perlatti said the Euclid schools initially committed to being polling locations at the beginning of January. They have now notified the CCBOE that they are no longer interested in having polling locations. Director Perlatti said Euclid has eleven polling locations, six at the schools. The CCBOE has notified the schools that it is too late to make any changes. Director Perlatti has contacted the Mayor of Euclid to make them aware. Board Member Davis Chappell said there is a statute that the school is obligated to follow the statute. Director Perlatti stated any public entity that takes tax dollars has an obligation to be a poll place per the Ohio Revised Code. Director Perlatti said the Ballot Department is working on ballot proofing, which is on track and going well. Three charter amendments from Chagrin Falls came in by the deadline, and the CCBOE is waiting on the Spanish translation. The Ballot Department will go into overtime status for proofing as the ballots need to be ready by Friday, February 2, 2024, the opening of UOCAVA voting. He said parking for the March 19, 2024, Presidential Primary Election would include using the back parking lot for both ADA and non-ADA parking for the entire cycle. Campus International School has also agreed to be used for overflow parking. There will be three weekend voting days before the Election, including Saturday, March 9, 2024, Saturday, March 16, 2024, and Sunday, March 17, 2024. Board Member Davis Chappell said Campus International has been a great partner in helping the CCBOE by providing additional parking. Director Perlatti said on Thursday, February 22, 2024, the CCBOE will have a joint conference call with the Secretary of State's (SOS) office and Clear Ballot to discuss Election Night Reporting and what Clear Ballot needs to do to get the CCBOE prepared to timely and correctly report the Election results. He said there were discussions in previous Board Meetings of what the CCBOE was up against, and the SOS has the same concerns as the CCBOE. Director Perlatti stated the CCBOE appreciates the SOS's partnership in working with the vendor to ensure it happens.

Deputy Director Kaloger stated on February 8, 2024, and February 9, 2024, the CCBOE will be holding voter education sessions at eight libraries throughout the County. Voters can get information regarding the March 19, 2024, Presidential Primary, have an opportunity to register to vote, update their registration address, and receive or complete vote-by-mail ballot application. The full schedule with times and locations will be on the website. The CCBOE will also be publicizing the voter education series with the media, through both the CCBOE and the libraries. Board Member Davis

Chappell asked if Cleveland libraries were included. Director Perlatti said Community Outreach will also be reaching out to the Cleveland Public Library.

Deputy Director Kaloger said the CCBOE Public Test of tabulation equipment is conducted before every election. For the March 19, 2024, Presidential Primary Election, the public test will be on Friday, February 16, 2024, at 9:30 a.m. at the CCBOE Ballot Tabulation Center, 3951 Perkins Avenue, Cleveland, Ohio, 44114. The SOS office requires the public test, allowing the public to observe how actual ballots are tested through the ballot scanners and the high-speed tabulation equipment. The CCBOE will work with the media to cover the event and invite the public, and both political parties will also be notified. He stated there are public concerns about election integrity and questions about the election process, and people will have the opportunity to see the precautions and things that are done ahead of time to verify the accuracy of the equipment and the ballot. In addition, attendees will be invited to observe the vote-by-mail process. They will be able to see all the steps and precautions that take place when a ballot application is received and how it is processed, verifying signatures, date of birth, etc. The public will see how effective the CCBOE equipment is during the processes. The CCBOE had previously done something similar, and it was very successful. The Director and Deputy Director feel that going into a presidential primary, it is especially important to be transparent, as the CCBOE always is, and also to educate the public. Director Perlatti added that the CCBOE has received about 500 vote-by-mail ballot applications. Once the polling locations are finalized, the ballot applications will be inputted. The Voter Information Guide will be mailed on February 21, 2024, one week before the absentee opening. He said the number one error in a primary election is the need to select the ballot type, and the voter must mark what kind of ballot should be mailed. The CCBOE is publicizing the importance of marking the information correctly on the ballot application to prevent any delays in mailing out the ballot.

Chairman Curtis congratulated and commended Board Member Davis Chappell and Director Perlatti for their presentations at the OAEO conference.

PUBLIC COMMENT

Twon Billings provided public comment regarding a Certificate of Appointment.

Tom Bullock provided public comment on candidate filings and withdrawals for primary elections.

EXECUTIVE SESSION

Director Perlatti requested a motion to go into executive session to share information and consider the purchase or acquisition of property for public purposes since the disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. Board Chairman Curtis moved to go into executive session at 10:00 a.m. Board Member Davis Chappell seconded and a roll call vote taken, and each Board Member voted in the affirmative.

At 10:55 a.m., after returning from the executive session, Chairman Curtis stated the Board had come out of executive session and returning to the open session.

Chairman Curtis moved to adjourn the meeting at 11:02 a.m. Board Member Davis Chappell seconded. The motion passed unanimously.

Certification: I have reviewed the above minutes and certify that they are an accurate summary of the actions taken by the Cuyahoga County Board of Elections at its meeting held on January 23, 2024.

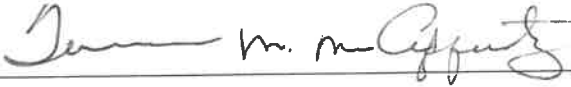
Henry F Curtis, IV, Chairman



Inajo Davis Chappell, Board Member



Terence M. McCafferty, Board Member



Lisa M. Stickan, Board Member



Anthony Perlatti, Director



VOTE CUYAHOGA COUNTY BOARD OF ELECTIONS

**Board Meeting
2/20/2024**

Attending:

Henry F Curtis, IV, Chairman
Terence M. McCafferty, Board Member
Lisa M. Stickan, Board Member
Anthony Perlatti, Director
Tony Kaloger, Deputy Director
Mark R. Musson, Assistant Prosecutor, Cuyahoga County

Mary Bejjani, Clerk to the Board
Skip White, Clerk to the Board

The Cuyahoga County Board of Elections Meeting began at 9:30 a.m. Hereinafter referred to as the CCBOE/Board.

Chairman Curtis noted that Board Members McCafferty and Stickan were in attendance. Board Member Davis Chappell was excused from today's meeting.

Agenda Item 1: Approval of the minutes from the January 2, 2024, and January 23, 2024, board meetings

Chairman Curtis moved to approve the minutes from the January 2, 2024, board meeting. Board Member McCafferty seconded. The motion passed unanimously. Chairman Curtis stated the January 23, 2024, board minutes will be approved at the March 15, 2024, Board Meeting.

Agenda Item 2: Acknowledgment of Secretary of State Directive, Advisory, and Memorandum: Directive 2024-03: March 19, 2024 Primary Election Canvass Instructions; Advisory 2024-01: House Bill 33 ("H.B. 33") and the Data Analysis Transparency Archive Act ("DATA Act") Implementation; Memorandum 2024-01: Responsibilities of Sheriffs and Police in the March 19, 2024 Primary Election (confidential – not for disclosure)

Chairman Curtis moved to acknowledge the Secretary of State Directive, Advisory, and Memorandum: Directive 2024-03: March 19, 2024 Primary Election Canvass Instructions; Advisory 2024-01: House Bill 33 ("H.B. 33") and the Data Analysis Transparency Archive Act ("DATA Act") Implementation; Memorandum 2024-01: Responsibilities of Sheriffs and Police in the March 19, 2024 Primary Election (confidential – not for disclosure). Board Member McCafferty seconded. The motion passed unanimously.

Agenda Item 3: Acknowledgment of the Ballot Proofs for the March 19, 2024, Presidential Primary Election, in accordance with the Ballot Proofing Policy approved by the Board at the March 12, 2021, Board Meeting

Narrative that is underlined in the CCBOE minutes relates to a motion that was acted on by the Board.

Chairman Curtis moved to acknowledge the Ballot Proofs for the March 19, 2024, Presidential Primary Election in accordance with the Ballot Proofing Policy approved by the Board at the March 12, 2021, Board Meeting. Board Member McCafferty seconded. The motion passed unanimously.

Agenda Item 4: Final approval of the ballot order for the March 19, 2024, Presidential Primary Election

Director Perlatti spoke to the ballot order for the March 19, 2024, Presidential Primary Election. He explained the differences between a primary and general election ballot orders and provide assurances that the CCBOE will have ample ballots for the upcoming election, as well as the contingency plans in place, if needed.

Chairman Curtis moved to approve the final ballot order for the March 19, 2024, Presidential Primary Election. Board Member McCafferty seconded. The motion passed unanimously.

Agenda Item 5: Acknowledgment of resignations from and appointments to elected office

Chairman Curtis moved to acknowledge the resignations from and appointments to elected office, as provided in the Board Materials. Board Member McCafferty seconded. The motion passed unanimously.

Agenda Item 6: Authorization to pay: 290 Voting Location Managers x \$275 = \$79,750; 313 Voting Location Deputies x \$275 = \$86,075; 3,168 Precinct Election Officials x \$250 = \$792,000; 150 Election Substitute Officials x \$100 = \$15,000 for the March 19, 2024, Presidential Primary Election

Chairman Curtis moved to authorize to pay: 290 Voting Location Managers x \$275 = \$79,750; 313 Voting Location Deputies x \$275 = \$86,075; 3,168 Precinct Election Officials x \$250 = \$792,000; 150 Election Substitute Officials x \$100 = \$15,000 for the March 19, 2024, Presidential Primary Election. Board Member McCafferty seconded. The motion passed unanimously.

Agenda Item 7: Authorization to process payment in the amount not to exceed \$45,660.00 for 96 private voting locations, including four (4) CMHA properties, being used for the March 19, 2024, Presidential Primary Election

Chairman Curtis moved to authorize to process payment in the amount not to exceed \$45,660.00 for 96 private voting locations, including four (4) CMHA properties, being used for the March 19, 2024, Presidential Primary Election. Board Member McCafferty seconded. The motion passed unanimously.

Agenda Item 8: Final authorization for the allocation of voting booths for the March 19, 2024, Presidential Primary Election. Allocation quantities are based on one voting booth for every 175 registered voters per polling location. A total of 4,841 voting booths will be allocated + 705 ClearCast Go scanners + 290 ADA ClearAccess voting units and 1,169 Electronic Poll Books

Chairman Curtis moved to authorize the final allocation of voting booths for the March 19, 2024, Presidential Primary Election. Allocation quantities are based on one voting booth for every 175 registered voters per polling location. A total of 4,841 voting booths will be allocated + 705 ClearCast Go scanners + 290 ADA ClearAccess voting units, and 1,169 Electronic Poll Books. Board Member McCafferty seconded. The motion passed unanimously.

Agenda Item 9: Approval of Resolutions and/or vouchers for FIS-V-A) Clear Ballot Group, Inc., and FIS-V-B) Law Enforcement Management Solutions (“LEMS”)

Shaunquitta Walker, Fiscal Services Manager, presented the information from the board materials pertaining to the Resolutions and/or vouchers.

Chairman Curtis moved to approve the Resolutions and/or vouchers for FIS-V-A) Clear Ballot Group, Inc. Board Member McCafferty seconded. The motion passed unanimously. Chairman Curtis moved to approve the voucher and/or resolution for FIS-V-B) Law Enforcement Management Solutions (“LEMS”). Board Member McCafferty seconded. The motion passed unanimously.

Agenda Item 10: Approval of Resolution and contract for FIS-C-A) Runbeck Election Services

Ms. Walker presented information from the board materials pertaining to the Resolution and contract for Runbeck Election Services.

Chairman Curtis moved to approve the Resolutions and contract for FIS-C-A) Runbeck Election Services. Board Member McCafferty seconded. The motion passed unanimously.

Agenda Item 11: Approval of the personnel agenda

Chairman Curtis moved to approve the personnel agenda, as set forth in the board materials. Board Member McCafferty seconded. The motion passed unanimously.

NEW BUSINESS

March 19, 2024, Presidential Primary Election Update

Director Perlatti provided an update on the March 19, 2024, Presidential Primary Election. He stated Tuesday, February 20, 2024 is the close of voter registration and for voters to update their address. Absentee voting starts Wednesday, February 21, 2024, for Vote-by-Mail and Early In-Person (EIP) voting at the CCBOE. EIP voting hours from February 21, 2024, to March 8, 2024, are 8:00 a.m. to 5:00 p.m. EIP staff began working on Friday, February 16, 2024, with several returning temporary employees. Voter parking is available in the CCBOE lot and will be open for ADA and non-ADA voters. Overflow parking will be available at Campus International. Both lots will have signage, and a parking map will be posted on the CCBOE website. As of Friday, February 16, 2024, the CCBOE received 17,763 Vote-by-Mail (VBM) ballot applications; those ballots should be mailed on February 20, 2024. The CCBOE received 14 additional trays of ballot applications today, which will be processed and the ballots mailed. There is currently no backlog of entering VBM applications. At the end of each day, a file goes to the print vendor, and the ballots are mailed within two days, depending on the volume. The Ballot Department has completed the approval of print testing, and approval has been given to Midwest Direct to print the ballots based on the ballot order approved by the Board. The Ballot Department is also working on logic and accuracy testing of voting equipment. Berman’s will begin picking up equipment the week of February 26, 2024. The City of Cleveland will inspect the Halle Building freight elevator on Thursday, February 22, 2024, which will be timely as the CCBOE will receive the first ballot order shipment, which typically is 14 to 15 pallets. When the elevator inspection passes, the CCBOE will have immediate use of the elevator. The Election Support Department is on schedule with packing supplies. The Election Officials Department has recruited over 100% of precinct election officials (PEOs). There is still a need for additional Republicans to work at the polls. The voting location managers and deputies are currently being trained. Chairman Curtis asked if the training was in-person or online? Director Perlatti stated the training for voting location managers and deputies is in person, and returning workers are able to complete their training online. There were six Practice Makes Perfect lessons that are voluntary for PEOs to attend, and the sessions were well attended. The Practice Makes Perfect sessions are focused on the electronic poll books, the ADA equipment, and a general overview. The CCBOE is well-positioned to execute the March

19, 2024, Primary Election. Chairman Curtis asked for a report regarding which areas and locations Republican workers are needed. Director Perlatti said a report would be prepared.

Voter education updates

Mike West, Community Outreach Manager, stated on February 8, 2024, and February 9, 2024, the CCBOE held Voter Education Series at ten library branches throughout Cleveland and Cuyahoga County. The locations included the Brooklyn, Brecksville, Fairview Park, Strongsville, Fleet, East 131st, Independence, Mayfield, Solon, Warrensville Heights branches. The Series was promoted through the County Library's weekly electronic newsletter, the Democratic Women's Caucus, and the political parties. Visitors could ask questions, register to vote, and complete and submit VBM ballot applications, and poll worker applications.

Mr. West stated the CCBOE also held a public test on February 16, 2024, and 21 individuals and media from Channel 5, Channel 8, and Ideastream attended the event. The Public Test was two hours long, and demonstrated the tabulation equipment, scanners, ADA ballot printing equipment, and discussed election security. Director Perlatti added the visitors were also given a tour of the Halle Building's fifth floor. Where they toured the vote-by-mail process, showing the guests how the equipment worked and the layers of due diligence the CCBOE puts into the different processes. The feedback from the the public tests have been positive. The CCBOE will hold another public test later this year.

Voters registered at post office boxes

Deputy Director Kaloger stated the GIS Department periodically reviews the voter registration database, looking for addresses where voters are registered at commercial PO Boxes. The most recent review found 16 individuals who were registered at two different UPS Stores. The CCBOE sent those individuals a voter registration card with a letter notifying them that their commercial PO Boxes cannot be used as a voter registration address. The individuals were asked to update their voter registration and return it to the CCBOE. To date, one voter has updated their voter registration to a residential address. The CCBOE will mark the remaining voters as "must vote provisional" if they appear to vote at the March 19, 2024 Primary. They will have an opportunity to cast a provisional ballot and update their voter registration to their accurate residential address. After the March 19, 2024, Primary, if the individuals do not update their voter registration, the Registration Department will send a second notice indicating that the Board will be taking further action.

PUBLIC COMMENT

Maria Melinis provided public comment regarding election integrity

Alyssa Behm provided public comment regarding election integrity

EXECUTIVE SESSION

Director Perlatti requested a motion to go into executive session to share information and consider the purchase or acquisition of property for public purposes since the disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. Board Chairman Curtis moved to go into executive session at 10:16 a.m. Board Member McCafferty seconded and a roll call vote taken, and each Board Member voted in the affirmative.

At 10:58 a.m., after returning from the executive session, Chairman Curtis stated the Board had come out of the executive session and returning to open session.

Chairman Curtis moved to recess the meeting at 10:58 a.m. Board Member McCafferty seconded. The motion passed unanimously.

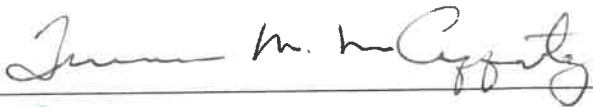
Certification: I have reviewed the above minutes and certify that they are an accurate summary of the actions taken by the Cuyahoga County Board of Elections at its meeting held on February 20, 2024.

Henry F Curtis, IV, Chairman



Inajo Davis Chappell, Board Member

Terence M. McCafferty, Board Member



Lisa M. Stickan, Board Member



Anthony Perlatti, Director



Agenda Item

#2

Removal from Elected Office

1. John Grech, Middleburg Height City Council, Member of Council (Ward 4)¹

Resignation from Elected Office

1. Steven L. Siemborski, Village of Gates Mills, Treasurer²

Appointments to Elected Office

1. Dixon W. Morgan, Village of Gates Mills, Treasurer
2. John Zakel Jr, Middleburg Heights City Council, Member of Council (Ward 4)

¹ Term ends 12-31-2027. Pursuant to the Middleburg Heights Charter, the replacement will serve the remainder of the term. No special election is required.

² Mr. Siemborski resigned from the Treasurer's office to assume his position as Mayor, to which he was elected at the 11-7-2023 General Election. Term ends 12-31-2025; no special election is required.

Removal from Elected Office Documents

Ward 4 Vacancy

Mary Ann Meola <mmeola@mbhts.com>

Thu 1/25/2024 10:05 AM

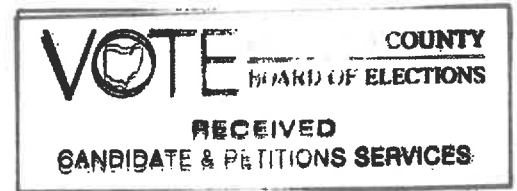
To: Cory Milne <cmilne@cuyahogacounty.gov>

Good morning Cory,

At the regular council meeting of January 23, 2024, members of Middleburg Heights City Council made a motion to declare Ward 4 vacant and to officially remove John Grech.

Please let me know if you need any additional information.

Thank you,
Mary Ann



'24 FEB 14 AM 10:59

CITY OF MIDDLEBURG HEIGHTS, OHIO

REGULAR MEETING
JANUARY 23, 2024

The Council of the City of Middleburg Heights, Ohio met in Council Chambers at City Hall on Tuesday, January 23, 2024 for the purpose of conducting a REGULAR MEETING. President of Council David Bortolotto called the meeting to order at 7:00 p.m.

PRESENT:	Matthew Castelli	Mayor
	David Bortolotto	President of Council
	Tim Ali	Councilman At Large
	Dan Sage	Councilman At Large
	Bill Meany	Councilman Ward 1
	Matthew McGregor	Councilman Ward 2
	Michael Ference	Councilman Ward 3
	Mary Ann Meola	Clerk of Council

STAFF		
ATTENDING:	Santo Incorvaia	Law Director
	Jason Stewart	Finance Director
	Jim Herron	Service Director
	Mark Elliott	Recreation Director

PLEDGE OF ALLEGIANCE

MINUTES

Motion by Mr. Ali to approve the minutes of the regular meeting of January 9, 2024 and the minutes of the executive session of January 9, 2024. Seconded by Mr. Sage. **MINUTES APPROVED**

ROLL CALL: YEAS 6, NAYS 0, MINUTES APPROVED

COMMUNICATIONS

None.

AUDIENCE PARTICIPATION

None.

APPOINTMENTS AND CONFIRMATIONS

None.

ORDINANCES, RESOLUTIONS AND MOTIONS

CITY PARKS, RECREATION & SERVICES COMMITTEE - MR. ALI

CHAIRMAN

No legislation.

FINANCE, TAXATION & ASSESSMENTS COMMITTEE - MR. BORTOLOTTI, CHAIRMAN

Mr. Bortolotto introduced RESOLUTION NO. 2024-4, A Resolution authorizing the sale by internet auction during calendar year 2024 of municipally owned personal property which is not needed for public use, or which is obsolete or unfit for the use for which it was acquired, pursuant to Ohio Revised Code Section 721.15(D) and MOVED TO ADOPT. Seconded by Mr. McGregor.

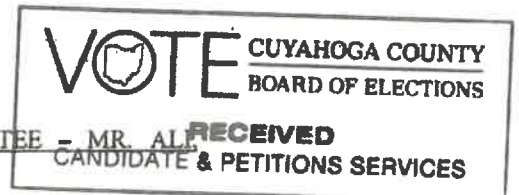
Mr. Bortolotto said this is an annual piece of legislation that allows the administration to sell any unused assets with a valuation of less than \$1,000 via GovDeals. He said this legislation is required annually by the ORC.

Mr. Ali asked Mr. Stewart what types of items are going to auction.

Mr. Stewart said unused equipment from the fire department, old landscape tools/supplies, etc. He said anything that is unused and old.

ROLL CALL: YEAS 6, NAYS 0, ORDINANCE NO. 2024-4 ADOPTED

'24 FEB 14 AM 10:47



RES. 2024-4
ADOPTED
AUTHORIZE SALE
BY INTERNET
AUCTION

CERTIFICATE

I, Mary Ann Meola, Clerk of Council of the City of Middleburg Heights, Ohio, do hereby certify that the foregoing is a true and accurate copy of 12324 Regular Council Meeting Minutes passed on the 20 day of January 2024 by said Council.

Mary Ann Meola
Clerk of Council

CITY OF MIDDLEBURG HEIGHTS, OHIO

REGULAR MEETING
JANUARY 23, 2024
PAGE 2

City of Council of the City of Middleburg Heights, Ohio
Clerk of Council
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City of Council of the City of Middleburg Heights, Ohio

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Mr. Bortolotto introduced RESOLUTION NO. 2024-5, A Resolution designating Citizens Bank, Key Bank, Fifth Third Bank, Dollar Bank, U.S. Bank, Chase Bank, PNC Bank and Huntington National Bank as depositories for the active, inactive and interim funds of the City of Middleburg Heights for a period of five years beginning January 1, 2024 through December 31, 2028 and MOVED TO ADOPT. Seconded by Mr. Meany.

RES. 2024-5
ADOPTED
DESIGNATE
DEPOSITORIES

Mr. Bortolotto said this legislation designates the banks in which we hand deposit our public funds. He said this is required every five years by the ORC.

Mr. Ali said he didn't see Third Federal listed and asked if there was a reason why it wasn't.

Mr. Stewart said Third Federal doesn't offer deposits for governmental entities.
ROLL CALL: YEAS 6, NAYS 0. RESOLUTION NO. 2024-5 ADOPTED

Mr. Bortolotto introduced RESOLUTION NO. 2024-6, A Resolution authorizing the mayor to enter into an agreement with The Green at Misty Lake Homeowners Association, Inc. for the purchase of a temporary easement as part of the Sheldon Road Resurfacing Project and MOVED TO ADOPT. Seconded by Mr. Ference.

RES. 2024-6
ADOPTED
TEMPORARY
EASEMENT:
THE GREENS AT
MISTY LAKE
HOMEOWNERS ASSOC.
(SHELDON ROAD
RESURFACING
PROJECT)

Mr. Bortolotto said this has been done several times in regards to the Sheldon Road Resurfacing Project. He said easements are needed for the widening of Sheldon Road.

Mr. Ali asked if this would be the last easement or if more would be needed.

Mr. Herron said they believe this is the last one.

Mr. Bortolotto said the cost of this temporary easement is \$300.

Mr. Herron said this project is already with ODOT and construction drawings are ready to be finalized. He said this project will be ready to go this spring.

ROLL CALL: YEAS 6, NAYS 0. RESOLUTION NO. 2024-6 ADOPTED

LEGISLATION & RULES COMMITTEE - MR. FERENCE, CHAIRMAN
No legislation.

PUBLIC HEALTH, SAFETY & RELIEF COMMITTEE - MR. MCGREGOR, CHAIRMAN
No legislation.

PUBLIC IMPROVEMENTS COMMITTEE - MR. SAGE, CHAIRMAN
No legislation.

STREETS, UTILITIES & RAILROAD COMMITTEE - MR. MEANY, CHAIRMAN

Mr. Meany made a motion authorizing the clerk of council to advertise for bids for 2024 and 2025 Pavement Markings (Street Striping). Seconded by Mr. McGregor.

MOTION 2024-6
AUTHORIZE CLERK
TO ADVERTISE FOR
BIDS FOR 2024 &
2025 PAVEMENT
MARKINGS
(STREET STRIPING)

Mr. Meany said pavement markings are bid every two years for the lines, school zones, crosswalks, etc.

ROLL CALL: YEAS 6, NAYS 0. MOTION APPROVED

ZONING & BUILDING CODE COMMITTEE -
As Vice-Chairman of Zoning, Mr. Bortolotto introduced ORDINANCE NO. 2024-7, An Ordinance accepting a lot split and consolidation and right-of-way dedication for 7250 Pearl Road and MOVED TO ADOPT. Seconded by Mr. Meany.

ORD. 2024-7
ADOPTED
ACCEPT LOT SPLIT
& CONSOLIDATION &
RIGHT-OF-WAY
DEDICATION
(7250 PEARL ROAD)

CERTIFICATE

CITY OF MIDDLEBURG HEIGHTS, OHIO

REGULAR MEETING
JANUARY 23, 2024
PAGE 3

1
2 Mr. Bortolotto said this has to do with the gas station at the corner of Pearl and
3 Bagley that is being redone from the ground up. He said Kim Kerber explained
4 that this a 10' strip containing the existing sidewalk and bus stop, which the
5 property owner is dedicating as a public use and will formally transfer ownership
6 to the city.

7 ROLL CALL: YEAS 6, NAYS 0, ORDINANCE NO. 2024-7 ADOPTED

8
9
10 COUNCIL COMMITTEE REPORTS

11 City Parks, Recreation & Services Committee – Mr. Ali, Chairman

12 Mr. Ali said there will be a recreation committee meeting on Monday, February
13 12th at 6:00 p.m.

14
15 Finance, Taxation & Assessments Committee – Mr. Bortolotto, Chairman

16 No report.

17
18 Legislation & Rules Committee – Mr. Ference, Chairman

19 No report.

20
21
22 Public Health, Safety & Relief Committee – Mr. McGregor, Chairman

23 No report.

24
25 Public Improvements Committee – Mr. Sage, Chairman

26 Mr. Sage extended a thank you to Mr. Herron and the service department for their
27 work during the snow last Friday and for getting all of the seniors' driveways
28 taken care of on Saturday.

29
30
31 Streets, Utilities & Railroad Committee – Mr. Meany, Chairman

32 No report.

33
34
35 Zoning & Building Code Committee –

36 No report.

37
38 MAYOR'S REPORT

39 Mayor Castelli said the India Grocers is nearing completion. He said they met
40 today and are working with Norm and the city to do final inspections. Mayor
41 Castelli said within the next couple weeks those buildings will all be complete.
42 He said they are finishing the masonry, adding that they had to wait for some of
43 the metal components due to supply chain challenges. Mayor Castelli said it is
44 good news that the project will be done shortly. He said First Watch has been
45 moving quickly, and will be opening up in the next several weeks. Mayor Castelli
46 said once they receive a final date, they will pass that information on to city
47 council.

48 Mr. Bortolotto thanked the mayor for being very watchful with the India Grocers
49 project, making sure that it moved forward.

50 Mr. Ali asked if the grocery store would take up the entire complex.

51 Mayor Castelli said the grocery store will take up approximately 30,000 square
52 feet in the back building but there will also be space for another tenant. Mayor
53 Castelli said the other building which goes up to Pearl Road will have tenants in
54 there.

55 Mr. Ali said then the other spaces will be leased out.

56 Mayor Castelli said yes, that is being worked on now and to be determined.

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CITY OF MIDDLEBURG HEIGHTS, OHIO

REGULAR MEETING
JANUARY 23, 2024
PAGE 4

1
2 **LAW DIRECTOR**

3 Mr. Incorvaia said as you will notice on the agenda there is a public hearing
4 regarding ward 4 council member pursuant to Charter Section 4.04. He said that
5 public hearing will be called to order, if he may. Mr. Incorvaia said as you all
6 know, notification has been received from Councilman Grech's family that he
7 will not be able to fulfill his term on council. He said this may be repetitious, but
8 again read the following correspondence from the Grech family which was dated
9 December 4, 2023: "Dear Middleburg Heights Residents, On behalf of
10 Councilman John Grech, it is with heavy hearts to inform you that he will not be
11 able to fulfill his upcoming term representing Ward 4 on City Council. John is
12 currently recovering from severe complications after a routine medical procedure
13 he underwent earlier this year. We were hopeful John would be in a position to
14 continue to represent Ward 4 on City Council by now but, unfortunately, his road
15 to recovery is longer than expected. Our family is incredibly grateful for the
16 abundance of prayers and well wishes throughout this process as they mean more
17 than words can express. We would also like to extend our sincere appreciation to
18 all of John's colleagues at City Hall throughout his tenure working for the city
19 including the Mayor and his fellow members of City Council. Additionally, thank
20 you to all residents of Middleburg Heights as well as all city employees as John
21 has always valued their contributions to the betterment of the community. Most
22 importantly, thank you to all of John's fellow Ward 4 residents for entrusting him
23 to represent you for the past seven terms on City Council. John has always been
24 honored to be able to represent Middleburg Heights and, in particular, his fellow
25 Ward 4 residents. He was able to serve in his position for 14 years and did so
26 with tremendous pride, enthusiasm and passion. Thank you again for the support
27 and respect shown to John as well as our family. With sincere gratitude, The
28 Grech Family." Mr. Incorvaia said Section 4.04 of our City Charter, requires
29 notification and a public hearing prior to taking formal action to declare a council
30 seat vacant and formally removing a council member from office. He said the
31 correspondence sent on January 4, 2024 to Councilman Grech read as follows:
32 "Dear Councilman Grech, I hope this letter finds you recovering and feeling
33 better daily. I would like to thank your family for the attached correspondence
34 and for letting us know that your road to recovery will be longer than expected,
35 and that you will not be able to fulfill your term representing City Council Ward
36 4. The City of Middleburg Heights is a better place because of your many years
37 of dedicated and distinguished public service. As a formality, I have advised City
38 Council that based on your family's correspondence regarding your inability to
39 fulfill your term as Ward 4 Councilman, your recent absence, and the city
40 charter, City Council must consider formalizing the vacancy of the Ward 4
41 Council seat and your removal from office. Pursuant to the Middleburg Heights
42 Charter Section 4.04, a hearing will be held at the Middleburg Heights Council
43 meeting scheduled for January 23, 2024, at 7:00 p.m. in Council Chambers at City
44 Hall. I understand that you may not be able to attend but I want you to know that
45 your attendance is welcome, and we would welcome an opportunity to hear from
46 you or your representative. I understand that your recovery must come first and
47 sincerely wish you well. You will be missed. Please let me know if you have any
48 questions. Sincerely, Santo T. Incorvaia, Law Director." He asked if there was
49 anyone here that would like to speak on behalf of Councilman Grech. Mr.
50 Incorvaia asked if there was anyone that would like to speak on this matter. He
51 said he knew council spoke at the last public meeting and when the Swearing-In
52 Ceremony took place. Mr. Incorvaia said based on the correspondence from
53 Councilman Grech's family, and after being given proper notice of this public
54 hearing, as a formality city council must formalize the Ward 4 council vacancy
55 and removal from office by motion. He said now would be the appropriate time
56 for that motion.
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CITY OF MIDDLEBURG HEIGHTS, OHIO

REGULAR MEETING
JANUARY 23, 2024
PAGE 5

1
2 Mr. Bortolotto said as a formality and on the advice of the law director, he would
3 like to make a motion to declare the Ward 4 Council seat vacant and to formally
4 remove Councilman Grech from office pursuant to Charter Section 4.04.
5 Seconded by Mr. Meany.

MOTION 2024-7
DECLARE WARD 4
COUNCIL SEAT
VACANT & FORMALLY
REMOVE COUNCILMAN
GRECH FROM OFFICE

6 ROLL CALL: YEAS 6, NAYS 0. MOTION APPROVED

7
8 Mr. Incorvaia said this public hearing is now closed.
9 Mr. Incorvaia said now that the seat has been declared vacant, now would be the
10 time for a motion to authorize the council clerk to accept applications/resumes to
11 fill the vacant Ward 4 council seat.

12 Mr. Bortolotto made a motion to authorize the Council Clerk to accept
13 applications/resumes to fill the vacant Ward 4 council seat subject to the
14 following: Applications/resumes are to be emailed to mmeola@mbhts.com by
15 Friday, February 2, 2024 at 12:00 noon. Applications/resumes submitted after
16 12:00 noon on February 2, 2024 will not be considered. All applicants must meet
17 the requirements of the Charter of the City of Middleburg Heights and specifically
18 Charter Sections 4.02 and 4.05: On Monday, February 5, 2024 at 6:00 p.m. at a
19 special council meeting, candidates for the vacant Ward 4 council seat will have
20 three minutes to discuss his/her reasons for applying to fill the vacant council seat.
21

MOTION 2024-8
AUTHORIZE COUNCIL
CLERK TO ACCEPT
APPLICATIONS/
RESUMES TO FILL
THE VACANT WARD
4 COUNCIL SEAT

22 Seconded by Mr. Meany.
23 ROLL CALL: YEAS 6, NAYS 0. MOTION APPROVED

24
25
26 Mr. McGregor asked where this would be publicized.
27 Council Clerk Meola said it would be published in the News Sun.
28 Mr. McGregor asked if this could also be on the city website.
29 Mayor Castelli said if there is a request from city council, they would be happy to
30 do that.
31 Mr. Bortolotto said yes, please place this on the website as well.

32
33
34 FINANCE DIRECTOR

35 No report.

36
37
38 RECREATION DIRECTOR

39 Mr. Elliott said all of the winter programming is well underway. He said sign-up
40 procedures will begin on February 1st for our spring and summer programs. Mr.
41 Elliott said the Red Cross Bloodmobile will be at our facility on February 12th
42 from 12:00 p.m. to 6:00 p.m.

43
44
45 SERVICE DIRECTOR

46 No report.

47
48 Chief Galgas said last Monday, Mayor Castelli swore in Mr. Matthew Marinella.
49 He said Mr. Marinella represents the new candidates they are seeing that actively
50 seek us out. Chief Galgas said Mr. Marinella is very excited to be here, and again
51 welcomed him. He said with this, we are finally up to full strength.

52
53
54 There being no further business, Mr. Bortolotto made a motion to adjourn.
55 Seconded by Mr. Ference. Mr. Bortolotto adjourned the meeting at 7:26 p.m.

56 

57
58 David Bortolotto
59 President of Council

60 

61 Mary Ann Meola
62 Clerk of Council

'24 FEB 14 AM 10:48

Resignation Documents

Village of Gates Mills

1470 Chagrin River Road
Gates Mills, Ohio 44040
Phone: (440) 423-4405 Fax: (440) 423-0620
www.gatesmillsvillage.com

January 3, 2024

Village of Gates Mills
1470 Chagrin River Road
Gates Mills, OH 44040

To Whom It May Concern:

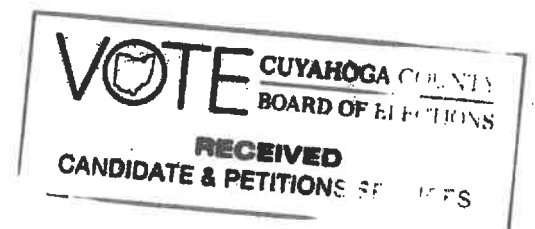
Having been elected as Mayor of the Village of Gates Mills, term beginning January 1, 2024, I hereby resign my position as the elected Treasurer of the Village of Gates Mills effective at the close of December 31, 2023.

Sincerely,



Steven L. Siemborski

'24 FEB 14 PM3:24



RE: Reply requested: Municipal Elected Official Contact Info Review

Janet Mulh <clerk@gatesmillsvillage.com>

Wed 2/14/2024 2:30 PM

To: Cory Milne <cmilne@cuyahogacounty.gov>

📎 1 attachments (17 KB)

Resignation S Siemborski.pdf;

Cory,

I have attached the resignation letter from Steven Siemborski for the Treasurer position as he was elected to be the Mayor. I am anticipating an appointment to fill the unexpired Treasurer term at our February 20 council meeting and will then send in the appropriate form.

Janet M. Mulh

Finance Administrator

Village of Gates Mills

440-423-4405

From: Cory Milne <cmilne@cuyahogacounty.gov>**Sent:** Friday, February 02, 2024 9:15 AM**Cc:** Cory Milne <cmilne@cuyahogacounty.gov>; Brent Lawler <blawler@cuyahogacounty.gov>**Subject:** Reply requested: Municipal Elected Official Contact Info Review

'24 FEB 14 PM 3:24



Dear Municipal Clerks, Finance Directors, etc.,

The Board of Elections is required to keep and have available an up-to-date list of elected officials for internal and public use. And now, it's time we ask your help in ensuring our information is correct. Please find attached our draft elected officials list with contact information. We are kindly requesting for each of your respective cities/villages to review the contact info, and provide updated info where necessary, including;

- Name
- Address
- Phone
- Email (*Use the account most appropriate for official government business*)
- Office
- Appointed titles on Council, such as Council President or Vice President, Pro-Tem, etc. (positions on Council not elected directly by the voters)

If there are no changes, please simply reply "no changes."

Feel free to report any changes in the manner easiest for you, and keep in mind that all of the information provided is public information.

Appointment Documents

Certification to Fill Vacancy in Elected Office

02/20/2024

(MM/DD/YYYY)

Village of Gates Mills

Ohio

(City/Village/Township)

To the Board of Elections of Cuyahoga County

The undersigned respectfully certifies that a vacancy in the office of Treasurer, in the

Village of Gates Mills

(City/Village/Township/School)

has occurred on 02/20/2024

(MM/DD/YYYY)

due to the Resignation

(Death, Resignation, Etc.)

of

Steven L. Siemborski

(Print name of office holder)

The Mayor

(Council/Mayor/School Board etc.)

has appointed

Dixon W. Morgan, Jr.

(Print name of appointee)

to fill the vacancy

under the authority of

Charter Article VI, Section 4

(cite the ORC/Charter/Ordinance sections granting the appointing authority)

who is a qualified elector residing at

1820 Berkshire Rd., Gates Mills, OH 44040

(State full street address, city, and zip code)

440-539-1242, treasurer@gatesmillsvillage.com

(State phone number and email)

to hold the office and to perform the duties thereof until a successor is elected and qualified as provided by law.

Through my signature below, represent and warrant that I have full and complete authority to issue this certification and that the Cuyahoga County Board of Elections may rely upon the information disclosed herein. I further declare that the foregoing covenants of authority and the described appointment are valid, true and accurate based on my own personal knowledge.

Mayor

2/20/24

**Signed by appointing authority or authorized representative (i.e., Clerk of Council, School Treasurer, Mayor, etc.)

(Title)

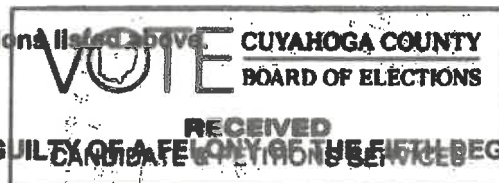
(Date)

- Provide the Board of Elections with the Appointees executed Oath of Office

- If the appointment requires action at a public meeting, list the meeting date 2/20/24 and

provide a copy of the agenda or meeting minutes.

- Attach a copy of the ORC / Charter / Ordinance sections listed above.

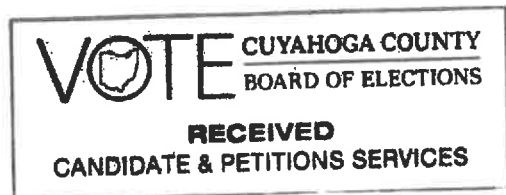


WHOEVER COMMITS ELECTION FALSIFICATION IS GUILTY OF A FELONY OF THE FIFTH DEGREE.

FEB 21 2024 1:09 PM

SECTION VI-4 VACANCY.

A vacancy in the office of Treasurer shall be filled by appointment by the Mayor subject to confirmation of such appointee by a majority vote of the members of Council. If the Treasurer-elect fails to qualify for office, a vacancy shall be deemed to exist which shall be filled in accordance with this section.

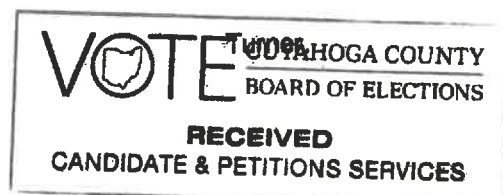


24 FEB 21 PM 1:09

**REVISED VILLAGE OF GATES MILLS
COUNCIL AGENDA
FEBRUARY 20, 2024
5:30 p.m.**

**COMMUNITY HOUSE, 1460 CHAGRIN RIVER ROAD
(Livestream available on YouTube – click on the link on
www.gatesmillsvillage.com to watch)**

1. Roll Call.
2. Oath of Office to Cory Eisenberg, Volunteer Firefighter Mayor.
3. Minutes of Council meeting of January 16, 2024. Clerk.
4. Appointment of Treasurer to fill unexpired term ending 12/31/25:
Dixon W. Morgan, Jr. Mayor.
5. Pay Ordinance #1282 \$712,012.19 Clerk.
6. Ordinance No. 2024-2 (First Reading) Mayor.
An Ordinance Enacting New Section 131.06 of Chapter 131, "Council", of the Codified Ordinances of the Village of Gates Mills with Respect to the Duties of the President Pro Tem of Council.
7. Mayoral Appointments to Boards, Commissions and Committees. Mayor.
 - a. Gates Mills Land Conservancy Board -Term ending 12/31/27: John Kramer, MD and Mitchell Bass.
 - b. Planning and Zoning Commission – Term ending 12/31/27: Jay P. AuWerter.
8. Mayor's Report. Mayor.
 - a. Tennis/Pickleball Court Update.
 - b. Onsite visit to Chagrin Valley Dispatch.
 - c. Workshops for Councilmembers to discuss Comprehensive Plan.
 - d. Discussion with ODNR and GMLC on tree plan.
9. Clerk's Report. Clerk.
10. Financial Report. Mayor.
11. Police Department Report. Minichello.
12. Service Department Report. Biggert.
13. Fire Department Report. Feig.
14. Committee Report -Charter Review Commission. Mayor.
15. Resolution No. 2023-54 (Third Reading) Deacon.
A Resolution Authorizing the Mayor to Enter into a Professional Services Agreement with Reid Consulting Group for Procurement of an Internet Service Provider for Village-Wide Broadband Service.
16. Ordinance No. 2024-3 (First Reading)



An Ordinance Authorizing All Actions Necessary to Accept Northeast Ohio Public Energy Council (NOPEC) 2024 Energized Community Grant.

17. **Resolution No. 2024 – 4 (First Reading)**

Mayor.

A Resolution Authorizing an Expenditure of Funds from the Federal Local Fiscal Recovery Fund for the Contract with Fabrizi Trucking and Paving Co., Inc. for the Mayfield Road Culvert Replacement Project.

18. **Ordinance No. 2024-5 (First Reading)**

Turner.

An Ordinance to Amend the Annual Appropriation Ordinance No. 2023-49 to Increase Certain Appropriations and Other Expenditures of the Village of Gates Mills, Ohio for the Fiscal Year Ending December 31, 2024.

19. **Motion to authorize the Village Engineer to competitively bid the following public improvement projects for 2024:**

- a. 2024 Road Maintenance Program.
- b. Quotes for SOM Center Drainage Improvements.
- c. Quotes for replacement of County Line Culvert #20.

20. Council Matters.

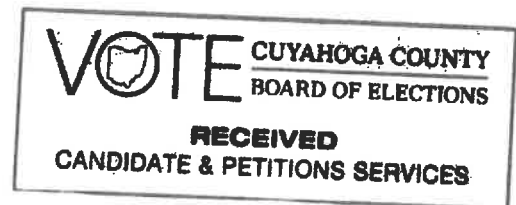
Gates Mills Boulevard Bike Lane discussion.

21. Business from the Audience.

22. Executive Session.

23. Adjourn.

Proposed Ordinances and Resolutions on the Agenda may be obtained by calling Village Hall, 440-423-4405.



'24 FEB 21 PM 1:09

24 FEB 28 PM 12:57

Certification to Fill Vacancy in Elected Office

02/28/2024
(MM/DD/YYYY)

Middleburg Heights, Ohio
(City/Village/Township)

To the Board of Elections of Cuyahoga County

The undersigned respectfully certifies that a vacancy in the office of Councilman Ward 4, in the City of Middleburg Heights has occurred on 01/23/2024
(City/Village/Township/School) (MM/DD/YYYY)

due to the Formal Removal of John Grech
(Death, Resignation, Etc.) (Print name of office holder)

The Council has appointed John Zakel, Jr. to fill the vacancy
(Council/Mayor/School Board etc.) (Print name of appointee)

under the authority of Charter Section 4.05
(cite the ORC/Charter/Ordinance sections granting the appointing authority)

who is a qualified elector residing at 7641 Lexington Green St, Middleburg Hts, 44130
(State full street address, city, and zip code)

(440) 305-7980
(State phone number and email)

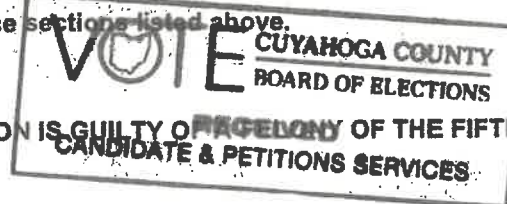
to hold the office and to perform the duties thereof until a successor is elected and qualified as provided by law.

Through my signature below, represent and warrant that I have full and complete authority to issue this certification and that the Cuyahoga County Board of Elections may rely upon the information disclosed herein. I further declare that the foregoing covenants of authority and the described appointment are valid, true and accurate based on my own personal knowledge.

Mary Ann Meola, Clerk of Council 02/28/2024
**Signed by appointing authority or (Title) (Date)
authorized representative (i.e., Clerk of Council,
School Treasurer, Mayor, etc.)

- Provide the Board of Elections with the Appointees executed Oath of Office
- If the appointment requires action at a public meeting, list the meeting date 02/13/2024 and provide a copy of the agenda or meeting minutes.
- Attach a copy of the ORC / Charter / Ordinance sections listed above.

WHOEVER COMMITS ELECTION FALSIFICATION IS GUILTY OF FELONY OF THE FIFTH DEGREE.



24 FEB 28 PM 12:59

SECTION 4.05 VACANCIES.

Whenever the office of a Councilman shall become vacant for any reason the vacancy shall be filled by a majority vote of all the remaining members of the Council. Any vacancy in an office of a Councilman representing a ward shall be filled from that ward. Any vacancy in the office of the President of Council shall be filled by a Councilman.

In the event that Council fails to fill a vacancy in the office of Councilman within thirty (30) days from the date of such vacancy the Mayor shall fill it by appointment. Each Councilman so elected or appointed to fill such vacancy shall hold office for the unexpired term of the member, or until his successor is elected and qualified.

SECTION 4.06 ORGANIZATION AND MEETINGS.

At eight o'clock P.M. on the first Tuesday after the first Monday in December following a regular municipal election, and at the first regular meeting in December of the following year, the Council shall meet in the Council Chambers for the purpose of organization.

The Council shall meet regularly at least twice each month provided, however, that it may recess during the months of July and August, subject to the call of the Mayor or the calling of a special meeting in accordance with the rules and regulations of Council.

The Council shall adopt rules and regulations for the conduct of its business and shall provide by ordinance for: (1) method of calling special meetings; (2) the time and place of regular meetings of the Council; and (3) the method of giving public notice of the enactment of its ordinances and adoption of its resolutions and of any other of its acts or proceedings which it deems proper or is required to publish by law.

The Council shall keep a journal of its proceedings, including a written record of all votes cast on all ordinances, resolutions and motions. All meetings of Council shall be open to the public in the manner provided by State law and its journal shall be available for public inspection at all reasonable times. (Amended 11-3-70; 11-7-89)

SECTION 4.07 PRESIDENT OF COUNCIL.

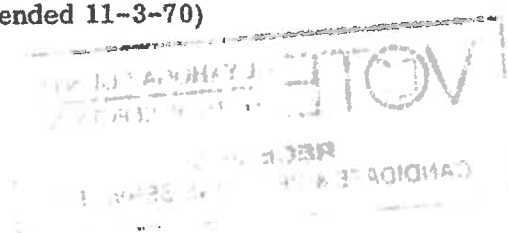
The President of Council shall have all the powers, obligations and rights of any other member of Council, including the right to vote. He shall preside at all Council meetings, appoint various Council Committees and assist and coordinate their work, as well as performing such other duties as may be imposed by Council.

SECTION 4.08 CLERK OF COUNCIL.

Council shall appoint a Clerk of Council and such assistants as it shall determine from time to time, all of whom shall serve at the pleasure of the Council. The Council may not designate the Director of Finance as the Clerk of Council.

The Clerk of Council shall have custody of the records of the Municipality and shall keep an accurate and complete journal of all proceedings of the Council, and shall perform such other duties as the Council may require from time to time.

During the absence or disability of the Clerk of Council, Council shall appoint someone other than a Councilman to perform temporarily all the duties of that office.
(Amended 11-3-70)



STATE OF OHIO)
COUNTY OF CUYAHOGA)

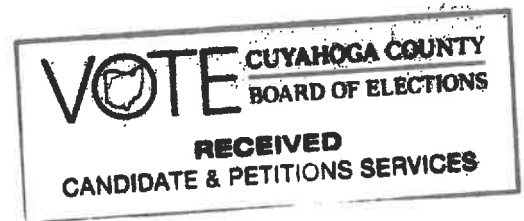
SS OATH OF COUNCILMAN

I, JOHN ZAKEL, JR., do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of Ohio, the Charter of the City of Middleburg Heights and all laws of said City, and that I will faithfully, honestly and impartially discharge duties of the OFFICE OF COUNCILMAN, of the City of Middleburg Heights, State of Ohio during my continuance in said office.


JOHN ZAKEL, JR.

Sworn to before me and subscribed in my presence this 16 day of February, 2024.


LAW DIRECTOR SANTO INCORVAIA



'24 FEB 28 PM 1:32

CITY OF MIDDLEBURG HEIGHTS, OHIO

REGULAR MEETING
FEBRUARY 13, 2024

CERTIFICATE

Mary Ann Meola, Clerk of Council of the City of Middleburg Heights, Ohio, do hereby certify that the foregoing is a true and accurate copy of the minutes passed on the 13th day of February, 2024 by said Council.

Mary Ann Meola
Clerk of Council

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The Council of the City of Middleburg Heights, Ohio met in Council Chambers at City Hall on Tuesday, February 13, 2024 for the purpose of conducting a REGULAR MEETING. President of Council David Bortolotto called the meeting to order at 7:00 p.m.

PRESENT: Matthew Castelli Mayor
David Bortolotto President of Council
Tim Ali Councilman At Large
Dan Sage Councilman At Large
Bill Meany Councilman Ward 1
Matthew McGregor Councilman Ward 2
Michael Ference Councilman Ward 3
Mary Ann Meola Clerk of Council

STAFF
ATTENDING: Santo Incorvaia Law Director
Jason Stewart Finance Director
Jim Herron Service Director
Chuck Bichara Economic Development Director
Mark Elliott Recreation Director

PLEDGE OF ALLEGIANCE

MINUTES

Motion by Mr. Ali to approve the minutes of the regular meeting of January 23, 2024, minutes of the special meeting of February 5, 2024 and the executive session of February 5, 2024. Seconded by Mr. Meany.

MINUTES
APPROVED

ROLL CALL: YEAS 6. NAYS 0. MINUTES APPROVED

COMMUNICATIONS

None.

AUDIENCE PARTICIPATION

Mr. Glen Konet, Cottonwood Oval, thanked Mr. Ference for inviting him to speak this evening. He shared a story that he shared a couple weeks ago with Mr. Ference regarding damage done in his yard by deer, as well as the numerous piles of deer droppings that he spent hours cleaning up. Mr. Konet said his concern isn't for safety reasons, but more his grandkids don't want to see them because of this and that troubles him. He also said he is concerned for health reasons having to spend hours cleaning up. Mr. Konet said the deer sightings started eight to ten years ago when the St. Andrew's development off of Smith Road was constructed. He said he had three other incidences over the last five years. Mr. Konet said these things are troubling to him, and said he has seen communities contiguous to Middleburg Heights culling deer and would like to see city council develop a plan of action.

Mayor Castelli said he has been in discussion with city council. He said our police department will be attending a seminar, and some of the members of council will also be attending. Mayor Castelli said we are in the process of looking what a culling operation would look like in Middleburg Heights. He said we have had conversations with the neighbors that you are referring to in Parma Heights, and how their process went. Mayor Castelli said part of that is a due diligence period, and there are things that we would need to do which would include counting the deer. He said they will keep council informed of that process.

RECEIVED
CANDIDATE & PETITIONS SERVICES
VOTE
CUYAHOGA COUNTY
BOARD OF ELECTIONS

'24 FEB 28 AM 11:07

CITY OF MIDDLEBURG HEIGHTS, OHIO

REGULAR MEETING
FEBRUARY 13, 2024
PAGE 2

1 Mr. Sage confirmed that some members of council were available to attend the
2 April 18th seminar in Columbus. He said from the information that was received,
3 this seems like a very long process with a lot of steps that need to be made. Mr.
4 Sage said at least we were starting the process and going down that route.

5 Mr. McGregor thanked Mr. Konet for attending the meeting this evening, and said
6 he isn't the first by any means or the last. He said several years ago ODNR came
7 and gave a presentation to us and our hands were tied. Mr. McGregor said now it
8 seems that communities are given more opportunities with ODNR to cull the deer.
9 He said one of the things that is frustrating is that he and the other members of
10 council all receive phone calls regarding residents feeding the deer. Mr.
11 McGregor said that is one of the things he would like to ask the mayor to ask the
12 animal warden to be more diligent about citing those individuals. He said we are
13 looking at Parma Heights, which is similar in size to us to see if they had success.
14 Mr. McGregor said his understanding is that the Metroparks does it in the
15 Strongsville area down below us, but didn't know if that solves it for Middleburg
16 Heights.

17 Mayor Castelli said when the Metroparks does culling they do notify us. He said
18 this year they are going further into the Abram Creek/Middleburg Heights area.
19 Mayor Castelli said so there will be culling in the Middleburg Heights area. He
20 said that is something but certainly not an overall comprehensive plan for our
21 community. Mayor Castelli said this again is ultimately being looked at through
22 the police department.

23 Mr. Ference thanked Mr. Konet for coming out tonight and sharing his story. He
24 said as Councilman McGregor stated, that story could be repeated again and again
25 in every neighborhood. Mr. Ference said just before the pandemic shut things
26 down, as Councilman McGregor eluded too, we did start talking about this
27 problem with ODNR. He said we did have a little bit of a head start discussing
28 the destructive nature of deer. Mr. Ference said he is no less of an animal lover
29 than anyone else, but he is also realistic to know that what's going on is very
30 much of a concern. He said he is pleased that Mayor Castelli has initiated this
31 meeting with our police chief and some members of council to get the ball rolling
32 on looking deeper into solutions for that problem.

36 Mr. Matt Webb, 7104 Big Creek Parkway, said his concern has probably been
37 dealt with many times over, but he doesn't know the reason. He referred to the
38 old library and asked why it was turned into the police station, when you had the
39 library that served as an anchor for the children to run from the playground to get
40 a drink of water. Mr. Webb didn't think this city deserved a new police station
41 when we don't have a lot of crime. Mr. Webb said this upsets him, and not just
42 because he is nine houses away. He said the library being next to the playground
43 served as an anchor for the community. Mr. Webb also referred to parking and
44 said he is afraid to park at the police station, because that area should be dedicated
45 to the police and not have citizens driving through. He said there a couple extra
46 rooms over at the new library, but it is by a highway. Mr. Webb felt the location
47 was terrible compared to libraries in other communities.

50 Mayor Castelli said the City of Middleburg Heights didn't build the library. He
51 said the county library system built the library and it was their decision to move
52 the library. Mayor Castelli said the previous administration did have a plan to
53 build a new police station across the street. He said there were a variety of
54 reasons that a new police station was needed. Mayor Castelli said there were
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CENTRIFUGAL

CITY OF MIDDLEBURG HEIGHTS, OHIO

REGULAR MEETING
FEBRUARY 13, 2024
PAGE 3

1 problematic issues with the old police station, it was logistically challenging how
2 everyone was in there. He said there were foundational issues and it was actually
3 splitting on the inside. Mayor Castelli said that was an old building that had a
4 variety of costly expenses from roofs, new HVAC, etc. He said when he came
5 into office and was working with city council, we had this empty building and
6 thought we could build the new police station there. Mayor Castelli said we were
7 able to build the new police station for \$6,000,000 versus something that was
8 proposed six to eight years ago which was between \$10,000,000 and \$12,000,000.
9 He said millions of dollars were saved by doing an adaptive reuse of that building.
10 Mayor Castelli said it made sense financially, as well as it allowed the police to
11 have access to Big Creek Parkway quicker, with multiple ways in and out. He said
12 personally he feels it was the right thing to do, and in talking with our officers he
13 hears that every day. Mayor Castelli said our officers love the new police station.
14 He said it is challenging to hire police officers today, and one of the things that
15 we think is important is that they have a good place to work in and now we can be
16 proud and say that they do. Mayor Castelli said if there are parking spots open at
17 the police station, you are permitted to park there. He said to Mr. Sage's point,
18 we are looking at Central Park and we are looking at opportunities for kids to
19 have a play area, where they don't currently have one right now over by the new
20 library. Mayor Castelli said anytime there is sunshine, this playground is packed
21 out here. He said what has really helped was the investment that was made in the
22 two pavilions.
23

24
25 Ms. Rose Welch, Cedarwood Trace, thanked Mr. Meany for working with
26 management to keep the lights on Ivy. She asked if the city had any idea when
27 the county was going to start Smith Road.

28 Mayor Castelli said from 2024-2025. He said we are working on finalizing this
29 and added that some grant monies have become available to the city and the
30 county. Mayor Castelli said the county is working on accessing those grant funds.
31 He said ultimately the project will have to start based on the funding requirements
32 for these grant monies. Mayor Castelli said that will happen in fall of 2024, but
33 what will happen first is there will be sewer work done and realignment work to
34 make the curve straighter. He said what they are hearing from the county right
35 now is that it will run into the winter and then they will stop their work and do the
36 resurfacing work in the spring of 2025. Mayor Castelli said in addition, Sheldon
37 Road is going to be resurfaced too from Engle Road over to Smith.
38
39
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41 **APPOINTMENTS AND CONFIRMATIONS**

42 Mr. Bortolotto said Mr. Grech was the ward 4 councilman for 14 years, who was
43 very much appreciated by all of city council. He said we have had a tough couple
44 months working through the process. Mr. Bortolotto said on February 5th, we had
45 an opportunity to talk to four wonderful individuals from ward 4. He said this
46 was a difficult discussion getting someone to take that position and he thanked
47 everyone for their patience. Mr. Bortolotto spoke on behalf of all members of
48 council and thanked everyone for their participation. He said unfortunately we all
49 have to do what we have to do and have jobs that we are forced to do and want to
50 do them in a dignified and appreciative manner.
51

52
53 Mr. Bortolotto made a motion to appoint John Zakel to the vacant ward 4 city
54 council seat. Seconded by Mr. Meany.

55 **ROLL CALL: YEAS 6, NAYS 0, MOTION APPROVED**
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MOTION 2024-9
APPOINT
JOHN ZAKEL, JR.
(WARD 4 COUNCIL
SEAT)

'24 FEB 28 AM 11:07

CITY OF MIDDLEBURG HEIGHTS, OHIO

REGULAR MEETING
FEBRUARY 13, 2024
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ORDINANCES, RESOLUTIONS AND MOTIONS

CITY PARKS, RECREATION & SERVICES COMMITTEE - MR. ALL
CHAIRMAN

No legislation.

FINANCE, TAXATION & ASSESSMENTS COMMITTEE - MR.
BORTOLOTTI, CHAIRMAN

Mr. Bortolotto introduced ORDINANCE NO. 2024-8, An Ordinance approving the editing and inclusion of certain ordinances as parts of the various component codes of the Codified Ordinances; to provide for the adoption of new matter in the updated and revised Codified Ordinances; to provide for the publication of such new matter; and to repeal ordinances and resolutions in conflict therewith and declaring an emergency and MOVED TO ADOPT. Seconded by Mr. McGregor. Mr. Bortolotto said this was discussed in committee. He said as stated in committee, this happens every three to five years where we get information and have to update our ordinances.

ORD. 2024-8
ADOPTED
APPROVE EDITING/
INCLUSION OF
CERTAIN
ORDINANCES

ROLL CALL: YEAS 6, NAYS 0, ORDINANCE NO. 2024-8 ADOPTED

LEGISLATION & RULES COMMITTEE -

No legislation.

PUBLIC HEALTH, SAFETY & RELIEF COMMITTEE - MR. MCGREGOR,
CHAIRMAN

No legislation.

PUBLIC IMPROVEMENTS COMMITTEE - MR. SAGE, CHAIRMAN

No legislation.

STREETS, UTILITIES & RAILROAD COMMITTEE - MR. MEANY,
CHAIRMAN

Mr. Meany introduced ORDINANCE NO. 2024-9, An Ordinance accepting the plat and street dedication for a certain portion of Smith Road as shown on the Smith Road Dedication Plat and MOVED TO ADOPT. Seconded by Mr. Ference.

ORD. 2024-9
ADOPTED
ACCEPT PLAT AND
STREET DEDICATION
(PORTION OF
SMITH ROAD)

Mr. Meany said this was discussed last night at the streets committee. He said the city will accept the Smith Road Dedication Plat as referenced in the legislation. Mr. Meany said the vacant properties in question are located approximately between the railroad tracks and Rivals on the north side of Smith Road underneath the electric wires.

ROLL CALL: YEAS 6, NAYS 0, ORDINANCE NO. 2024-9 ADOPTED

Mr. Meany introduced RESOLUTION NO. 2024-10, A Resolution authorizing the mayor to enter into a work agreement with DiFiore Family Properties, LLC and MOVED TO ADOPT. Seconded by Mr. Sage.

RES. 2024-10
ADOPTED
ENTER WORK
AGREEMENT:
DIFILORE FAMILY
PROPERTIES

Mr. Meany said this was also discussed last night at the streets committee meeting. He said this will allow the mayor to enter into a work agreement for an electrical right-of-way between the DiFiore property and the post office, which is the DiFiore Car Parts and Warehouse on Smith Road. Mr. Meany thanked the DiFiore Family for their cooperation.

ROLL CALL: YEAS 6, NAYS 0, RESOLUTION NO. 2024-10 ADOPTED

Mr. Meany introduced RESOLUTION NO. 2024-11, A Resolution finding and declaring the single-family residential structure located at 6774 Middlebrook Boulevard a nuisance and specifying demolition as necessary to abate such nuisance, and declaring an emergency and MOVED TO ADOPT. Seconded by Mr. McGregor.

RES. 2024-11
ADOPTED
DECLARE 6774
MIDDLEBROOK BLVD.
NUISANCE &
SPECIFY DEMOLITION

CITY OF MIDDLEBURG HEIGHTS, OHIO

REGULAR MEETING
FEBRUARY 13, 2024
PAGE 5

Mr. Meany said again, this was discussed last night at the streets committee meeting. He said they would like to declare the house at 6774 Middlebrook Boulevard a nuisance and specify demolition of the house. Mr. Meany said there has been a history with this house with property maintenance issues going back over ten years. He said the house has been vacant since the spring of 2022, adding that the owner passed away in the fall of 2022. Mr. Meany said the estate has been unable to sell the property and there will be a lien assessed to the property so the city can recover its money.

ROLL CALL: YEAS 6, NAYS 0, RESOLUTION NO. 2024-11 ADOPTED

ZONING & BUILDING CODE COMMITTEE – MR. FERENCE, CHAIRMAN

No legislation.

COUNCIL COMMITTEE REPORTS

City Parks, Recreation & Services Committee – Mr. Ali, Chairman

Mr. Ali said they had a very informative meeting last night. He said Mr. Elliott provided a great update on the community center. He said minutes were turned in late today and will be distributed shortly.

Finance, Taxation & Assessments Committee – Mr. Bortolotto, Chairman

Mr. Bortolotto said he can't stress enough how much he appreciates the four candidates that went through the process applying for the ward 4 council seat. He said the greatest part of being a councilman is working with our residents.

Legislation & Rules Committee –

No report.

Public Health, Safety & Relief Committee – Mr. McGregor, Chairman

No report.

Public Improvements Committee – Mr. Sage, Chairman

Mr. Sage congratulated the four candidates that came forward. He said he did the same thing five years ago. Mr. Sage encouraged them to stay involved and keep engaged with what is going on in our city.

Streets, Utilities & Railroad Committee – Mr. Meany, Chairman

Mr. Meany said the committee met last night and minutes will be forthcoming.

Zoning & Building Code Committee – Mr. Ference, Chairman

Mr. Ference also thanked the four candidates who expressed interest and enthusiasm about the vacant council seat. He thanked them for answering that call and their intentions of fulfilling that. Mr. Ference said as Mr. Bortolotto said, it is a difficult situation when you can only select one person. He also thanked our audience participation this evening and said folks are always welcomed to express their concerns to city council and the administration. Mr. Ference thanked Mr. Meany for the lively water department discussion last night. He said it was very informative and appreciated the way that was organized.

MAYOR'S REPORT

No report.

LAW DIRECTOR

No report.

RECEIVED
CITY OF MIDDLEBURG HEIGHTS, OHIO
FEB 13 2024

CITY OF MIDDLEBURG HEIGHTS, OHIO

REGULAR MEETING
FEBRUARY 13, 2024
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FINANCE DIRECTOR

No report.

RECREATION DIRECTOR

Mr. Elliott reminded everyone that registrations are ongoing for the spring and summer programs.

Mayor Castelli said he knew the county prosecutor came and met with seniors about scams on Monday. He said there was a pretty large attendance and said that was extremely beneficial for really everybody, but especially our seniors who are the most vulnerable. Mayor Castelli said a lot of great information was shared. He said he would like to see if we could work with the county prosecutor's office to get some additional information so we could add that to our website.

Mr. Elliott said he would speak to the county prosecutor. He added that this was very well attended, and a lot of positive feedback was heard already. Mr. Elliott said they did talk about that being an annual presentation.

Mr. Bortolotto also thanked Mr. Elliott for all of the information that he provided at the committee meeting last night. He thanked Mr. Ali for having that meeting.

ECONOMIC DEVELOPMENT DIRECTOR

No report.

SERVICE DIRECTOR

Mr. Herron publically thanked Judy Grabski who retired after working here for 38 years. He said Middleburg Heights has 16,000 residents, and he thinks Judy talked to 45,000 residents over the years. Mr. Herron said Judy will not be replaced, but we will have other people working in the department. He wished Judy and her family the best.

Mr. McGregor said he had a resident that is on Fowles between the parkway and 71 that said there were different utility flags being put up, and was concerned as to if there was any type of construction going on.

Mr. Herron said it could be utility poles, they would have to call OUPS. He said sometimes they let us know and other times they don't. Mr. Herron said he was guessing probably communications related to First Energy.

Mr. McGregor said there were blue flags and yellow flags.

Mr. Herron said the flags identify the utilities. He said blue is water, yellow is gas and red is electric. Mr. Herron said there isn't any sewer work or anything planned over there.

Mr. McGregor asked Mr. Herron to let him know if he finds out anything.

Mr. Herron said the flags are only good for three days.

Mr. McGregor said he will call the resident back to let him know he's waiting to hear.

Mr. Herron said First Energy has been very diligent lately and they have been replacing a lot of power lines poles, so that could be potentially what it is.

There being no further business, Mr. Bortolotto made a motion to adjourn. Seconded by Mr. Ference. Mr. Bortolotto adjourned the meeting at 7:41 p.m.

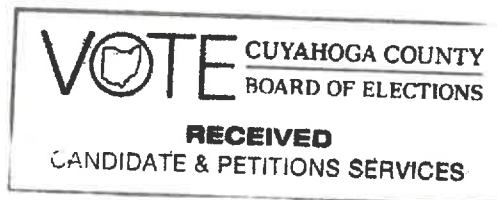
David Bortolotto

David Bortolotto
President of Council

Mary Ann Meola

Mary Ann Meola
Clerk of Council

'24 FEB 28 AM 11:07



SECTION 4.05 VACANCIES.

Whenever the office of a Councilman shall become vacant for any reason the vacancy shall be filled by a majority vote of all the remaining members of the Council. Any vacancy in an office of a Councilman representing a ward shall be filled from that ward. Any vacancy in the office of the President of Council shall be filled by a Councilman.

In the event that Council fails to fill a vacancy in the office of Councilman within thirty (30) days from the date of such vacancy the Mayor shall fill it by appointment. Each Councilman so elected or appointed to fill such vacancy shall hold office for the unexpired term of the member, or until his successor is elected and qualified.

Certified Minutes

Mary Ann Meola <mmeola@mbhts.com>

Wed 2/28/2024 10:47 AM

To:Cory Milne <cmilne@cuyahogacounty.gov>

 1 attachments (821 KB)

20240228_Sd l.pdf;

Good morning Cory,

Per your request, attached please find a certified copy of the February 13th regular council meeting minutes where the motion was made to appoint John Zakel, Jr. to the vacant ward 4 city council seat.

Thanks,
Mary Ann Meola

Agenda Item

#3



Candidates Withdrawn from the March 19, 2024 Primary Election*

<u>Office</u>	<u>Name</u>	<u>District</u>
Republican County Central Committee	Michael Stergiou	Parma-06-D

*Per ORC 3513.30(E) candidates that withdraw after the seventieth (70th) day prior to the election will remain on the ballot, votes cast for these candidates will not be tallied nor reported, and notices to inform voters of the withdrawals will be posted in voting booths and provided with VBM ballots.

VOTE

CUYAHOGA COUNTY
BOARD OF ELECTIONS

Date: 02-15-2024

I, Michael Stergiou, withdraw my candidacy from
the March 19, 2024 Primary Election for the Cuyahoga County Republican Central Committee
person from:

Municipality Parma

Ward (if applicable) _____

Precinct 6

'24 FEB 15 AM 9:26

Signature:

Michael Stergiou

VOTE CUYAHOGA COUNTY
BOARD OF ELECTIONS
RECEIVED
CANDIDATE & PETITIONS SERVICES

Printed Name:

Michael Stergiou

Street Address:

2409 Augustine Drive

City / Zip Code:

Parma, Ohio 44134

Phone:

440.567.8361

Email:

Sterg.mike@yohoo.com

Parma 06-D

'24 FEB 15 AM 9:26

Agenda Item

#4

SOS Form No.257
submitted by Steven J.
Scullen

Challenge of Right to Vote and Correction of Registration List

R.C. 3503.24

(To be filed with the Board of Elections not later than 30 days prior to the election)

RECEIVED ON
FEB 12 2024
0600P

I, STEVEN J. SULLEN, am a qualified elector of Cuyahoga (County)

My address is 1149 WEBB RD (Street Address), LAKEWOOD (City)

I hereby: (check one box below and fill in remaining information)

Challenge the Right to Vote of PATRICK B. SULLEN (Name of Person Challenged)

whose Address is 2100 LAKEWOOD AVE (Street Address), CLEVELAND (City), Cuyahoga (County)

Request correction of the registration list of Precinct _____ Ward _____

I file this challenge or correction for the following reason(s): THIS IS NOT HIS RESIDENCE, I DID NOT GIVE HIM PERMISSION TO USE MY ADDRESS. HE IS A DANGEROUS CRIMINAL & I DO NOT WANT HIM NEAR MY HOME. HE'S A THREAT TO MY FAMILY.

PLEASE NOTE: The return of mail, sent by an elections official or any other individual, as undeliverable, unable to forward, or a change of address on file (NCOA) alone is insufficient to grant a challenge or application for correction. Evidence of a foreclosure action alone is insufficient to grant a challenge or correction. The fact that a voter's status is recorded in the Statewide Voter Registration Database as "active-confirmation" (also known as "inactive") alone is insufficient ground to grant a challenge or correction.

I hereby declare under penalty of election falsification that the statements above are true based on my personal knowledge, information or belief.

(216) 889-7010
PHONE NUMBER

Steven J. Sullen
Signature of Elector

Summary Statement for
Patrick B. Scullen Voter
Registration Challenge



CUYAHOGA COUNTY BOARD OF ELECTIONS

Henry F. Curtis, IV
Chairman

Inajo Davis Chappell
Member

Lisa M. Stickan
Member

Terence M. McCafferty
Member

Anthony W. Perlatti
Director

Anthony N. Kaloger
Deputy Director

SUMMARY FOR PATRICK B. SCULLEN VOTER REGISTRATION CHALLENGE:

On February 12, 2024, Mr. Steven J. Scullen, a registered voter in Lakewood, Ward 1-H, submitted an SOS prescribed *Form #257, Challenge of Right to Vote and Correction of Registration List* that challenges the right of Mr. Patrick B. Scullen to vote using the address of 1149 Webb Road in Lakewood.

Challenge Notes

- Steven J. Scullen indicates on Form #257
 - Patrick B. Scullen lives at 2100 Lakeside Ave in Cleveland (Lutheran Men's Shelter).
 - The 1149 Webb Road address in Lakewood is not the residence of Patrick B. Scullen and he did not give Patrick permission to use his address.
 - Patrick is a criminal and a threat to his family.

CCBOE Comments

Steven J. Scullen Information

- Steven J. Scullen is the property owner of 1149 Webb Road, Lakewood, Ohio (Cuyahoga County Property Summary attached)
 - Steven updated his voter registration address to the 1149 Webb Road address via the internet October 14, 2015.

Patrick B. Scullen Information

- Patrick B. Scullen was registered at the 1149 Webb Road address on February 20, 1998.
 - Patrick voted from this address in the May 5, 1998 Primary Election.
 - Patrick's voter registration was cancelled on February 9, 2000 due to a felony conviction.
- When eligible, Patrick re-registered on September 13, 2012, submitting a voter registration form listing an address of 1710 Prospect Avenue in Cleveland (Salvation Army- Harbor Light Complex).
 - Patrick voted from this address in the November 6, 2012 Presidential General Election.
- Subsequently, Patrick changed his address to 1550 Superior Avenue in Cleveland (North Point Transitional Housing), via online transaction on May 30, 2014.
 - Patrick's voter registration was cancelled for the second time on June 15, 2018 per the Cuyahoga County Clerk of Courts Felon Report.
- When again eligible, Patrick re-registered on January 18, 2024, via an online voter registration transaction at the 1149 Webb Road, Lakewood address.

General Information

- Upon receiving the voter challenge from Steven J. Scullen, the voter record of Patrick B. Scullen was flagged as Must Vote Provisional and put into an Inactive status in February 2024.
- Steven J. Scullen and Patrick B. Scullen are the only two registered voters currently at the 1149 Webb Road address in Lakewood.

Documents Attached

SOS Form No.257 submitted by Steven J. Scullen

S. Scullen Voter Information Report

S. Scullen Property Summary Report

P. Scullen Voter Information Report

Steven J. Scullen
Voter Information
Report

VOTER INFORMATION REPORT

STEVEN J SCULLEN

PRINTED ON: 2/12/2024

VOTER ID: 514581
NAME: STEVEN J SCULLEN
RESIDENCE: 1149 WEBB RD
CITY/STATE/ZIP: LAKEWOOD, OH 44107

CARE OF:
STREET/BX:
MAIL CITY:
MAIL STATE/ZIP:
COUNTRY:

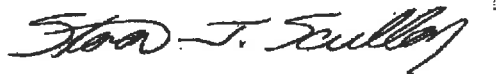
PHONE NUMBER:

STATUS: ACTIVE
PARTY: REPUBLICAN
REG DATE: 10/14/2015

PRECINCT: LAKWD01H.01
PRECINCT NAME: LAKEWOOD -01-H

POLLING PLACE: HORACE MANN ELEMENTARY SCHOOL
1215 WEST CLIFTON BOULEVARD

SIGNATURE:



I hereby certify that the above document is a true and correct copy of the original filed at the Cuyahoga County Board of Elections.



CUYAHOGA COUNTY
BOARD OF ELECTIONS

Election Official: Hasani Wheat

Title: Registration Manager

Date: February 12, 2024

Signature: Hasani Wheat

Voter ID: 514581

Status:

Reason: 88 - CHANGE

Affidavit: OH-C014701949

Sig: 3355235

DMV Lic:

Name Prefix:

First: STEVEN

Middle: J

Last: SCULLEN

Suffix:

Birth Date: /1971

St Rsn:

Residence

Standard Residence Address

House#: 1149

Street: WEBB

Post:

City: LAKEWOOD

Prec: LAKWDB1H.21

Dir:

Type: RD

Apt:

Zip: 44107

Manual

Additional Address

Mailing

Country:

CarreOf:

St/Bx:

City:

St:

Zip:

Clear

Additional Address

Print

Ok

Cancel

2. **Will you be at least 18 years of age or become the next general election day?** / **¿La No / No / ¿cumpliré o cumpliré los 18 años de edad el día de las próximas elecciones generales o antes?**
 If you answered NO to either of the questions, do not complete this form. / Si respondió NO a cualquiera de las preguntas, no complete este formulario.

3. Last Name / Apellido Scullen	First Name / Nombre STEVEN	Middle Name or Initial / Segundo Nombre o Inicial J	J, II, etc.
---	--------------------------------------	---	-------------

4. House Number and Street (Enter new address if changed) / Número de Casa y Calle (Escriba la nueva dirección si ha cambiado) 1924 WEST 73RD ST	Apt. or Lot # / Apt. o Lote de Parcela	5. City or Post Office / Ciudad u Oficina de Correos CLEVELAND, OH	6. ZIP Code / Código Postal 44102
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7. Additional Rural or Mailing Address (if necessary) / Dirección Postal o Rural Adicional (si es necesario)	8. County where you live / Condado donde vive CUY	FOR BOARD USE ONLY SEC4010 (Rev. 07/08) City, Village, Twp. Ward Precinct School Dist. Cong. Dist. Senate Dist. House Dist.
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9. Birthdate (required) / Fecha de Nacimiento (obligatoria)	10. Ohio driver license No. OR last 4 digits of Social Security No. (none for those registered to be absent or provided) / No. de la licencia de conducir de Ohio o los últimos 4 dígitos del No. del Seguro Social (no necesario incluir o facilitar una forma de identificación)	11. Phone No. (voluntary) / No. Tlx. (voluntario)
---	--	---

12. PREVIOUS ADDRESS IF UPDATING CURRENT REGISTRATION - Previous House Number and Street / DIRECCIÓN RESIDENCIAL ANTERIOR SI ESTÁ ACTUALIZANDO EL REGISTRO ACTUAL - Número de Casa y Calle Anterior 1149 West 80th Lakewood, OH, 44107

Previous City or Post Office / Ciudad u Oficina de Correos LAKESWOOD	County / Condado CUYAHOGA	State / Estado OH
--	-------------------------------------	-----------------------------

13. Change of Name Only FORMER Legal Name / SOLO CAMBIO DE NOMBRE Nombre Legal Anterior / Former Signature / Firma Anterior

I declare, under penalty of election falsification I am a citizen of the United States, will have lived in this state for 30 days immediately preceding the next election, and will be at least 18 years of age at the time of the general election.

Declaro, bajo pena de fraude electoral, que soy ciudadano de los Estados Unidos, que he vivido en este estado durante al menos 30 días previos a las elecciones próximas y que tendré al menos 18 años de edad en el momento de las elecciones generales.

14. Your Signature / Su firma →

Date / Fecha **09 / 12 / 12**

MO / MES DAY / DÍA YR / AÑO

SEP 14 2012 PM 2:35 CYS

Steven J. Scullen

1. What is your full name? (PLEASE PRINT)

SCULLEN, STEVEN JOSEPH
Last Name First Name Middle Name

3. What is your birthdate? 1971
Month Day Year

4. Are you a native born? when and in what court were you naturalized?
Date Court

5. What is your Social Security number? (Furnishing your Social Security number is voluntary; its confidentiality cannot be guaranteed.)

6. Where were you born? Fairview Ohio U.S.A.
City State Country

7. What address did you give when you registered to vote?
First registrator
Number Street
City or Post Office State County

I declare under penalty of election falsification that the statements herein are true to the best of my knowledge and belief and that I am legally qualified to vote.

May 31, 89 [Signature]
Date Signature of Applicant
5/31/89 [Signature]
Date Signature of Registrar or Deputy Registrar

THE PENALTY FOR ELECTION FALSIFICATION IS IMPRISONMENT FOR NOT MORE THAN SIX MONTHS, OR A FINE OF NOT MORE THAN ONE THOUSAND DOLLARS, OR BOTH.

2. What is your residence?

1149 Webb Rd.
Number Street Apt #

Lakewood 44107
City or Post Office State of Ohio Zip Code

(If you reside in a hotel, apartment, or tenement house, or institution, or in an incorporated or unincorporated area not identified by the use of road names or house numbers, such additional information shall be included as will give the exact location of your place of residence.)

FOR BOARD USE ONLY

CITY OR VILLAGE	WARD	PCT.	STREET ADDRESS	DATE	CLERK
Lakewood	1	M		7/31/89	[Signature]

NOTICE

Your registration form must be RECEIVED by a county board of elections or the Secretary of State at least 30 days before an election at which you intend to vote, even if you entrust delivery of the registration to another person or mail the registration. THE RECEIPT DOES NOT ENTITLE YOU TO VOTE.

FOR BOARD USE ONLY

REMARKS

DR

SCROOGE DISTRICT

SCULLEN STEVEN J.

Steven J Scullen Voter Transactions

#	TRANS ID	FIELD	BEFORE	AFTER	TRANS DATE
1	24813900	LAST TRANS DATE	Dec 1 2022 2:39AM	Nov 28 2023 7:56AM	11/28/2023 7:56
2	24519579	LAST TRANS DATE	Aug 23 2022 8:38PM	Dec 1 2022 2:39AM	12/1/2022 2:39
3	24381653	HISTORY PARTY ID UPD	UPDATED PARTY VIA VOTER HISTORY	WRITEHISTORYDATA	8/23/2022 20:38
4	24381653	LAST TRANS DATE	Nov 17 2021 9:25AM	Aug 23 2022 8:38PM	8/23/2022 20:38
5	24381653	PARTY	NOPTY	REP	8/23/2022 20:38
6	24261522	LAST TRANS DATE	Nov 24 2020 2:50PM	Nov 17 2021 9:25AM	11/17/2021 9:25
7	23976905	LAST TRANS DATE	Nov 26 2019 4:08PM	Nov 24 2020 2:50PM	11/24/2020 14:50
8	22544579	LAST TRANS DATE	Nov 29 2018 2:46AM	Nov 26 2019 4:08PM	11/26/2019 16:08
9	22223209	LAST TRANS DATE	Dec 7 2016 1:50PM	Nov 29 2018 2:46AM	11/29/2018 2:46
10	21404165	LAST TRANS DATE	Dec 8 2015 10:51AM	Dec 7 2016 1:50PM	12/7/2016 13:50
11	20563703	LAST TRANS DATE	Nov 30 2015 9:26AM	Dec 8 2015 10:51AM	12/8/2015 10:51
12	20553756	VNC GENERATED	GENERATED	YES	12/2/2015 14:06
13	20553756	VNC MAILED	MAIL DATE	12/2/2015	12/2/2015 14:06
14	20551320	CITY	CLEVELAND	LAKEWOOD	11/30/2015 9:26
15	20551320	DELIVERY METHOD	RD201	INET	11/30/2015 9:26
16	20551320	HOUSE NUMBER	1924	1149	11/30/2015 9:26
17	20551320	INET TRANS - BALLOT TYPE ID			0 10/15/2015 8:36
18	20551320	INET TRANS - BATCH			0 10/15/2015 8:36
19	20551320	INET TRANS - BT ID VOTED			0 10/15/2015 8:36
20	20551320	INET TRANS - CONSOLIDATION ID			0 10/15/2015 8:36
21	20551320	INET TRANS - CONSOLIDATION ID VOTED			0 10/15/2015 8:36
22	20551320	INET TRANS - ELECTION ID			0 10/15/2015 8:36
23	20551320	INET TRANS - ENVELOPE			0 10/15/2015 8:36
24	20551320	INET TRANS - GIS X			0 10/15/2015 8:36
25	20551320	INET TRANS - GIS Y			0 10/15/2015 8:36
26	20551320	INET TRANS - IMPORT CODE		2	4 10/15/2015 8:36
27	20551320	INET TRANS - IMPORT REASON	INCO	MAIL	10/15/2015 8:36
28	20551320	INET TRANS - LAST TRANSACTION DATE	Oct 14 2015 12:19PM	Oct 15 2015 8:36AM	10/15/2015 8:36
29	20551320	INET TRANS - NEW RECORD			10/14/2015 12:19
30	20551320	INET TRANS - RECEIVE DATE	Oct 14 2015 12:19PM	Oct 14 2015 12:00AM	10/15/2015 8:36
31	20551320	INET TRANS - REGISTERED BY			0 10/15/2015 8:36
32	20551320	INET TRANS - STATE VOTER ID	OH0014701949		10/15/2015 8:36
33	20551320	INET TRANS - UPDATE VOTER	N	P	11/30/2015 9:26
34	20551320	LAST TRANS DATE	Jul 17 2015 11:56PM	Nov 30 2015 9:26AM	11/30/2015 9:26
35	20551320	PRE DIR	W		11/30/2015 9:26
36	20551320	PRECINCT	CLEVE15K.01	LAKWD01H.01	11/30/2015 9:26
37	20551320	REASON	BATCH PARTY UPDATE	88 - CHANGE	11/30/2015 9:26

Steven J Scullen Voter Transactions

38	20551320	RECEIVE DATE	Sep 14 2012 12:00AM	Oct 14 2015 12:00AM	11/30/2015 9:26
39	20551320	REGISTRATION DATE	Sep 14 2012 12:00AM	Oct 14 2015 12:00AM	11/30/2015 9:26
40	20551320	SOURCE OF REGISTRATION	NOVA	INET	11/30/2015 9:26
41	20551320	STATUS	I	A	11/30/2015 9:26
42	20551320	STREET	73RD	WEBB	11/30/2015 9:26
43	20551320	STREET ID	81141	53760	11/30/2015 9:26
44	20551320	TYPE	ST	RD	11/30/2015 9:26
45	20551320	VNC		YES	11/30/2015 0:00
46	20551320	ZIP	44102	44107	11/30/2015 9:26
47	20337370	LAST TRANS DATE	Dec 12 2012 10:46AM	Jul 17 2015 11:56PM	7/17/2015 23:56
48	20337370	PARTY	DEM	NOPTY	7/17/2015 23:56
49	20337370	REASON	NCOA_SUPPL MAILING INACTIVE	BATCH PARTY UPDATE	7/17/2015 23:56
50	20313528	ADDRESS CONFIRMATION - ADDRESS		1924 W 73RD ST , CLEVELAND OH 44102	6/29/2015 0:00
51	20313528	ADDRESS CONFIRMATION - INDICATOR	FILE CREATED ON 06/15/2015	MAILED ON 06/29/2015	6/29/2015 0:00
52	20313528	REASON	99 - OFFICE CORRECTION	NCOA_SUPPL MAILING INACTIVE	6/29/2015 15:52
53	20313528	STATUS	A	I	6/29/2015 15:52
54	18010616	LAST TRANS DATE	Sep 16 2012 8:34AM	Dec 12 2012 10:46AM	12/12/2012 10:46
55	17490745	VNC GENERATED	GENERATED	YES	9/17/2012 11:09
56	17490745	VNC MAILED	MAIL DATE	9/17/2012	9/17/2012 11:09
57	17487222	LAST TRANS DATE	Sep 14 2012 5:48PM	Sep 16 2012 8:34AM	9/16/2012 8:34
58	17487222	REASON	88 - CHANGE	99 - OFFICE CORRECTION	9/16/2012 8:34
59	17480833	BY MAIL		YES	9/14/2012 17:48
60	17480833	CASSETTE		0	9/14/2012 17:48
61	17480833	CITY	LAKWOOD	CLEVELAND	9/14/2012 17:48
62	17480833	DELIVERY METHOD	RD101	RD201	9/14/2012 17:48
63	17480833	FRAME		0	9/14/2012 17:48
64	17480833	GIS X		0	9/14/2012 17:48
65	17480833	GIS Y		0	9/14/2012 17:48
66	17480833	HOUSE NUMBER	1149	1924	9/14/2012 17:48
67	17480833	IMAGE ID NUMBER	514581	3355235	9/14/2012 17:48
68	17480833	LAST TRANS DATE	Jun 26 2012 7:33PM	Sep 14 2012 5:48PM	9/14/2012 17:48
69	17480833	PRE DIR		W	9/14/2012 17:48
70	17480833	PRECINCT	LAKWD01J.01	CLEVE15K.01	9/14/2012 17:48
71	17480833	REASON	SOS BMV/SSA PREMATCH	88 - CHANGE	9/14/2012 17:48
72	17480833	RECEIVE DATE		Sep 14 2012 12:00AM	9/14/2012 17:48
73	17480833	REGISTERED BY		0	9/14/2012 17:48
74	17480833	REGISTRATION DATE	Jan 1 1900 12:00AM	Sep 14 2012 12:00AM	9/14/2012 17:48
75	17480833	SIGNATURE DATE	Jan 1 1901 12:00AM	Sep 12 2012 12:00AM	9/14/2012 17:48
76	17480833	SOURCE OF REGISTRATION	RSMAI	NOVA	9/14/2012 17:48
77	17480833	STREET	WEBB	73RD	9/14/2012 17:48
78	17480833	STREET ID	53760	81141	9/14/2012 17:48
79	17480833	TYPE	RD	ST	9/14/2012 17:48
80	17480833	VNC		YES	9/14/2012 17:48
81	17480833	ZIP	44107	44102	9/14/2012 17:48
82	17194258	LAST TRANS DATE	Dec 13 2010 12:04PM	Jun 26 2012 7:33PM	6/26/2012 19:33
83	17194258	REASON		SOS BMV/SSA PREMATCH	6/26/2012 19:33
84	15308092	LAST TRANS DATE	Dec 29 2009 12:47PM	Dec 13 2010 12:04PM	12/13/2010 12:04

Steven J Scullen Voter Transactions

85	14405337	LAST TRANS DATE	Dec 30 2008 8:26PM	Dec 29 2009 12:47PM	12/29/2009 12:47
86	14008393	VNC GENERATED	GENERATED	YES	7/16/2009 9:10
87	14008393	VNC MAILED	MAIL DATE	7/16/2009	7/16/2009 9:10
88	14004810	PRECINCT	LAKWD01I.01	LAKWD01J.01	7/13/2009 11:08
89	14004810	VNC		YES	7/13/2009 11:08
90	14003472	PRECINCT	LAKWD01M.01	LAKWD01I.01	7/10/2009 14:40
91	14003472	VNC		YES	7/10/2009 14:40
92	13389919	LAST TRANS DATE	Sep 9 2004 10:11PM	Dec 30 2008 8:26PM	12/30/2008 20:26
93	8739203	AFFIDAVIT NUMBER		OH0014701949	9/9/2004 22:11
94	8739203	LAST TRANS DATE	Aug 27 2004 12:47PM	Sep 9 2004 10:11PM	9/9/2004 22:11
95	2626903	PARTY_CHANGE_DATE		8/12/1999	5/24/2004 13:05
96	2626902	AB_STATUS		Y	8/12/1999 0:00
97	2626902	ELIGIBILITY_GROUP_DATE		8/12/1999	8/12/1999 0:00
98	2626902	EVENT_CODE		BATCHREPCT	8/12/1999 0:00
99	2626902	MUNI_CODE		LAKWD	8/12/1999 0:00
100	2626902	PARTY_CODE	D	X	8/12/1999 0:00
101	2626902	STREETRANGE_KEY		7096	53760
102	2626902	ZIP			44107

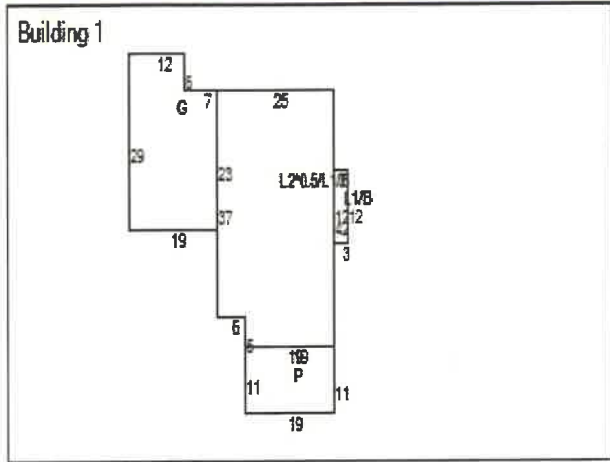
Steven J. Scullian Voter History

#	Date	Title	Elig	Votad	Const Prec	Party	Poll Voter	AV Requested	AV Returned	Category	Source	Return Source	FS Requested	FS Returned	Prov Requested	Prov Returned	Orig. Precinct	Orig. Party	Elec ID
1	11/7/2023	November 7, 2023 General Election	Y	Y	LAKWD01H		Y	N	N				N	N	N	N	LAKWD01H.01		251
2	8/8/2023	AUGUST 8, 2023 SPECIAL ELECTION	Y	N			N	N	N				N	N	N	N	LAKWD01H.01		253
3	11/8/2022	November 8, 2022 General Election	Y	Y	LAKWD01H		Y	N	N				N	N	N	N	LAKWD01H.01		245
4	8/2/2022	AUGUST 2, 2022 PRIMARY ELECTION	Y	Y	LAKWD01H	REP	Y	N	N				N	N	N	N	LAKWD01H.01	NOPTY	246
5	5/3/2022	MAY 3, 2022 PRIMARY ELECTION	Y	N			N	N	N				N	N	N	N			244
6	11/2/2021	November 2, 2021 General Election	Y	Y	LAKWD01H		Y	N	N				N	N	N	N	LAKWD01H.01		240
7	9/14/2021	SEPTEMBER 14, 2021 PRIMARY ELECTION	Y	N			N	N	N				N	N	N	N			239
8	11/3/2020	November 3, 2020 Presidential General Election	Y	Y	LAKWD01H		Y	N	N				N	N	N	N	LAKWD01H.01		229
9	3/17/2020	MARCH 17, 2020 PRIMARY ELECTION - EXTENDED	Y	N			N	N	N				N	N	N	N			227
10	11/5/2019	November 5, 2019 General Election	Y	Y	LAKWD01H		Y	N	N				N	N	N	N	LAKWD01H.01		212
11	9/10/2019	SEPTEMBER 10, 2019 PRIMARY ELECTION	Y	N			N	N	N				N	N	N	N			211
12	11/6/2018	November 6, 2018 General Election	Y	Y	LAKWD01H		Y	N	N				N	N	N	N	LAKWD01H.01		206
13	5/8/2018	MAY 8, 2018 PRIMARY ELECTION	Y	N			N	N	N				N	N	N	N			204
14	11/7/2017	NOVEMBER 7, 2017 GENERAL ELECTION	Y	N			N	N	N				N	N	N	N			202
15	11/8/2016	NOVEMBER 8, 2016 PRESIDENTIAL GENERAL ELECTION	Y	Y	LAKWD01H		Y	N	N				N	N	N	N	LAKWD01H.01		194
16	3/15/2016	MARCH 15, 2016 PRIMARY ELECTION	Y	N			Y	N	N				N	N	N	N			193
17	11/3/2015	NOVEMBER 3, 2015 GENERAL ELECTION	Y	Y	LAKWD01H		Y	N	N				N	N	N	N	LAKWD01H.01		191
18	11/4/2014	NOVEMBER 4, 2014 GENERAL ELECTION	Y	N			N	N	N				N	N	N	N			183
19	5/6/2014	MAY 6, 2014 PRIMARY ELECTION	Y	N			N	N	N				N	N	N	N			181
20	11/5/2013	NOVEMBER 5, 2013 GENERAL ELECTION	Y	N			N	N	N				N	N	N	N			177
21	11/6/2012	NOVEMBER 6, 2012 PRESIDENTIAL GENERAL ELECTION	Y	Y	CLEVELSK		Y	N	N				N	N	N	N	CLEVELSK.01		170
22	3/6/2012	MARCH 6, 2012 PRIMARY ELECTION	Y	N			N	N	N				N	N	N	N			169
23	11/9/2011	NOVEMBER 8, 2011 GENERAL ELECTION	Y	N			N	N	N				N	N	N	N			168
24	11/7/2010	NOVEMBER 2, 2010 GENERAL ELECTION	Y	Y	LAKWD01J		Y	N	N				N	N	N	N	LAKWD01J.01		160
25	11/3/2009	NOVEMBER 3, 2009 GENERAL ELECTION	Y	Y	LAKWD01J		Y	N	N				N	N	N	N	LAKWD01J.01		154
26	11/4/2008	NOV. GENERAL	Y	Y	LAKWD01M		Y	N	N				N	N	N	N	LAKWD01M.01		142
27	11/6/2007	NOV. GENERAL	Y	N			N	N	N				N	N	N	N			135
28	10/2/2007	OCTOBER 2, 2007 PRIMARY ELECTION	Y	N			N	N	N				N	N	N	N			132
29	11/7/2006	NOV. GENERAL	Y	Y	LAKWD01M		Y	N	N				N	N	N	N	LAKWD01M.01		122
30	11/8/2005	GENERAL_NOV_2005	Y	Y	LAKWD01M		Y	N	N				N	N	N	N	LAKWD01M.01	DEM	115
31	11/2/2004	GENERAL_NOV_2004	Y	Y	LAKWD01M		Y	N	N				N	N	N	N	LAKWD01M.01	DEM	97
32	3/2/2004	MAR. PRIMARY	Y	Y		DEM		N	N				N	N	N	N			94
33	11/4/1997	GENERAL ELECTION	Y	Y		NOPTY		N	N				N	N	N	N			45
34	11/5/1996	GENERAL ELECTION	Y	Y		NOPTY		N	N				N	N	N	N			43
35	11/7/1995	GENERAL ELECTION	Y	Y		NOPTY		N	N				N	N	N	N			32
36	5/2/1995	PRIMARY ELECTION	Y	Y		NOPTY		N	N				N	N	N	N			26
37	2/7/1995	SPECIAL ELECTION	Y	Y		NOPTY		N	N				N	N	N	N			23
38	11/8/1994	GENERAL ELECTION	Y	Y		NOPTY		N	N				N	N	N	N			22
39	5/3/1994	PRIMARY ELECTION	Y	Y		REP		N	N				N	N	N	N			17
40	11/2/1993	GENERAL ELECTION	Y	Y		NOPTY		N	N				N	N	N	N			16
41	11/5/1991	GENERAL ELECTION	Y	Y		NOPTY		N	N				N	N	N	N			7
42	5/7/1991	PRIMARY ELECTION	Y	Y		DEM		N	N				N	N	N	N			6
43	11/6/1990	GENERAL ELECTION	Y	Y		NOPTY		N	N				N	N	N	N			4
44	5/8/1990	PRIMARY ELECTION	Y	Y		NOPTY		N	N				N	N	N	N			3
45	5/2/1989	PRIMARY ELECTION	Y	Y		DEM		N	N				N	N	N	N			1

Steven J. Scullen
Property Summary
Report

Owner SCULLEN, STEVEN J.
Address 1149 WEBB RD
 LAKEWOOD, OH. 44107
Land Use (5100) R - 1-FAMILY PLATTED LOT
Description 23M&G#5 SL 34 NP 0033 NP
Neighborhood Code 03404

SKETCH



MAP VIEW



CEGIS, CCFO

BUILDING INFORMATION

Building Record Number	1	Occupancy	1-FAMILY	Story Height	1.5
Style	CAPE COD	Year Built	1915	Exterior Walls	FRAME
Condition	AVERAGE	Construction Quality	C / AVERAGE	Roof Type	GABLE
Roof Material	ASPH-SHINGLE	Heat Type	FORCED-AIR	Air Conditioning	CENTRAL
Attic Type	NONE	Basement Type	BASEMENT	Basement Square Feet	1,056
Basement Finished	No	Rooms	7	Bedrooms	4
Bathrooms (Full/Half)	1/0	Garage Type	ATTACHED	Garage Capacity	2
Year Garage Built	1915	Garage Size	509	Living Area Basement	
Living Area 1	1,056	Living Area 2	510	Living Area Upper	
Living Area Total	1,566	Floor Location		Party Wall	

LAND

Code	Frontage	Depth	Acreage	Sq Ft
PRM	50	100	0.12	5,000

VALUATION

2023 Values	Taxable Market Value	Exempt Market Value	Abated Market Value	Assessed Taxable Value
Land Value	\$42,700	\$0	\$0	\$14,950
Building Value	\$176,000	\$0	\$0	\$61,600
Total Value	\$218,700	\$0	\$0	\$76,550
Land Use	5100			SINGLE FAMILY DWELLING

PERMITS

Tax Year	Reason	Tax Change	Exempt Change	Percent Complete	Reinspect	Notes
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IMPROVEMENTS

Type	Description	Size	Height Depth
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SALES

Date	Buyer	Seller	Price
9/22/2015	SCULLEN, STEVEN J.	Scullen, Katherine A. Trs	\$116,000
8/20/2001	Scullen, Katherine A. Trs	Scullen, Katherine A.	\$0
5/13/1993	Scullen, Katherine A.	Scullen Harry G	\$0
12/28/1976	Scullen Harry G	Baer Ruth Louise	\$42,000
1/1/1975	Baer Ruth Louise		\$0

Taxes

2023 Taxes	Charges	Payments	Balance Due
Tax Balance Summary	\$6,745.54	\$2,872.77	\$2,872.77

Patrick B. Scullen
Voter Information
Report

VOTER INFORMATION REPORT

PATRICK BRIAN SCULLEN

PRINTED ON: 2/12/2024

VOTER ID: 3097589
NAME: PATRICK BRIAN SCULLEN
RESIDENCE: 1149 WEBB RD UNIT 1149
CITY/STATE/ZIP: LAKEWOOD, OH 44107

CARE OF:
STREET/BX:
MAIL CITY:
MAIL STATE/ZIP:
COUNTRY:

PHONE NUMBER:

STATUS: ACTIVE
PARTY: UNAFFILIATED
REG DATE: 01/18/2024

PRECINCT: LAKWD01H.01
PRECINCT NAME: LAKEWOOD -01-H

POLLING PLACE: HORACE MANN ELEMENTARY SCHOOL
1215 WEST CLIFTON BOULEVARD

SIGNATURE:

Patrick B Scullen

I hereby certify that the above document is a true and correct copy of the original filed at the Cuyahoga County Board of Elections.



CUYAHOGA COUNTY
BOARD OF ELECTIONS

Election Official: Hasani Wheat

Title: Registration Manager

Date: February 12, 2024

Signature: Hasani Wheat

Voter ID: 3097589

Status:

Reason:

Affidavit:

SSN: Auto S

DMV Lic: SSN:

Name:

Prefix:

First: PATRICK

Middle: BRIAN

Last: SCULLEN

Suffix:

Birth Date: '1963

St Res:

Residence

Standard Residence Address:

House#: 1149

Street: WEBB

Post:

City: LAKEWOOD

Dir:

Frac:

Type: RD

Apt: UNIT 11

Zip: 44107

Clear

Prec: LAKWD21H.01

Manual

Additional Address:

Mailing

Country:

CareOf:

St/Bx:

City:

St:

Zip:

Clear

Additional Address:

Print

Ok

Cancel

Image: 5068365
Batch: 0
Page: 0
Endorse: 0

Vol: 0
Side: 0
Cassette: 0
Frame: 0

Signature Transmitted From Online Voter
Registration Module - 11/18/2024



Patrick B. Scullen Voter Transactions

#	TRANS ID	FIELD	BEFORE	AFTER	TRANS DATE
1	24851262	VNC GENERATED	GENERATED	YES	1/22/2024 14:40
2	24851262	VNC MAILED	MAIL DATE	1/22/2024	1/22/2024 14:40
3	24850074	STATE ID		OH0027216833	1/19/2024 11:06
4	24850074	VALIDATION DATE		Jan 19 2024 11:06AM	1/19/2024 11:06
5	24849988	INET TRANS - NEW RECORD			1/18/2024 20:28
6	24849988	NEW RECORD			1/19/2024 11:03
7	24849988	VNC		YES	1/19/2024 11:03

VOTER INFORMATION REPORT

PATRICK B SCULLEN

PRINTED ON: 2/12/2024

VOTER ID: 2557429
NAME: PATRICK B SCULLEN
RESIDENCE: 1550 SUPERIOR AVE
CITY/STATE/ZIP: CLEVELAND, OH 44114-2906

CARE OF:
STREET/BX:
MAIL CITY:
MAIL STATE/ZIP:
COUNTRY:

PHONE NUMBER:

STATUS: CANCELED
PARTY: UNAFFILIATED
REG DATE: 04/14/2014

PRECINCT: CLEVE07D.01
PRECINCT NAME: CLEVELAND -07-D

POLLING PLACE: FRATERNAL ORDER OF POLICE HALL
2249 PAYNE AVE

SIGNATURE:

Patrick Scullen

I hereby certify that the above document is a true and correct copy of the original filed at the Cuyahoga County Board of Elections.



**CUYAHOGA COUNTY
BOARD OF ELECTIONS**

Election Official: Hasani Wheat

Title: Registration Manager

Date: February 12, 2024

Signature: Hasani Wheat

Voter Details | Properties | Flags/Misc | Notices

County Info | State Info (S) |

Name | Prior Name | Alternate Name |

Voter ID: 2557429

Status: **CANCELED**

Reason: Z - MERGED WITH ANOTHER RECORD

Affidavit:

Sig: 3348746 Auto S

DMV Lic: RT667895 SSN: - - -0092

Name Prefix:

First: PATRICK

Middle: B

Last: SCULLEN

Surfix:

Birth Date: 12/27/1963

St Rsn:

Mailing

Country: Clear

CareOf:

Str/Bx:

City: St: Zip:

Additional Address:

Residence

Standard Residence Address: Clear

House#: 1550 Dir:

Street: SUPERIOR Type: AVE

Post: Bldg: Apt:

City: CLEVELAND Zip: 44114-2E

Prec: CLEVE07D.01 Manual

Additional Address:

If you answered NO to either of the questions, do not complete this form. / Si respondió NO a cualquiera de las preguntas, no complete este formulario.

3. Last Name / Apellido Scullen		First Name / Nombre Patrick		Middle Name or Initial / Segundo Nombre o Inicial B	Jr., II, etc.
4. House Number and Street (Enter new address if changed) / Número de Casa y Calle (Escriba la nueva dirección si ha cambiado) 1710 PROSPECT AVE.			Apt. or Lot # / Apt. / No. de Parcela		5. City or Post Office / Ciudad o Oficina de Correos CLEVELAND
7. Additional Rural or Mailing Address (if necessary) / Dirección Postal o Rural Adicional (si es necesario) —			8. County where you live / Condado donde vive Cuyahoga		6. ZIP Code / Código Postal 44115
9. Birthdate (required) - Fecha de Nacimiento (obligatorio) 63		10. Ohio driver's license (No. OR last 4-digits of Social Security) No. (same form of ID required to be listed or provided) No. de la licencia de conducir de Ohio o los últimos 4 dígitos del no. del Seguro Social (es necesario incluir o facilitar una copia de identificación)		11. Phone No. (voluntary) No. Tfn. (voluntario)	
12. PREVIOUS ADDRESS IF UPDATING CURRENT REGISTRATION - Previous House Number and Street / DIRECCIÓN RESIDENCIAL ANTERIOR SI ESTÁ ACTUALIZANDO EL REGISTRO ACTUAL - Número de Casa y Calle Anterior					
Previous City or Post Office / Ciudad u Oficina de Correos			County / Condado		State / Estado
13. Change of Name Only FORBIDDEN Legal Name / SOLO CAMBIO DE NOMBRE Nombre Legal Anterior			Former Signature / Firma Anterior		

FOR BOARD USE ONLY
SEC4010 (Rev. 07/08)
City, Village, Twp.
Ward
RECEIVED
Precinct
School Dist.
Cong. Dist.
County Dist.
House Dist.

SEP 13 2012
9:12 AM

I declare under penalty of election falsification I am a citizen of the United States, will have lived in this state for 30 days immediately preceding the next election, and will be at least 18 years of age at the time of the general election.

Declaro, bajo pena de fraude electoral, que soy ciudadano de los Estados Unidos, que he vivido en este estado durante al menos 30 días previos a las elecciones próximas y que tendré al menos 18 años de edad en el momento de las elecciones generales.

14. Your Signature / Su firma → **Patrick Scullen**

Date / Fecha **9 / 12 / 12**
 Kian | MO DAY YR / MES DIA AÑO

Patrick B. Scullen Voter Transactions

#	TRANS ID	FIELD	BEFORE	AFTER	TRANS DATE
1	24852206	LAST TRANS DATE	Jun 15 2018 11:14AM	Jan 24 2024 11:41AM	1/24/2024 11:41
2	24852206	REASON	FELON	Z - MERGED WITH ANOTHER RECORD	1/24/2024 11:41
3	21939926	COMMENT ID	0	2206567	6/15/2018 11:14
4	21939926	LAST TRANS DATE	Jul 17 2015 10:23PM	Jun 15 2018 11:14AM	6/15/2018 11:14
5	21939926	REASON	NCOA_SUPPL MAILING INACTIVE	FELON	6/15/2018 11:14
6	21939926	STATUS	I	C	6/15/2018 11:14
7	21050824	ADDRESS CONFIRMATION - ADDRESS		1550 SUPERIOR AVE , CLEVELAND OH 44114-2906	8/9/2016 0:00
8	21050824	ADDRESS CONFIRMATION - INDICATOR	FILE CREATED ON 07/28/2016	MAILED ON 08/09/2016	8/9/2016 0:00
9	21050824	REASON	BATCH PARTY UPDATE	NCOA_SUPPL MAILING INACTIVE	8/9/2016 12:48
10	21050824	STATUS	A	I	8/9/2016 12:48
11	20337370	LAST TRANS DATE	May 30 2014 10:18AM	Jul 17 2015 10:23PM	7/17/2015 22:23
12	20337370	PARTY	X	NOPTY	7/17/2015 22:23
13	20337370	REASON	88 - CHANGE	BATCH PARTY UPDATE	7/17/2015 22:23
14	20246717	BOE GENERATED VLN MAILED		1550 SUPERIOR AVE, CLEVELAND	5/11/2015 0:00
15	19454115	VNC GENERATED	GENERATED	YES	6/9/2014 9:23
16	19454115	VNC MAILED	MAIL DATE	6/9/2014	6/9/2014 9:23
17	19335187	INET TRANS - UPDATE VOTER	N	P	5/30/2014 10:18
18	19335186	INET TRANS - LAST TRANSACTION DATE	Apr 15 2014 8:51AM	May 29 2014 10:53AM	5/29/2014 10:53
19	19335185	INET TRANS - IMPORT REASON	MAIL	INCO	5/29/2014 10:53
20	19335184	INET TRANS - IMPORT CODE	4	2	5/29/2014 10:53
21	19335183	INET TRANS - LAST TRANSACTION DATE	Apr 15 2014 8:39AM	Apr 15 2014 8:51AM	4/15/2014 8:51
22	19335182	INET TRANS - IMPORT REASON	INCO	MAIL	4/15/2014 8:51
23	19335181	INET TRANS - IMPORT CODE	2	4	4/15/2014 8:51
24	19335180	INET TRANS - STREET ID	0	92025	4/15/2014 8:39
25	19335179	INET TRANS - STATE VOTER ID	OH0021968452		4/15/2014 8:39
26	19335178	INET TRANS - RECEIVE DATE	Apr 15 2014 5:15AM	Apr 15 2014 12:00AM	4/15/2014 8:39
27	19335177	INET TRANS - PRECINCT	999999999.9	CLEVE07D.01	4/15/2014 8:39
28	19335176	INET TRANS - POST DIR	E		4/15/2014 8:39
29	19335175	INET TRANS - LAST TRANSACTION DATE	Apr 15 2014 5:15AM	Apr 15 2014 8:39AM	4/15/2014 8:39
30	19335174	INET TRANS - IMPORT REASON	OUTGO	INCO	4/15/2014 8:39
31	19335173	INET TRANS - IMPORT CODE	10	2	4/15/2014 8:39
32	19335172	INET TRANS - GIS Y		0	4/15/2014 8:39

Patrick B. Scullen Voter Transactions

33	19335171	INET TRANS - GISX			0	4/15/2014 8:39
34	19335170	INET TRANS - ENVELOPE			0	4/15/2014 8:39
35	19335169	INET TRANS - ELECTION ID			0	4/15/2014 8:39
36	19335168	INET TRANS - CONSOLIDATION ID VOTED			0	4/15/2014 8:39
37	19335167	INET TRANS - CONSOLIDATION ID			0	4/15/2014 8:39
38	19335166	INET TRANS - BT ID VOTED			0	4/15/2014 8:39
39	19335165	INET TRANS - BATCH			0	4/15/2014 8:39
40	19335164	INET TRANS - BALLOT TYPE ID			0	4/15/2014 8:39
41	19335163	INET TRANS - NEW RECORD				4/15/2014 5:15
42	19306737	DELIVERY METHOD	RD201	INET		5/30/2014 10:18
43	19306737	HOUSE NUMBER	1710	1550		5/30/2014 10:18
44	19306737	LAST TRANS DATE	May 23 2013 1:44PM	May 30 2014 10:18AM		5/30/2014 10:18
45	19306737	PRECINCT	CLEVE05R.01	CLEVE07D.01		5/30/2014 10:18
46	19306737	REASON	SOS BMV/SSA PREMATCH	88 - CHANGE		5/30/2014 10:18
47	19306737	RECEIVE DATE	Sep 13 2012 12:00AM	Apr 15 2014 12:00AM		5/30/2014 10:18
48	19306737	REGISTRATION DATE	Sep 13 2012 12:00AM	Apr 14 2014 12:00AM		5/30/2014 10:18
49	19306737	SOURCE OF REGISTRATION	CVP	BMVOL		5/30/2014 10:18
50	19306737	STREET	PROSPECT	SUPERIOR		5/30/2014 10:18
51	19306737	STREET ID		87412	92025	5/30/2014 10:18
52	19306737	VNC		YES		5/30/2014 0:00
53	19306737	ZIP		44115	44114-2906	5/30/2014 10:18
54	18363055	LAST TRANS DATE	Dec 12 2012 3:53PM	May 23 2013 1:44PM		5/23/2013 13:44
55	18363055	REASON	99 - OFFICE CORRECTION	SOS BMV/SSA PREMATCH		5/23/2013 13:44
56	18347459	PRECINCT	CLEVE03M.01	CLEVE05R.01		5/1/2013 14:43
57	18014466	PARTY	NOPTY	X		12/13/2012 10:46
58	18014466	REASON		99 - OFFICE CORRECTION		12/13/2012 10:46
59	18012778	LAST TRANS DATE	Sep 13 2012 11:20AM	Dec 12 2012 3:53PM		12/12/2012 15:53
60	17490745	VNC GENERATED	GENERATED	YES		9/17/2012 11:10
61	17490745	VNC MAILED	MAIL DATE		9/17/2012	9/17/2012 11:10
62	17460983	STATE ID		OH0021968452		9/13/2012 11:21
63	17460983	VALIDATION DATE		Sep 13 2012 11:21AM		9/13/2012 11:21
64	17460951	BY MAIL		YES		9/13/2012 11:20
65	17460951	NEW RECORD				9/13/2012 11:20
66	17460951	VNC		YES		9/13/2012 11:20

Patrick B. Scullen Voter History

#	Date	Title	Elig	Voted	Cons Prec	Party	Poll Voter	AV Requested	AV Returned	Category	Source	Return Source	FS Requested	FS Returned	Prov Requested	Prov Returned	Orig. Precinct	Orig. Party	Elec ID
1	5/8/2018	MAY 8, 2018 PRIMARY ELECTION	Y	N			N	N	N				N	N	N	N			204
2	11/7/2017	NOVEMBER 7, 2017 GENERAL ELECTION	Y	N			N	N	N				N	N	N	N			202
3	9/17/2017	SEPTEMBER 12, 2017 PRIMARY ELECTION	Y	N			N	N	N				N	N	N	N			201
4	11/8/2016	NOVEMBER 8, 2016 PRESIDENTIAL GENERAL ELECTION	Y	N			N	N	N				N	N	N	N			194
5	3/15/2016	MARCH 15, 2016 PRIMARY ELECTION	Y	N			N	N	N				N	N	N	N			193
6	11/3/2015	NOVEMBER 3, 2015 GENERAL ELECTION	Y	N			N	N	N				N	N	N	N			191
7	11/4/2014	NOVEMBER 4, 2014 GENERAL ELECTION	Y	N			N	N	N				N	N	N	N			189
8	11/5/2013	NOVEMBER 5, 2013 GENERAL ELECTION	Y	N			N	N	N				N	N	N	N			177
9	11/6/2012	NOVEMBER 6, 2012 PRESIDENTIAL GENERAL ELECTION	Y	Y	CLEVED3M		Y	N	N				N	N	N	N	CLEVED3M,01		170

VOTER INFORMATION REPORT

PATRICK B SCULLEN

PRINTED ON: 2/12/2024

VOTER ID: 1732033
NAME: PATRICK B SCULLEN
RESIDENCE: 1149 WEBB RD
CITY/STATE/ZIP: LAKEWOOD, OH 44107

CARE OF:
STREET/BX:
MAIL CITY:
MAIL STATE/ZIP:
COUNTRY:

PHONE NUMBER:

STATUS: CANCELED
PARTY: Z*ARCHIVE_UNAFFILIATED
REG DATE: 02/20/1998

PRECINCT: LAKWD01H.01
PRECINCT NAME: LAKEWOOD -01-H

POLLING PLACE: HORACE MANN ELEMENTARY SCHOOL
1215 WEST CLIFTON BOULEVARD

SIGNATURE:

Patrick B Scullen

I hereby certify that the above document is a true and correct copy of the original filed at the Cuyahoga County Board of Elections.



**CUYAHOGA COUNTY
BOARD OF ELECTIONS**

Election Official: Hasani Wheat

Title: Registration Manager

Date: February 12, 2024

Signature: Hasani Wheat

Voter Details | Properties | Flags/Misc | Notices

County Info | State Info

Voter ID: 1732033
Status: **CAUCHELED**
Reason: FELON
Affidavit:
Sig: 1732033 Auto S
DMV Lic: SSN: -0092

Name | Prior Name | Alternate Name

Name Prefix: First: PATRICK Middle: B Last: SCULLEN
Suffix: Birth Date: 12/27/1963
St Rsn:

Residence

Standard Residence Address: Clear
House#: 1149 Frac: /_ Dir:
Street: WEBB Type: RD
Post: Bldg: Apt:
City: LAKEWOOD Zip: 44107
Prec: LAKWDD01H.01 Manual
Additional Address

Mailing

Entry: Clear
CareOf:
Str/Bx:
City: St: Zip:
Additional Address

Print

Ok

Cancel

Patrick B. Scullen Voter Transactions

#	TRANS ID	FIELD	BEFORE	AFTER	TRANS DATE
1	20331206	CASSETTE		0	7/16/2015 14:23
2	20331206	FRAME		0	7/16/2015 14:23
3	20331206	GIS X		0	7/16/2015 14:23
4	20331206	GIS Y		0	7/16/2015 14:23
5	20331206	PRECINCT	LAKWD01J.01	LAKWD01H.01	7/16/2015 14:23
6	20331206	REGISTERED BY		0	7/16/2015 14:23
7	14004810	PRECINCT	LAKWD01I.01	LAKWD01J.01	7/13/2009 11:08
8	14004810	VNC		YES	7/13/2009 11:08
9	14003472	PRECINCT	LAKWD01M.01	LAKWD01I.01	7/10/2009 14:40
10	14003472	VNC		YES	7/10/2009 14:40
11	9984548	COMMENT ID	0	436286	10/16/2004 15:23
12	6288982	ELIGIBILITY_GROUP	A	I	9/10/1999 15:09
13	6288982	ELIGIBILITY_GROUP_DATE		9/10/1999 15:09	9/10/1999 15:09
14	6288982	EVENT_CODE	BATCHREPCT	UNDEL	9/10/1999 15:09
15	6288982	FILE_NUMBER		99 253 3220	9/10/1999 15:09
16	6288982	REASON_CODE		RTN	9/10/1999 15:09
17	6288982	STATUS	A	I	9/10/1999 15:09
18	6288981	CREATE_FILE_NUMBER		99 253 3220	8/12/1999 0:00
19	6288981	EVENT_CODE		BATCHREPCT	8/12/1999 0:00
20	6288981	MUNI_CODE		LAKWD	8/12/1999 0:00
21	6288981	STREETRANGE_KEY	7096	53760	8/12/1999 0:00
22	6288981	ZIP		44107	8/12/1999 0:00
23	6288980	EFFECTIVE_DATE		7/22/1998 22:22	7/22/1998 22:22
24	6288980	ELIGIBILITY_GROUP		A	7/22/1998 22:22
25	6288980	ELIGIBLE_DATE		2/20/1998	7/22/1998 22:22
26	6288980	MUNI_CODE	LAKWD		7/22/1998 22:22
27	6288980	PARTY_CODE	z	R	7/22/1998 22:22
28	6288980	STREETKEY		7885	7/22/1998 22:22
29	6288980	ZIP		44107	7/22/1998 22:22

Patrick B. Scullen Voter History

#	Date	Title	Elig	Voted	Cons Prec	Party	Poll Voter	AV Requested	AV Returned	Category	Source	Return Source	FS Requested	FS Returned	Prov Requested	Prov Returned	Orig. Predict	Orig. Party	Esc ID
1	5/5/1998	PRIMARY ELECTION	Y	Y		REP		N	N				N	N	N	N			53

Walk-on
Agenda
Item

RELEASED: March 13, 2024

SUMMARY

- *Directive 2024-04* provides instructions on how to complete and submit the 2023 Annual Expense Report. The report is due by **May 10, 2024**.
- The CCBOE must make an annual report to the SOS that includes expenditures made administering elections and other supplemental information. This data is used by the SOS to create a report for the Governor.
- When preparing the report, the CCBOE will not include expenses that were funded through any grant funds disbursed, including those for the 2023 August Special Election.

INSTRUCTIONS

Pursuant to the requirements of R.C. 3501.11(N), the CCBOE must make an annual report to the SOS that includes expenditures made in administering elections and other supplemental information. The CCBOE must complete and submit its report by **Friday, May 10, 2024**. The CCBOE must include all expenses incurred during calendar year 2023 and expended from its appropriations, even if the bills for such expenses have not yet been paid.

However, when preparing the report, do not include expenses that were funded through any grant funds disbursed to the CCBOE, including those for the 2023 August Special Election. A section has been added for the CCBOE to record items paid for with other county funds and not from the board's budget appropriation.



DIRECTIVE 2024-04

March 12, 2024

To: All County Boards of Elections
Board Members, Directors, and Deputy Directors

Re: 2023 Annual Expense Report

SUMMARY

Pursuant to the requirements of [R.C. 3501.11\(N\)](#), each board of elections must make an annual report to the Secretary of State's office that includes expenditures made in administering elections and other supplemental information. The reports from each of the county boards of elections are due by **May 10, 2024**. The Secretary of State's office is required by law to make an annual report to the Governor containing the results of elections, the cost of elections in the various counties, a tabulation of the votes in the several political subdivisions, and other information and recommendations relative to elections. The Secretary of State's office uses the reports from the boards of elections to prepare the annual report to the Governor.

INSTRUCTIONS

Each board of elections must use the Elect Collect form accompanying this Directive to report expenses, the number of elections, number of employees, and types of voting systems. The board must include all expenses incurred during calendar year 2023 and expended from the board's appropriations, even if the bills for such expenses have not yet been paid.

However, when preparing the report, do not include expenses that were funded through any grant funds disbursed to the board of elections, including those for the 2023 August Special Election. A section has been added for the board to record items paid with other county funds and not from the board's budget appropriation.

It is important that each board completes the expense report form accurately. Each board must review and verify all numbers to ensure the numbers are correct and the totals balance properly. The completed form must be submitted to us no later than **May 10, 2024** by selecting the submit button on the bottom of the form.

If you have any questions regarding the data requested for the Annual Expense Report, please contact the Elections Division at (614) 466-2585.

Yours in service,

A handwritten signature in blue ink that reads "Frank LaRose".

Frank LaRose
Ohio Secretary of State

2023 Annual Expense Report

Instructions:

1. Detail the board's expenses below. In sections B through H, only include the expenditures which were taken directly from monies appropriated to the board in its budget for the 2023 calendar year.
2. Use the tool tip for assistance in what should be included in the totals. For questions on where an expense should be categorized, please contact the Elections Division for assistance.
3. When preparing the report, do not include expenses that were funded through HAVA grant funds or any other grant funds disbursed to the board of elections.
4. Do not include expenses related to the August 8, 2023 special election.
5. Use the "Other Expense" category to itemize any "other" expense that is 10% or more of the entire other category. *Do not include expenses associated with personnel, voting systems, or voter registration systems.*
6. Use "Section I: Paid with other county funds" to detail expenses that directly support the board of elections from other county funds and not from the board's budget appropriation.
7. Submit the annual expense report by selecting the Submit button on the bottom of the form.

County Board of Elections

Section A: Board of Elections and Election Information

Basic County Information

Provide the number of the following:

Registered voters as of November 7, 2023 General Election	<input style="width: 90%;" type="text"/>
Electors who voted in the November 7, 2023 General Election	<input style="width: 90%;" type="text"/>
Precincts as of the November 7, 2023 General Election	<input style="width: 90%;" type="text"/>
Polling Locations as of the November 7, 2023 General Election - Privately-funded and operated	<input style="width: 90%;" type="text"/>
Polling Locations as of the November 7, 2023 General Election - Publicly-funded and operated	<input style="width: 90%;" type="text"/>
Polling Locations as of the November 7, 2023 General Election - Grand Total	<input style="width: 90%; background-color: #cccccc;" type="text"/>

Primary Election Information

Provide the number of the following:

Candidates who filed VALID petitions for any PRIMARY elections held in 2023	<input style="width: 90%;" type="text"/>
Write-in candidates for any PRIMARY elections held in 2023 - valid declarations of intent only	<input style="width: 90%;" type="text"/>
Automatic (free) recounts that were conducted for any PRIMARY elections held in 2023	<input style="width: 90%;" type="text"/>
Requested (paid-for) recounts that were conducted for any PRIMARY elections held in 2023	<input style="width: 90%;" type="text"/>
Precinct election officials and voting location managers serving in PRIMARY elections held in 2023	<input style="width: 90%;" type="text"/>
Rovers and technicians serving in PRIMARY elections held in 2023	<input style="width: 90%;" type="text"/>

General Election Information

Provide the number of the following:

Candidates who filed VALID candidacy petitions for the GENERAL election held in 2023	<input style="width: 90%;" type="text"/>
Write-in candidates for the GENERAL election held in 2023 - valid declarations of intent only	<input style="width: 90%;" type="text"/>
Automatic (free) recounts that were conducted for the GENERAL election held in 2023	<input style="width: 90%;" type="text"/>
Requested (paid-for) recounts that were conducted for the GENERAL election held in 2023	<input style="width: 90%;" type="text"/>
Precinct election officials and voting location managers serving in GENERAL elections held in 2023	<input style="width: 90%;" type="text"/>
Rovers and technicians serving in GENERAL elections held in 2023	<input style="width: 90%;" type="text"/>

Other Information

Provide the number of the following:

Election contests in 2023 (the post-election, judicial procedure described in R.C. 3515.08, not candidate contests)	<input type="text"/>
---	----------------------

Filing Fees - Income

Provide the amounts for the following:

Filing fees received for any PRIMARY elections held in 2023	<input type="text"/>
Filing fees received for the GENERAL election held in 2023	<input type="text"/>
Filing Fees - GRAND TOTAL	\$0.00

Section B: Election-Related Expenses

Precinct Election Official Rate of Pay

Provide the rate of pay for the following:

Precinct election official to attend training	<input type="text"/>
Precinct election official on Election Day	<input type="text"/>
Voting location manager to attend training	<input type="text"/>
Voting location manager on Election Day (excluding misc. pay)	<input type="text"/>
Rover/technician to attend training	<input type="text"/>
Rover/technician on Election Day (excluding misc. pay)	<input type="text"/>

Precinct Election Official - Training and Wages Expense

Detail the expense for the following:

Precinct Election Official (including VLMs), Rover, and Technician training - Primary Election(s)	<input type="text"/>
Precinct Election Official (including VLMs), Rover, and Technician training - General Election	<input type="text"/>
Precinct Election Official (including VLMs), Rover, and Technician training - Special Election(s)	<input type="text"/>
B1a: Precinct Election Official - Training - SUBTOTAL	\$0.00

Do not include reimbursement/compensation for mileage or phone usage in the section below.

Precinct Election Official (including VLMs) Wages - Primary Election(s)	<input type="text"/>
Precinct Election Official (including VLMs) Wages - General Election	<input type="text"/>
Precinct Election Official (including VLMs) Wages - Special Election(s)	<input type="text"/>
B1b: Precinct Election Official - Wages - SUBTOTAL	\$0.00

Do not include reimbursement/compensation for mileage or phone usage in the section below.

Rover and Technician Wages - Primary Election(s)	<input type="text"/>
Rover and Technician Wages - General Election	<input type="text"/>
Rover and Technician Wages - Special Election(s)	<input type="text"/>
B1c: Rover and Technician - Wages - SUBTOTAL	\$0.00

B1: Precinct Election Official - Training and Wages (total of B1a-B1c) - GRAND TOTAL	\$0.00
---	---------------

Ballot Printing Expenses

Detail the expense for the following:

Absentee ballot printing - cost per ballot sheet - Primary Election(s)	<input type="text"/>
Election Day ballot printing - cost per ballot sheet - Primary Election(s)	<input type="text"/>
Absentee ballot printing total expense- Primary Election(s)	<input type="text"/>
Election Day ballot printing total expense - Primary Election(s)	<input type="text"/>
Test ballot printing total expense - Primary Election(s)	<input type="text"/>
B2a: Ballot Printing - Primary Election(s) - SUBTOTAL	\$0.00

Absentee ballot printing - cost per ballot sheet - General Election	<input type="text"/>
Election Day ballot printing - cost per ballot sheet - General Election	<input type="text"/>
Absentee ballot printing total expense - General Election	<input type="text"/>
Election Day ballot printing total expense - General Election	<input type="text"/>
Test ballot printing total expense - General Election	<input type="text"/>
B2b: Ballot Printing - General Election - SUBTOTAL	\$0.00

Absentee ballot printing - cost per ballot sheet - Special Election(s)	<input type="text"/>
Election Day ballot printing - cost per ballot sheet - Special Election(s)	<input type="text"/>
Absentee ballot printing total expense - Special Election(s)	<input type="text"/>
Election Day ballot printing total expense - Special Election(s)	<input type="text"/>
Test ballot printing total expense - Special Election(s)	<input type="text"/>
B2c: Ballot Printing - Special Election(s) - SUBTOTAL	\$0.00

B2: Ballot Printing - All Elections (total of B2a-B2c) - GRAND TOTAL	\$0.00
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Absentee Ballots - Direct-Mail Expense

Does the county utilize a vendor to mail absentee ballots directly from a supervised location other than the board's office (i.e. using a mail-house or print vendor)?	<input type="text"/>
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Postage - Absentee Ballots

Detail the postage expense only for the following:

Absentee ballot postage - Primary Election(s)	<input type="text"/>
Absentee ballot postage - General Election	<input type="text"/>
Absentee ballot postage - Special Election(s)	<input type="text"/>
B4: Postage - Absentee Ballots -GRAND TOTAL	\$0.00

Postage - Special Election-Related Mailings

Detail the postage expense only for the following (*do not include costs* associated with the NCOA or Confirmation mailings - *include* items such as PEO notices to serve, absentee applications, acknowledgement notices, etc.):

Special mailings postage - Primary Election(s)	<input type="text"/>
Special mailings postage - General Election	<input type="text"/>
Special mailings postage - Special Election(s)	<input type="text"/>

B5: Postage - Special Election-Related Mailings - GRAND TOTAL	\$0.00
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Advertising Expenses	
Detail the expense for the following:	
Advertising - Primary Election(s)	<input type="text"/>
Advertising - General Election	<input type="text"/>
Advertising - Special Election(s)	<input type="text"/>
B6: Advertising - GRAND TOTAL	\$0.00
Advertising expenses charged back to a subdivision	<input type="text"/>

Other Election Expenses	
Detail the expense for the following:	
Pollbooks, signature books, and other precinct supplies (i.e. seals, locks, bags, containers, etc. - Do not include costs associated with electronic pollbooks)	<input type="text"/>
Election-related documents and forms (i.e. absentee and provisional envelopes, acknowledgment and confirmation notices (excluding postage), training manuals, petitions, etc.)	<input type="text"/>
Election-related travel reimbursement for staff, members of the board, rover/technicians, voting location managers, and precinct election officials	<input type="text"/>
Equipment delivery and transportation rental charges necessary for carrying out election-related duties	<input type="text"/>
Equipment used for an election leased or rented (include tablet devices utilized for voter and street lookup)	<input type="text"/>
Polling location rental and custodial fees	<input type="text"/>
Insurance associated with Election Day	<input type="text"/>
Election Day security personnel	<input type="text"/>
Election Day phone costs - rovers/technicians, voting location managers, and precinct election officials	<input type="text"/>
Other precinct election official training costs	<input type="text"/>
Election-related software applications and hardware cost (associated with election night reporting, ballot tracking software, mobile applications, etc.)	<input type="text"/>
ADA Accessibility-Related Expenses (including both permanent and temporary solutions to ensure accessibility to polling locations and board offices)	<input type="text"/>
B7: Other Election Expenses - GRAND TOTAL	\$0.00

Section B: Election-Related Expenses (Total of B1-B7)- GRAND TOTAL	\$0.00
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Section C: Voting System and Voter Registration Systems Information and Expenses	
Voting System Information	
Primary voting system for Election Day	<input type="text"/>
Original manufacturer	<input type="text"/>
Maintenance/support provider	<input type="text"/>

ADA System for Election Day	<input type="text"/>
When was the current voting system first used in your county? (enter as MM/DD/YYYY)	<input type="text"/>
Does your county rent or lease any equipment?	<input type="text"/>
Direct Recording Equipment (DRE) devices owned by the county	<input type="text"/>
Polling location-based ballot scanners owned by the county	<input type="text"/>
Central count high-speed scanners owned by the county	<input type="text"/>
ADA-accessible voting machine units owned by the county	<input type="text"/>

Voting System Expenses

Detail the expense for following:

Maintenance contract fees	<input type="text"/>
Vendor programming support and training fees (including translation and audio ballot services)	<input type="text"/>
Software license fees	<input type="text"/>
Hardware purchases	<input type="text"/>
Software purchases	<input type="text"/>
Repair costs - labor	<input type="text"/>
Repair costs - parts	<input type="text"/>
Equipment storage	<input type="text"/>
Voting equipment or system purchases	<input type="text"/>
Voting equipment or system lease(s) or rental charge(s)	<input type="text"/>
Technology consumables	<input type="text"/>
Poll booth, privacy booth, or other equipment purchases	<input type="text"/>
ADA-accessible equipment purchases	<input type="text"/>
C1: Voting System Expenses - SUBTOTAL	\$0.00

Please use the area below to describe any voting system repairs or upgrades

Voter Registration System Expenses

Detail the expense for the following:

Vendor	<input type="text"/>
Maintenance contract fees	<input type="text"/>
Vendor programming support and training fees	<input type="text"/>
Software license fees (including GIS/Mapping fees)	<input type="text"/>
Hardware purchases	<input type="text"/>
Software purchases	<input type="text"/>
Repair costs (parts and service)	<input type="text"/>
Storage for backup media and other storage related to the Voter Registration System	<input type="text"/>
Voter registration system equipment purchases	<input type="text"/>
Technology consumables	<input type="text"/>
C2: Voter Registration System Expenses - SUBTOTAL	\$0.00

Please use the area below to describe any voter registration system repairs or upgrades

Section C: Voting System and Voter Registration System Expense (total of C1-C2) - GRAND TOTAL	\$0.00

Ballot Printing System Information

Does the county own or lease a Ballot Printing system?

Electronic Pollbook (EPB) Information

Does the county own or lease electronic pollbooks?

Section F: Personnel, Office and Administrative Expenses

Number of Personnel

Provide the number of the following:

Full-time employee (do not include the Director or Deputy Director)	<input type="text"/>
Permanent part-time employee (employee who works less than 30 hours a week on a regular basis)	<input type="text"/>
Temporary or seasonal employee (employee who works sporadically and not on a regular basis)	<input type="text"/>

F1: Personnel Expenses

Detail the following:

Members of the board - salary total	<input type="text"/>
Director - salary (include regular and overtime compensation, if applicable)	<input type="text"/>
Deputy Director - salary (include regular and overtime compensation, if applicable)	<input type="text"/>
Full-time employee regular wages (do not include the Director or Deputy Director)	<input type="text"/>
Full-time employee overtime wages (do not include the Director or Deputy Director)	<input type="text"/>
Permanent part-time employee wages	<input type="text"/>
Temporary or seasonal employee wages	<input type="text"/>
Employee buy out (all reasons)	<input type="text"/>
F1: Personnel Expenses - SUBTOTAL	\$0.00

F2: Payroll Expenses

Detail the expense for the following:

Payroll taxes	<input type="text"/>
Insurance including life, health, dental, and vision insurance	<input type="text"/>
Ohio Public Employee Retirement System	<input type="text"/>
Workers Compensation	<input type="text"/>
Medicare	<input type="text"/>
Unemployment insurance	<input type="text"/>
Other payroll expenses	<input type="text"/>
F2: Payroll Expenses - SUBTOTAL	\$0.00

F3: Office Expenses

Detail the expense for the following:

Office space lease and rental	<input type="text"/>
Utilities <i>(include only water, sewer, gas, and electrical utilities)</i>	<input type="text"/>
Office furniture, furnishings, and equipment	<input type="text"/>
Office equipment rent	<input type="text"/>
Insurance	<input type="text"/>
Office supplies	<input type="text"/>
Office equipment repair - parts and labor	<input type="text"/>
Board office telephone service	<input type="text"/>
Cellular telephone and mobile wireless service	<input type="text"/>
Internet service	<input type="text"/>
Web hosting and website development and maintenance	<input type="text"/>
Records management and storage <i>(not associated with voter registration)</i>	<input type="text"/>
Office security and safety <i>(i.e. monitoring, installation, upgrades, fire safety, service calls, etc.)</i>	<input type="text"/>
Vehicle purchase, repair, and maintenance	<input type="text"/>
Board meetings or actions <i>(i.e. legal fees, transcription services, etc.)</i>	<input type="text"/>
Reimbursement for travel-related expenses <i>(food, lodging, gas/mileage, etc.)</i>	<input type="text"/>
Membership, conference, meeting, and training fees	<input type="text"/>
Subscriptions <i>(i.e. newspaper, directories, etc.)</i>	<input type="text"/>
Consulting and other professional firms	<input type="text"/>
Associated costs of employment <i>(i.e. temp agency costs, drug tests, advertising, etc.)</i>	<input type="text"/>
Office janitorial or custodial charges and fees	<input type="text"/>
Office maintenance and construction charges	<input type="text"/>
Marketing, voter outreach, election-related information communication and advertising	<input type="text"/>
Post office box rental	<input type="text"/>
Security-related expenses <i>(including non-grant funds associated with Security Directive compliance)</i>	<input type="text"/>
Miscellaneous business expenses <i>(including software)</i>	<input type="text"/>
Please list the expenses included in the miscellaneous business expenses category above (if any):	
<input type="text"/>	
<input type="text"/>	
F3: Office Expenses - SUBTOTAL	\$0.00

Section F: Personnel, Payroll, Office and Administrative Expenses (total of F1-F3) - GRAND TOTAL	\$0.00
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Section G. Other Mailing and Postage Expenses

G1: NVRA Mailing Postage

Detail the expense for the following:

NVRA mailing postage - outbound delivery to voter	<input type="text"/>
NVRA mailing postage - return postage to board of elections	<input type="text"/>
G1: NVRA Mailing Postage - SUBTOTAL	\$0.00

G2: Miscellaneous Business Mailing Postage

Detail the expense for the following:

Miscellaneous business mailing postage (including shipping costs i.e., petitions, postage machine account deposits, etc.)	<input type="text"/>
G2: Miscellaneous Business Mailing Postage - SUBTOTAL	\$0.00

G3: Permit Fees

Detail the expense for the following:

Business Reply Mail (BRM or QBRM) permit fee	<input type="text"/>
Bulk Mail permit fee	<input type="text"/>
Account deposits remaining (for withdrawal upon receipt of returned mail)	<input type="text"/>
G3: Permit Fees - SUBTOTAL	\$0.00

Section G: Other Mailing and Postage Expenses (Total of G1-G3) - GRAND TOTAL	\$0.00
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Section H. Other Expenses

Instructions: Itemize any "other" expense that is 10% or more of the entire other category.

Do not include expenses associated with personnel, voting systems, or voter registration systems.

Other	<input type="text"/>	<input type="text"/>	Add row	Remove row
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Section H: Other Expenses - GRAND TOTAL	\$0.00
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Section B through H: All Expenses - GRAND TOTAL	\$0.00
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Section I. Expenses - Paid with other county funds

I1: Expenses paid with other county funds

Detail the expense for the following :

Postage	<input type="text"/>
Office lease and rental	<input type="text"/>
Utilities (include only water, sewer, gas, and electrical utilities)	<input type="text"/>
Storage and warehouse lease and rental	<input type="text"/>
Office maintenance or construction	<input type="text"/>
Insurance	<input type="text"/>
Board office telephone	<input type="text"/>
Internet service	<input type="text"/>
I1: Expenses paid with other county funds - SUBTOTAL	

I2: Other County Expenses

Instructions: Itemize any "other" expense that is not taken directly from the board's budget but is paid from other county revenue sources.

Other

I2: Other County Expenses - SUBTOTAL

Section I: Expenses - PAID with other county funds (Total of I1-I2)
- GRAND TOTAL

Almost Done!

Name Phone

E Mail

*Enter a valid email address
e.g. name@somewhere.gov*

*Enter (111) 222-3333 as
1112223333*