



**CUYAHOGA COUNTY
BOARD OF ELECTIONS**

Jeff Hastings, Chairman

Anthony W. Perlatti, Director

Inajo Davis Chappell, Board Member

Shantiel H. Soeder, Deputy Director

Lisa M. Stickan, Board Member

David J. Wondolowski, Board Member

THIS MEETING WILL BE HELD VIA TELECONFERENCE¹

Please note the new dial-in number and meeting ID

DIAL IN NUMBER: 1-646-558-8656

MEETING ID: 627 627 4058 Meeting passcode: 2925

MEETING AGENDA

March 5, 2021

9:30 A.M.

THE PLEDGE OF ALLEGIANCE

ADMINISTRATIVE

1. Reorganization of the Cuyahoga County Board of Elections pursuant to Ohio Revised Code §3501.09
2. Approval of minutes from the February 16, 2021 Board Meeting
3. Acknowledgement of Secretary of State Advisory and Directive:
 - a. Advisory 2021-02: Biennial Adjustment of Recount Charges/Campaign Contribution Limit Adjustment
 - b. Directive 2021-11: Ballots for May 4, 2021 Primary/Special Election

REGISTRATION

4. Determination of the validity of provisional ballots and authorization to count provisional ballots from the February 23, 2021, Woodmere Recall Election

CANDIDATE AND PETITION SERVICES

5. Acknowledgement of Candidate Withdrawals
6. Certification of Candidates for the November 2, 2021 General Election in lieu of the May 4, 2021 Primary Election

¹ Video of this meeting can be viewed at youtube.com/cuyahogacountyboe

² Please email mbejjani@cuyahogacounty.gov or lwalker@cuyahogacounty.gov with your name and the nature of your comment so we can fully assist you.

7. Acknowledgement of resignations from and appointments to elected office
8. Authorizing the adjustment of Recount Charges to the maximum amount of \$65.00 per precinct for requested (non-automatic) recounts pursuant to Ohio Secretary of State Advisory 2021-02.

ELECTION OFFICIALS

9. Authorization to pay: 1 Voting Location Manager - \$200; 1 Voting Location Deputy - \$200; 14 Precinct Election Officials x \$172.10 = \$2,409.40; 2 Sanitation Officials x \$200 = \$400 for the March 16, 2021 Special Election in the amount of \$3,209.40.

FISCAL SERVICES

10. Approval to Extend the Delivery and Return of Voting Equipment Contract with MidFitz, Inc. dba as Berman Moving and Storage, Inc. pursuant to the same terms and conditions set forth in the contract in the amount not-to-exceed \$6,477.52 for the period beginning May 4, 2021 through May 15, 2021.

HUMAN RESOURCES

11. Approval of Personnel Agenda

NEW BUSINESS

PUBLIC COMMENT²

EXECUTIVE SESSION

Discussion of personnel issues (to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official) and disputes involving the public body that are the subject of pending or imminent court action.

VOTE CUYAHOGA COUNTY BOARD OF ELECTIONS

2021 Board Meeting Schedule

March 2021

Friday, March 5th @ 9:30AM

Reorganization of the CCBOE

Provisional Verification of the Woodmere Recall Election

Friday, March 12th @ 9:30AM

Certification of Remaining Candidates and Charter Issues for the May 4th Primary Election

Certification of the Woodmere Recall Election

Tuesday, March 16th

Mayfield Village Election

Tuesday, March 30th @ 2:00PM

Provisional Verification of the Mayfield Village Election

Certification of Woodmere Recount/Audit (if no recount)

April 2021

Tuesday, April 6th @ 2:00PM

Certification of the Mayfield Village Election

May 2021

Monday, May 3rd @ 9:30AM

Certification of the Mayfield Recount/Audit (if no recount)

Certification of Woodmere Audit (if recount requested)

Tuesday, May 4th

May 4th Primary Election

Provisional Verification from the May 4th Primary Election

Monday, May 17th @ 9:30AM

Certification of Issues for the August 3rd Special Election (if needed)

Tuesday, May 25th @ 2:00PM

Certification of the Official Results from the May 4th Primary Election

June 2021

Monday, June 14th @ 9:30AM

Certification of Recounts from the May 4th Primary Election

Certification of Charter Amendments for the August 3rd Special Election

Monday, June 28th @ 9:30AM

Certification of Audits from the May 4th Primary Election

Certification of Candidates & Issues for the September 14th Primary Election

July 2021

Wednesday, July 21st @ 9:30AM

Certification of Write-In Candidates and Charter Amendments for the September 14th Primary Election

August 2021

Tuesday, August 3rd

August 3rd Special Election

Monday, August 16th @ 9:30AM

Provisional Verification for the August Special Election

Certification of Candidates & Issues for the November 2nd General Election

Monday, August 23rd @ 9:30AM

Certification of the August Special Election (if needed)

September 2021

Monday, September 13th @ 9:30AM

Certification of Write-In Candidates for the November 2nd General Election

Certification of Charter Amendments for the November 2nd General Election

Certification of Recounts from the August 3rd Special Election (if needed)

Tuesday, September 14th

September 14th Primary Election

Monday, September 27th @ 9:30AM

Certification of the Audit from the August 3rd Special Election

Provisional Verification for the September 14th Primary Election

October 2021

Friday, October 1st @ 9:30AM

Certification of the September 14th Primary Election

Monday, October 18th @ 9:30AM

Certification of the Recount from the September 14th Primary Election

November 2021

Tuesday, November 2nd

November 2nd General Election

Monday, November 15th @ 9:30AM

Provisional Certification for the November 2nd General Election

Tuesday, November 23rd @ 2:00PM

Certification of the November 2nd General Election

December 2021

Monday, December 6th @ 9:30AM

Certification of the Recount from the November 2nd General Election

Tuesday, December 7th

December 7th Run Off Election (if needed)

Monday, December 20th @ 9:30AM

Certification of the Audit from the November 2nd General Election

Certification of the December 7th Run Off Election (if needed)

A. The reorganization meeting must be conducted following these steps, in order, in accordance with the provisions of R.C. 3501.09:

Step 1: Select a Temporary Chairperson

- The current chairperson or member with the most seniority calls the meeting to order.
- A "temporary chairperson" is elected from among the members present to chair the meeting. A simple majority vote of the board is sufficient to select a temporary chairperson.

Step 2: Appoint a Director

- Nominations are made for Director. The person nominated must be of the same political party as the board member making the nomination.
- A majority of three affirmative votes is necessary to select a Director.
- If, after five ballots, no person receives the three affirmative votes required for selection as the director, the board shall submit the matter to the Secretary of State as described below.

Step 3: Appoint a Deputy Director

- Nominations are made for Deputy Director. The person nominated must be of the same political party as the board member making the nomination. The Deputy Director must be of a different major political party than the Director.
- A majority of three affirmative votes is necessary to select a Deputy Director.
- If, after five ballots, no person receives the three affirmative votes required for selection as the deputy director the board shall submit the matter to the Secretary of State as described below.
- If the board members do not nominate a Deputy Director at this time, they must, by a majority of three affirmative votes, agree that the position of Deputy Director is not necessary as of the date of the biennial reorganizational meeting. This decision can be revisited at any time after the reorganizational meeting, again, with a majority of three affirmative votes.

Step 4: Appoint a Chairperson

- After the selection of the Director and Deputy Director, nominations are made for Chairperson. The person nominated must be of the opposite political party of the Director.
- If, upon the first ballot, no eligible member receives a simple majority vote, the board member affiliated with a different major political party than the Director having the shortest term to serve on the board shall be the chair.



DIRECTIVE 2020-26

December 23, 2020

To: All County Boards of Elections
Board Members, Directors, and Deputy Directors

Re: Appointments to the Board of Elections in Each County for Full Terms
Commencing March 1, 2021; Board's 2021 Reorganization

SUMMARY

This Directive describes the process for county party executive committees to submit to the Secretary of State candidates for board of elections appointments for full terms beginning March 1, 2021. The Secretary of State's Office must receive those submissions between January 1 and February 16, 2021.

Each board of elections must forward a copy of this Directive, with the attached Secretary of State ethics policy, to the Democratic and Republican Party Executive Committee chairpersons of their county.

This Directive also describes the process for the boards of elections' reorganization, which must occur between March 2 and March 6, 2021.

INSTRUCTIONS

I. APPOINTMENT PROCEDURE

Every odd-numbered year, the Secretary of State is required to appoint two members – one from each major political party – to each county board of elections for four-year terms commencing on March 1 of that year.¹ Each board of elections must forward a copy of this Directive, with the attached ethics policy, to the Democratic and Republican Party Executive Committee chairpersons of the county.

The county executive committees of the two major political parties may file a recommendation with the Secretary of State for the appointment of a qualified elector of the county to serve as a board member. If the executive committee fails to make a recommendation, the Secretary will make the appointment. Statutorily, the Secretary of State has long had the authority to reject the recommendation if the Secretary has reason to believe that the elector would not be a competent member of the board. That extends to the Secretary's discretion to deny re-appointment to current board members who have not demonstrated commitment to their duty or competence in service to the voters of their county.² If a recommendation is rejected, the Secretary of State will

¹ [R.C. 3501.06\(B\)\(2\)](#).

² *State ex rel. Ashtabula Cty. Democratic Executive Comm. v. LaRose*, 160 Ohio St.3d 1442, 2020-Ohio-5061.

state his decision in writing to the chairperson of the county executive committee, with the reasons for rejection. The executive committee may then recommend another person for appointment.³

By law, the executive committee must hold its meeting regarding the 2021 appointments no earlier than **December 30, 2020**, and no later than **February 13, 2021**.⁴

Electors recommended for appointment, including current board members seeking re-appointment, must undergo a background check.⁵ To facilitate the background checks, all persons recommended for appointment to a board of elections must complete [Secretary of State Form 307](#), including information related to any misdemeanor or felony conviction. The information about criminal convictions bears a direct and substantial relationship to the position of member of a board of elections because of the need for public confidence in the integrity of election officials. Any criminal conviction under a state or federal statute involving elections or ethics laws disqualifies an individual from serving as a member of a board of elections.

While the form is available on the Secretary of State's website, a version of [Form 307](#) that can be electronically submitted is attached to this Directive for each prospective member to complete. Applicants should use Adobe Reader to complete this form and submit it by selecting the "submit" button at the bottom of the form. After electronically submitting and printing the form, the prospective member must sign the form and provide it to the executive committee for submission with the other documentation outlined below.

To ensure that our Office has sufficient time to review and process the paperwork for each elector recommended for appointment, boards must request that each executive committee submit its recommendation to the Secretary of State's Office on the forms referenced in this Directive no later than **February 16, 2021**.

County party executive committees must submit all of the following properly completed documents by scanning and attaching the forms to an email to BoardInfo@OhioSoS.gov:

- Executive Committee Recommendation for Full Term Appointment ([Secretary of State Form No. 306](#)), to be completed by the Chairman and Secretary of the Executive Committee and the prospective appointee;
- Questionnaire and Background Check Disclosure, Authorization and Release for Prospective Appointment as a Member, Director or Deputy Director of the Board of Elections ([Secretary of State Form No. 307](#)), to be completed by the prospective appointee; and
- The résumé of the elector recommended for appointment, setting forth the prospective appointee's qualifications to be a member of a board of elections (i.e., education, employment history, etc.).

³ [R.C. 3501.07](#).

⁴ [R.C. 3501.07](#), [H.B. 404](#) (133rd General Assembly) extends until July 1, 2021, the temporary authorization for public bodies to hold and attend meetings and hearings by means of teleconference, video conference, or any other similar electronic technology.

⁵ [Election Official Manual Chapter 2, page 3](#).

Each elector appointed as a member of a board of elections will be notified by mail and provided a certificate of appointment and oath of office. The appointee must take and subscribe to the oath before a person authorized to administer oaths. A signed statement attesting to having taken the oath must be filed with the clerk of the court of common pleas not later than 15 days after the date of appointment.⁶

II. REORGANIZATION

Boards of elections must reorganize within five days of the Secretary of State's appointment of members for the upcoming term. **Boards must schedule the reorganization meeting between March 2 and March 6, 2021.**⁷

Note: The Secretary of State does not perform background checks for Directors and Deputy Directors. To conduct background checks prior to appointing or hiring Directors, Deputy Directors, and other staff, the board should consult with the county prosecuting attorney and the county sheriff.⁸

A. STEPS FOR CONDUCTING THE REORGANIZATION MEETING

Step 1: Select a Temporary Chairperson

- The current chairperson or member with the most seniority calls the meeting to order.
- A "temporary chairperson" is elected from among the members present to chair the meeting. A simple majority vote of the board is sufficient to select a temporary chairperson.

Step 2: Appoint a Director

- Nominations are made for Director. The person nominated must be of the same political party as the board member making the nomination.
- A majority of three affirmative votes is necessary to select a Director.
- If, after five ballots, no person receives the three affirmative votes required for selection as the Director, the board shall submit the matter to the Secretary of State as described below.

Step 3: Appoint a Deputy Director

- Nominations are made for Deputy Director. The person nominated must be of the same political party as the board member making the nomination. The Deputy Director must be of a different major political party than the Director.⁹

⁶ [R.C. 3501.08.](#)

⁷ [R.C. 3501.09.](#)

⁸ [Election Official Manual Chapter 2, page 6.](#)

⁹ [R.C. 3501.09.](#)

- A majority of three affirmative votes is necessary to select a Deputy Director.
- If, after five ballots, no person receives the three affirmative votes required for selection as the Deputy Director the board shall submit the matter to the Secretary of State as described below.
- If the board members do not nominate a Deputy Director at this time, they must, by a majority of three affirmative votes, agree that the position of Deputy Director is not necessary as of the date of the biennial reorganizational meeting. This decision can be revisited at any time after the reorganizational meeting, again, with a majority of three affirmative votes.

Step 4: Appoint a Chairperson

- After the selection of the Director and Deputy Director, nominations are made for Chairperson. The person nominated must be of the opposite political party of the Director.¹⁰
- If, upon the first ballot, no eligible member receives a simple majority vote, the board member affiliated with a different major political party than the Director having the shortest term to serve on the board shall be the chair.¹¹

B. FAILURE TO SELECT A DIRECTOR OR DEPUTY DIRECTOR

If, after five ballots for selection of a Director or a Deputy Director, no person nominated has received the affirmative votes of at least three members, the names of the persons nominated on the fifth ballot, and the names of the board members who nominated them, must be certified to the Secretary of State, who selects one from the list submitted. However, if the Secretary of State has reason to believe that no person nominated is qualified, the Secretary will state that determination in writing to the board. The board must then nominate other persons in the same manner as the original persons were nominated.¹²

C. OATH OF OFFICE

Before entering the duties of the office, the newly appointed Director, Deputy Director, and board employees must subscribe to an oath to support the Constitution of the United States and the Ohio Constitution, to perform all the duties of the position to the best of their ability, to enforce the election laws, and to preserve all records, documents, and other property pertaining to the conduct of elections that are placed in their custody.¹³ The signed statement attesting to having taken the oath must be kept on record at the board of elections office.

¹⁰ [R.C. 3501.09.](#)

¹¹ [R.C. 3501.09.](#)

¹² [Election Official Manual, Chapter 2, pages 9 - 10.](#)

¹³ [R.C. 3501.13](#) and [3501.14.](#)



**Board Meeting
2-16-21**

**THIS MEETING WAS HELD VIA TELECONFERENCE IN ACCORDANCE WITH
H.B. 197, 133rd G.A. §12 (2020)**

Attending:

Jeff Hastings, Chairman
David Wondolowski, Member/via teleconference
Rob Frost, Member/via teleconference
Inajo Davis Chappell, Member/via teleconference
Anthony W. Perlatti, Director
Shantiel H. Soeder, Deputy Director
Mark R. Musson, Assistant Prosecutor, Cuyahoga County
Linda Walker, Clerk to the Board/via teleconference

The Cuyahoga County Board of Elections Meeting began at 2:05 pm. Hereinafter referred to as the CCBOE/Board.

Chairman Hastings noted that all Board Members were present and Board Members Davis Chappell, Wondolowski and Frost were present via teleconference.

Agenda Item 1: Approval of the minutes from the January 20, 2021 board meeting

Chairman Hastings moved to approve the minutes from the January 20, 2021 board meeting. Board Member Davis Chappell seconded. The motion passed unanimously.¹

Agenda Item 2: Acknowledgement of Secretary of State Advisory: 2021-01: Recognized Minor Political Parties Following the General Election and Directives 2021-01: Updated Election Official Manual and Related Directives (to include the following permanent Directives, and the corresponding chapters of the EOM, and hereby issued and take immediate effect – Directives 2021-02 thru 2021-08), Directive 2021-09: H.B. 500 (132nd General Assembly) – Electronic Certification of Questions and Issues (confidential – not for

¹ Narrative that is underlined in the CCBOE minutes relate to a motion that was acted on by the Board.

disclosure) and a walk-on Directive 2021-10: The Use of Secure Receptacles and Election Officials to Receive Absentee Ballots Outside of the Boards of Elections

Chairman Hastings moved to acknowledge Secretary of State Advisory: 2021-01: Recognized Minor Political Parties Following the General Election and Directives 2021-01: Updated Election Official Manual and Related Directives (to include the following permanent Directives, and the corresponding chapters of the EOM, and hereby issued and take immediate effect – Directives 2021-02 thru 2021-08), Directive 2021-09: H.B. 500 (132nd General Assembly) – Electronic Certification of Questions and Issues (confidential – not for disclosure) and a walk-on Directive 2021-10: The Use of Secure Receptacles and Election Officials to Receive Absentee Ballots Outside of the Boards of Elections. Board Member Frost seconded. The motion passed unanimously.

Agenda Item 3: Approval of the final ballot order for the February 23, 2021 Village of Woodmere Recall Election

Chairman Hastings moved to approve the final ballot order for the February 23, 2021 Village of Woodmere Recall Election. Board Member Frost seconded. The motion passed unanimously.

Agenda Item 4: Approval of the final ballot order for the March 16, 2021 Mayfield Village Special Election

Chairman Hastings moved to approve the final ballot order for the March 16, 2021 Mayfield Village Special Election. Board Member Frost seconded. The motion passed unanimously.

Agenda Item 5: Preliminary approval of the ballot order for the May 4, 2021 Primary Election

Chairman Hastings moved to approve the preliminary ballot order for the May 4, 2021 Primary Election. Board Member Frost seconded. The motion passed unanimously.

Agenda Item 6: Approval to outsource the printing and mailing of Vote-by-Mail ballots for the May 4, 2021 Primary Election

Chairman Hastings moved to approve to outsource the printing and mailing of Vote-by-Mail ballots for the May 4, 2021 Primary Election. Board Member Frost seconded. The motion passed unanimously.

Agenda Item 7: Approval to renew the Ballot Printing Contract with Midwest Direct in the amount not-to-exceed \$327,448.08 for the Renewal Term of May 4, 2021 through August 2, 2021

Chairman Hastings moved to approve to renew the Ballot Printing Contract with Midwest Direct in the amount not-to-exceed \$327,448.08 for the Renewal Term of May 4, 2021 through August 2, 2021. Board Member Frost seconded. The motion passed unanimously.

Agenda Item 8: Certification of Candidates and Issues for the May 4, 2021 Primary Election

Prior to approval of the Certification of Candidates and Issues for the May 4, 2021 Primary Election a protest hearing was held as submitted by Brian Kruszewski. Chairman Hastings recused himself from the hearing process and voting due to his business relationship with Mr. Alto, the attorney representing Mr. Kruszewski. Board Member Frost was asked to lead the proceedings of this hearing. Board Member Frost moved to deny the request of Mr. Kruszewski to appear on the ballot with an abbreviated last name. Board Member Wondolowski seconded the motion. The motion passed unanimously with Chairman Hastings recusing himself from the vote.

The transcript of proceedings from the protest hearings are incorporated by reference into the minutes and are available for review upon request.

Chairman Hastings moved to approve the Certification and Issues for the May 4, 2021 Primary Election. Board Member Davis Chappell seconded. The motion passed unanimously.

Agenda Item 9: Certification of Candidates for the November 2, 2021 General Election in lieu of the May 4, 2021 Primary Election

Chairman Hastings moved to certify the candidates for the November 2, 2021 General Election in lieu of the May 4, 2021 Primary Election. Board Member Wondolowski seconded. The motion passed unanimously.

Agenda Item 10: Acknowledgement of Candidate Withdrawals

Chairman Hastings moved to acknowledge candidate withdrawals. Board Member Frost seconded. The motion passed unanimously.

Agenda Item 11: Acknowledgement of resignations from and appointments to elected office

Chairman Hastings moved to acknowledge the resignations from and appointments to elected office. Board Member Davis Chappell seconded. The motion passed unanimously.

Agenda Item 12: Approval to allocate a total of 5 voting booths; 2 DS200 precinct scanners; 1 ADA AutoMark marking device; and 3 electronic pollbooks for the February 23, 2021 Village of Woodmere Recall Election

Chairman Hastings moved to approve to allocate a total of 5 voting booths; 2 DS200 precinct scanners; 1 ADA AutoMark marking device; and 3 electronic pollbooks for the February 23, 2021 Village of Woodmere Recall Election. Board Member Frost seconded. The motion passed unanimously.

Agenda Item 13: Approval to allocate a total of 11 voting booths; 4 DS200 precinct scanners; 1 ADA AutoMark marking device; and 5 electronic pollbooks for the March 16, 2021 Mayfield Village Special Election

Chairman Hastings moved to approve to allocate a total of 11 voting booths; 4 DS200 precinct scanners; 1 ADA AutoMark marking device; and 5 electronic pollbooks for the March 16, 2021 Mayfield Village Special Election. Board Member Davis Chappell seconded. The motion passed unanimously.

Agenda Item 14: Preliminary approval to allocate a total of 1,016 voting booths; 148 DS200 precinct scanners; 54 ADA AutoMark marking devices and 205 electronic pollbooks for the May 4, 2021 Primary Election

Chairman Hastings moved to approve the preliminary approval to allocate a total of 1,016 voting booths; 148 DS200 precinct scanners; 54 ADA AutoMark marking devices and 205 electronic pollbooks for the May 4, 2021 Primary Election. Board Member Wondolowski seconded. The motion passed unanimously.

Agenda Item 15: Approval of Personnel Agenda

Chairman Hastings moved to approve the personnel agenda as noted excluding the appointment of Tiffany Trapnell, as this appointment was withdrawn from the personnel agenda. Board Member Wondolowski seconded. The motion passed unanimously.

NEW BUSINESS

November 2020 Locations with High Election Day Turnout – Summary of Analysis

Deputy Director Soeder provided a summary of eleven polling locations and seventy-seven precincts from the November Presidential Election with high election turnout. Data was reviewed to include turnout by voting category, precincts assigned, and reports of long lines from midafternoon through evening, voter check-in, equipment audit logs and the issue tracker/pink memos. Deputy Director Soeder noted the locations were adequately staffed, and the Election Day turnout was above the countywide location average, there was a significant increase in curbside voting, and there was a steady increase in voter check-ins in late afternoon through the evening, and also that there were an insufficient number of electronic pollbook (EPB) check-in stations. Moving forward the CCBOE staff will work on suggested action items such as reducing precincts assigned to these locations, increasing the number of EPB allocations with additional EPB's dedicated for curbside voting, streamline the curbside voting process to include staff training and identification of curbside voting teams and to increase the focus of voter education specifically relating to the ballot stub removal and the curbside voting process.

Voting and Tabulation Equipment Acquisition Process – Update

Tony Kaloger, Election and Compliance Manager, stated that as a part of the ongoing voting equipment and tabulation system acquisition process, the CCBOE hosted a virtual Security Summit on Friday, February 5, 2021. The event included virtual presentations from each of our three potential vendors: Clear Ballot, ES&S, and Hart

InterCivic, focusing on the hardware and software security of the certified voting tabulation systems available for purchase. The event had two sessions, a morning and an afternoon session. Kaloger provided a timeline of next steps to include interviewing other County Board of Elections. This week CCBOE will be reaching out to other county board of elections that are currently using the voting equipment from the three vendors. CCBOE will conduct a Mock Election with all three vendors around the second week in June. The Mock Election will give CCBOE staff an additional chance to work with each of the vendors and give advocacy groups, poll workers and the general public an opportunity to compare and contrast the Election Day experience with each of the vendors and lastly, a recommendation to the board which includes the CCBOE plan to deliver the committee's recommendation around the beginning of July. After the selection of a vendor the anticipated Voting Equipment Schedule will be very similar to the process CCBOE went through in 2017 for the purchase of electronic poll books. The entire process will likely take 16 to 20 weeks (or approximately 4 to 5 months) to complete.

Chairman Hastings suggested a board member from both parties participate remotely in the entire process. Board Member Davis Chappell agreed and Deputy Director Soeder stated she would provide the board members with upcoming meeting information.

Woodmere and Mayfield Village Election Updates

Director Perlatti stated the hours for early in-person voting increases this week for the Woodmere Election. To date, CCBOE has seen thirteen early in-person voters and thirty-seven voters have requested Vote-by-Mail ballots. Voting equipment will be delivered on Monday to the polling location by staff and there will not be a need for a Monday night organizational meeting, as CCBOE staff will be working inside and out on all Election Day functions. The public pre-test was completed on last Friday and went well.

The close of registration is today for the Mayfield Village Election and all fifty- eight Vote-by-Mail ballot requests are ready to be sent to individuals and the process will be completed in-house and delivered to the post office on tomorrow. Early in-person voting started on February 17th and voting will take place on the second floor.

CTCL Grant Update

Director Perlatti stated CCBOE was approved for an extension to utilize funds by June 30, 2021 and the remaining balance is \$650,547 dollars from the CTCL grant. He further stated that there were three (3) restrictions to the extension regarding the use of the remaining funds to include: staffing and administrative cost, payment of invoices incurred during the 2020 General Election and expenses related to the safe administration of elections taking place in 2021 during a pandemic. Board Member Davis Chappell asked if any of the remaining funds could be used for voter education and training, as was mentioned by Deputy Director Soeder during her update regarding high voter turnout action items. Director Perlatti and Deputy Director Soeder responded yes, they believed the funds could be used for voter education and training.

Chairman Hastings inquired if there were any new developments regarding the District 11 Congressional race. Director Perlatti replied that the Senate is in recess this week and given that the date of March 5th would be sixty days out he does not foresee this being added to the May Election, but CCBOE is still waiting for the determination from the Governor and the Secretary of State.

Chairman Hasting provided a resolution to Board Member Frost acknowledging his service as a Board Member to the Cuyahoga County Board of Elections and Cuyahoga County voters for the time period of May 2007 to April 2011 and March 2013 through February 2021.

PUBLIC COMMENT

Adele Eisner commented on the security summit and procurement processes.

EXECUTIVE SESSION

Chairman Hastings moved to go into Executive Session at 3:52 pm. The motion was seconded by Board Member Frost and a roll call vote taken and all board members voted in the affirmative. The motion passed unanimously.

At 4:59 after returning from Executive Session, Chairman Hastings moved to come out of Executive Session and the motion was seconded by Board Member Wondolowski. A roll call vote taken and all board members voted in the affirmative. The motion passed unanimously.

Chairman Hasting moved to recess at 5:00 pm. Board Member Wondolowski seconded. The motion passed unanimously.

Certification: I have reviewed the above minutes and certify that they are an accurate summary of the actions taken by the Cuyahoga County Board of Elections at its special meeting held on February 16, 2021.

Jeff Hastings, Chairman

Inajo Davis Chappell, Member

Robert S. Frost, Member

David J. Wondolowski, Member

Anthony Perlatti, Director

RELEASED: February 23, 2021

Main Points:

- Every two years the Secretary of State uses the Consumer Price Index to calculate any adjustments to the campaign contribution limits and charges for a requested (non-automatic) recount.
- The maximum recount charge is increased to \$65.00 per precinct.
- The new biennial charges are in effect February 25, 2021 through February 24, 2023.
- Included with the advisory is the 2021 Adjusted Campaign Contribution Limit Report.

SUMMARY

I. BIENNIAL ADJUSTMENT OF RECOUNT CHARGES

The security deposit for a requested (non-automatic) recount will change to \$65.00 per precinct. The minimum charge for a requested recount remains \$5.00 per precinct, and the maximum charge for a requested recount will be \$65.00 per precinct.

II. CAMPAIGN CONTRIBUTION LIMIT ADJUSTMENT

Beginning February 25, 2021, new maximum contribution limits will apply.

DETAILS

I. BIENNIAL ADJUSTMENT OF RECOUNT CHARGES

In January of every odd-numbered year, the Secretary of State adjusts the security deposit and amount required for a recount, and the minimum and maximum charge per precinct for a requested recount. The Secretary of State calculates the biennial adjustment according to a formula based on the Consumer Price Index.

The new charges are in effect February 25, 2021 through February 24, 2023. The new recount charges are as follows:

- **Security Deposit:** The minimum recount security deposit is increased to \$65.00 per precinct.
- **Maximum per precinct:** The maximum recount charge is increased to \$65.00 per precinct.
- **Minimum per precinct:** The minimum recount charge will remain at \$5.00 per precinct.

II. CAMPAIGN CONTRIBUTION LIMIT ADJUSTMENT

In January of each odd-numbered year, the Secretary of State adjusts the contribution limitation amount based on the yearly average of the previous two years of the Consumer Price Index. The new maximum contribution limits will apply for the period beginning February 25, 2021 through February 24, 2023.

The Secretary of State included the report, entitled *2021 Adjusted Campaign Contribution Limits* setting forth the new maximum contribution limits.

- Appendix A of the report contains a summary of each new adjusted contribution limit.
- Appendix B of the report is an overview chart setting forth Ohio's new campaign contribution limit amounts.

The updated Contribution Limit Chart for public distribution may be found on the Secretary of State's website here: [Current Limit Chart \(Effective February 25, 2021, PDF\)](#).

RELEASED: February 23, 2021

SUMMARY

- This Directive provides the certified forms of the official ballots to be used in the May 4, 2021 Primary/Special Election.
- No statewide issue will appear on the May 4, 2021 Ballot
- Note: There were no major changes in this Directive from previous primary directives

INSTRUCTIONS

Please note that, in lieu of issuing a separate Directive with specific details covering ballot layout, proofing, and quantities, the Secretary of State's Office is issuing only this Directive, which must be used in conjunction with Chapter 4 (Ballots) of the Election Official Manual ("EOM") when preparing ballots for this election. Chapter 4 of the EOM provides specific instructions on the following subjects:

- Ballot format;
- Voter instructions;
- Ballot stubs;
- Partisan primary elections;
- Seventeen-year-old voters;
- Candidate ballots (names, restrictions, political party, rotation, etc.);
- Questions and issues ballot;
- Ballot proofs;
- Overlaps;
- Bid requirements;
- Ballot quantities;
- Logic and accuracy testing; and
- Public test.

I. VERIFYING DISTRICT RELATIONSHIPS

Before programming any aspect of the central tabulating system for the May 4, 2021 Primary/Special Election, boards of elections must verify the accuracy of district relationships in the central tabulating system against the county's voter registration system (VRS). This is to ensure that each voter receives the correct ballot style based upon that voter's residential address.

As a part of the review for accuracy of district relationships between the county's voter registration system and its tabulating system, the board must ensure the following **by April 7, 2021**:

- A. The Secretary of State's precinct codes (three alphabet letters) are accurate in the tabulating system and, if appropriate, the county's voter registration system; and
- B. The precinct names correspond between the two systems.

In addition, the board must verify at least one voter record for each precinct in the SWVRD against the county's VRS to ensure accuracy.

II. OFFICIAL BALLOT FORMS

Each board of elections must provide a separate ballot for each political party, listing candidates for nomination or election in a primary election. The names of all candidates who have not withdrawn must be arranged, rotated, and printed upon the ballot.



ADVISORY 2021-02

February 23, 2021

To: All County Boards of Elections
Board Members, Directors, and Deputy Directors

Re: Biennial Adjustment of Recount Charges/Campaign Contribution Limit Adjustment

SUMMARY

I. BIENNIAL ADJUSTMENT OF RECOUNT CHARGES

Beginning February 25, 2021, the security deposit for a requested (non-automatic) recount will change to \$65.00 per precinct. The minimum charge for a requested recount remains \$5.00 per precinct, and the maximum charge for a requested recount will be \$65.00 per precinct.

II. CAMPAIGN CONTRIBUTION LIMIT ADJUSTMENT

Beginning February 25, 2021, new maximum contribution limits will apply.

DETAILS

I. BIENNIAL ADJUSTMENT OF RECOUNT CHARGES

Pursuant to [R.C. 3515.072](#), in January of each odd-numbered year, the Secretary of State adjusts the security deposit and amount required for a recount,¹ and the minimum and maximum charge per precinct for a recount.² The Secretary of State calculates the biennial adjustment according to a statutory formula³ based on the yearly average of the previous two years of the Consumer Price Index.

Based on the Secretary of State's calculations in January 2021, boards of elections are hereby advised that there will be a change to the recount charges for the period beginning February 25, 2021 through February 24, 2023. The recount charges shall be as follows:

- The minimum recount security deposit required by [R.C. 3515.03](#) shall be increased to \$65.00 per precinct.
- The maximum recount charge required by [R.C. 3515.07](#) shall be increased to \$65.00 per precinct.

¹ [R.C. 3515.03](#).

² [R.C. 3515.07](#).

³ [R.C. 3515.072\(A\)](#).

- The minimum recount charge required by [R.C. 3515.07](#) shall remain at \$5.00 per precinct.

Pursuant to [R.C. 3515.072\(B\)](#), on or before February 25th of each odd-numbered year, the Secretary of State must create a report setting forth the recount charges and summary of how the recount charges were calculated. This report, entitled *2021 Procedure and Findings for Recount Charges*, is attached to this Advisory.

II. CAMPAIGN CONTRIBUTION LIMIT ADJUSTMENT

Pursuant to [R.C. 3517.102\(A\)](#), in January of each odd-numbered year, the Secretary of State adjusts each contribution limitation amount specified in [R.C. 3517.102](#), [3517.10\(B\)\(4\)\(e\)](#), and [3517.101\(B\)](#) based on the yearly average of the previous two years of the Consumer Price Index. The new maximum contribution limits will apply for the period beginning February 25, 2021 through February 24, 2023.

Pursuant to [R.C. 3517.104\(B\)\(3\)](#), the Secretary of State must issue a report setting forth the new maximum contribution limits for the amounts specified above. This report, entitled *2021 Adjusted Campaign Contribution Limits*, is also attached to this Advisory.

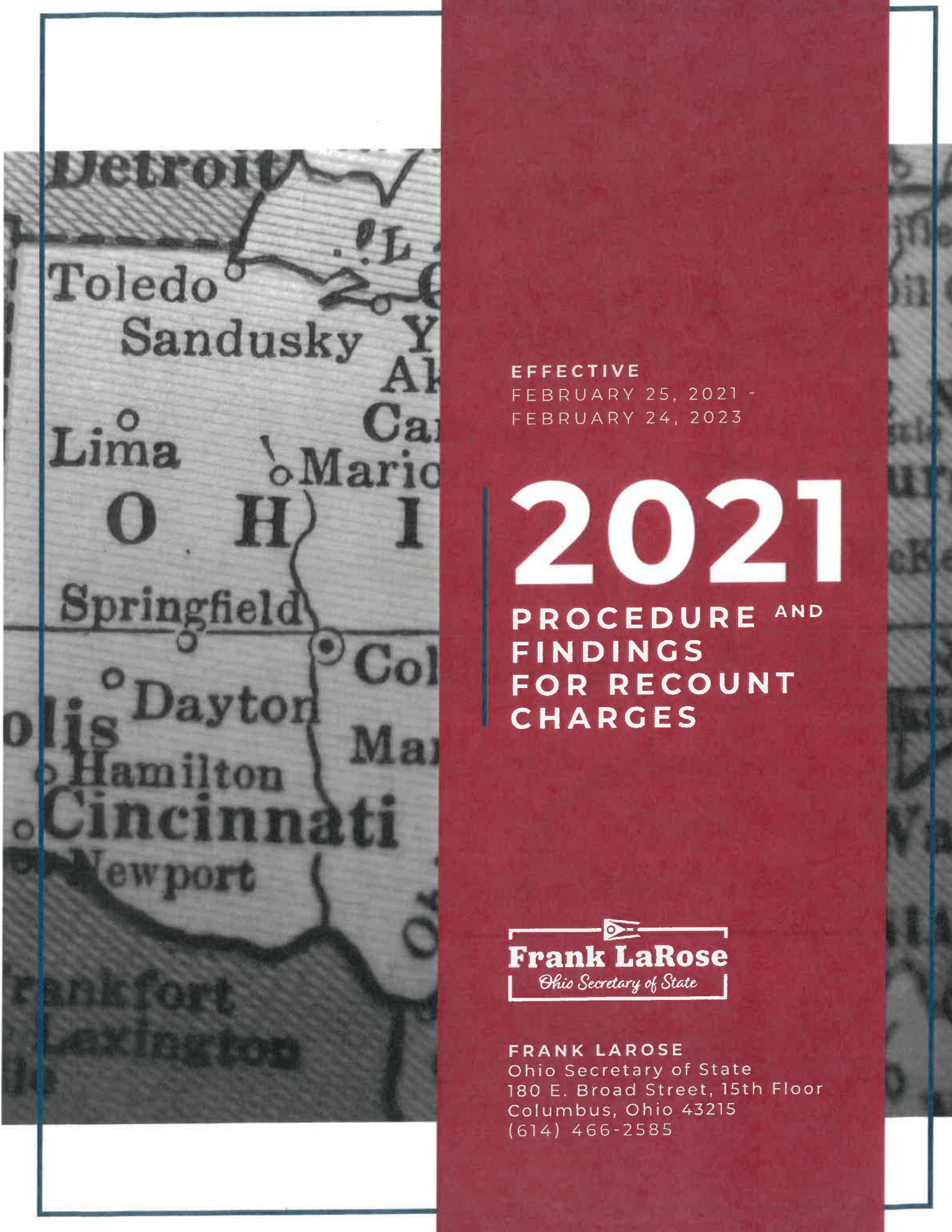
- Appendix A of the report contains a summary of each new adjusted contribution limit in [R.C. 3517.102](#), [3517.10\(B\)\(4\)\(e\)](#), and [3517.101\(B\)](#). The new contribution limits are highlighted in bold.
- Appendix B of the report is an overview chart setting forth Ohio's new campaign contribution limit amounts effective as of February 25, 2021.

The updated Contribution Limit Chart for public distribution may be found on the Secretary of State's website here: [Current Limit Chart \(Effective February 25, 2021, PDF\)](#).

If you have any questions regarding this Advisory, please contact the Secretary of State's elections counsel at (614) 728-8789.

Yours in service,


Frank LaRose
Ohio Secretary of State



EFFECTIVE
FEBRUARY 25, 2021 -
FEBRUARY 24, 2023

2021

PROCEDURE AND
FINDINGS
FOR RECOUNT
CHARGES


Frank LaRose
Ohio Secretary of State

FRANK LAROSE
Ohio Secretary of State
180 E. Broad Street, 15th Floor
Columbus, Ohio 43215
(614) 466-2585



2021 PROCEDURE AND FINDINGS FOR RECOUNT CHARGES

Effective: February 25, 2021 – February 24, 2023

SUMMARY OF PROCEDURE AND FINDINGS

RECOUNT CHARGES

Pursuant to division (B)(3) of section 3515.072 of the Revised Code, the Secretary of State issues this report setting forth the amount required to be deposited with a board of elections at the time a recount application is filed for each precinct to be recounted under section 3515.03 of the Revised Code and the minimum and maximum per precinct charge for a recount under section 3515.07 of the Revised Code. These charges will apply for the period beginning February 25, 2021, through February 24, 2023.

In January of each odd-numbered year, the Secretary of State, in accordance with section 3515.072 of the Revised Code, adjusts the minimum security deposit amount and the minimum and maximum charge per precinct for a requested recount of election results specified in sections 3515.03 and 3515.07 of the Revised Code. The adjustments are based on the yearly average of the previous two years of the Consumer Price Index for All Urban Consumers (the "CPI"). Using the 2005 yearly average as the base year, the Secretary of State compares the most current average CPI with that determined in the preceding odd-numbered year and determines the percentage increase or decrease. The percentage increase in CPI from 2018 to 2020 is three and one-tenth percent (3.1%).

The three and one-tenth percent (3.1%) increase is then multiplied by the actual dollar figure for the minimum security deposit amount specified in section 3515.03 of the Revised Code and by the actual dollar figures for the minimum and maximum per precinct charges for a requested recount specified in section 3515.07 of the Revised Code, as determined in the previous odd-numbered year. The product is added to the corresponding actual dollar figure determined in the previous odd-numbered year to calculate the new requested recount charges.

However, under section 3515.072 of the Revised Code, if the resulting amount is less than five dollars, the Secretary of State retains a record of the resulting amount and the manner in which it was calculated, but does not make an adjustment unless the resulting amount, when added to the resulting amount calculated in each prior odd-numbered year since the last adjustment was made, equals or exceeds five dollars.

Appendix A of this report details how the minimum security deposit amount and the minimum and maximum per precinct recount charges were calculated for the period February 25, 2021, through February 24, 2023. In summary, because the resulting calculation to the minimum security deposit amount and the per precinct maximum charge is above five dollars, the charge will increase to sixty-five dollars under sections 3515.03 and 3515.07. The minimum amount an applicant for a requested recount must deposit with a board of elections at the time a recount application is filed for each precinct to be recounted under section 3515.03 of the Revised Code will be sixty-five dollars. Similarly, the per precinct charge for a recount under section 3515.07 of the Revised Code will not be more than sixty-five dollars or less than five dollars for each precinct to be recounted.

This report and all related documents are available for inspection and copying at the Secretary of State's Office.

Appendix A
2021 Recount Charges
February 25, 2021, through February 24, 2023

Pursuant to division (A) of section 3515.072 of the Revised Code, the Secretary of State's Office performed the following calculations to determine whether the recount charges in sections 3515.03 and 3515.07 of the Revised Code must be adjusted.

R.C. 3515.03

The current minimum amount to be deposited with a board of elections at the time of filing a recount application is sixty dollars for each precinct. An adjustment was made in 2015 to the minimum amount; however, there is a carryover of \$0.46 from the 2015 calculations, a carryover of \$0.85 from the 2017 calculations, and a carryover of \$2.82 from the 2019 calculations. The current calculation is multiplied by the CPI increase to equal \$1.99 ($\64.13×0.031).

The 2021 amount was added to the resulting amount calculated in the prior odd-numbered years – 2015, 2017, and 2019.

Because the resulting amount exceeds five dollars, an adjustment will be made to the minimum security deposit amount for a requested recount under R.C. 3515.03. Accordingly, the amount required to be deposited with a board of elections at the time of filing a recount application under R.C. 3515.03 is sixty-five dollars for each precinct to be recounted.

R.C. 3515.07

Currently the minimum and maximum per precinct charges for a recount are five dollars and sixty dollars. These minimum and maximum amounts with prior year CPI increases were multiplied by the CPI increase of 3.1% to equal \$0.20 cents ($\6.40×0.031) and \$1.99 ($\64.13×0.031).

In accordance with R.C. 3515.072(A), the 2021 resulting amounts were added to the resulting amounts calculated in the prior odd-numbered years:

- Minimum recount charge:
 - 2007 increase - \$0.16
 - 2009 increase - \$0.34
 - 2011 increase - \$0.07
 - 2013 increase - \$0.29
 - 2015 increase - \$0.18
 - 2017 increase - \$0.08
 - 2019 increase - \$0.28
 - 2021 increase - \$0.20
 - Total increase - \$1.60

- Maximum recount charge: As an adjustment was made to the maximum recount charge in 2015, there is a carryover from the prior year calculations between 2015 and 2021.
 - 2015 carryover - \$0.46
 - 2017 increase - \$0.85
 - 2019 increase - \$2.82
 - 2021 increase - \$1.99
 - Total increase - \$6.12

Because the resulting amount for the maximum recount charge exceeds five dollars, an adjustment of five dollars will be made to the maximum per precinct requested recount charges under R.C. 3515.07. Accordingly, the charges per precinct under R.C. 3515.07 will not be more than sixty-five dollars or less than five dollars for each precinct to be recounted. The Secretary of State will retain a record of the 2021 resulting amount for the minimum recount charge and the manner in which it was calculated for future biennial adjustments.

OHIO AUDITOR OF STATE KEITH FABER



88 East Broad Street
Columbus, Ohio 43215
contactus@ohioauditor.gov
(800) 282-0370

February 2, 2021

The Honorable Frank LaRose
Ohio Secretary of State
22 North Fourth Street, 15th Floor
Columbus, Ohio 43215

Dear Secretary LaRose:

Our office has received your *2021 Procedure and Findings for Recount Charges* in which you enclosed your final calculations of the charges for a requested recount of election results as set forth in Ohio Revised Code (ORC) Sections 3515.03 and 3515.07, adjusted by the Consumer Price Index for all Urban Consumers per ORC Section 3515.072.

Pursuant to ORC Section 3515.072, I hereby certify that your calculations are correct. As evidence of my certification, I have affixed the seal of the Auditor of State on the enclosed pages.

Sincerely,

KEITH FABER
Auditor of State

A handwritten signature in blue ink, appearing to read "Robert R. Hinkle".

Robert R. Hinkle, CPA, CGFM
Chief Deputy Auditor

Enclosures

2021

ADJUSTED CAMPAIGN CONTRIBUTION LIMITS



EFFECTIVE
FEBRUARY 25, 2021 -
FEBRUARY 24, 2023

CAMPAIGN FINANCE DIVISION
22 North Fourth Street, 15th Floor
Columbus, Ohio 43215
(614) 466-3111

TOLL-FREE (877) SOS-OHIO (767-6446)
TTY (877) 644-6889 OR (614) 466-0562
WWW.OHIOSOS.GOV
CFINANCE@OHIOSOS.GOV

**Summary of Procedure and Findings
For Adjustments To
Contribution Limitation Amounts**

Pursuant to division (B)(3) of section 3517.104 of the Revised Code, the Secretary of State issues this report setting forth the new maximum contribution limits for the amounts specified in section 3517.102, the amounts required under division (B)(4)(e) of section 3517.10, and the amount specified under division (B) of section 3517.101 of the Revised Code. The new maximum contribution limits will apply for the period beginning February 25, 2021, through February 24, 2023.

The Secretary of State calculated the new maximum contribution limit amounts according to the formula in division (A) of section 3517.102 of the Revised Code. Under that section, in January of each odd-numbered year, the Secretary of State shall adjust each contribution limitation amount specified in section 3517.102, in division (B)(4)(e) of section 3517.10, and in division (B) of section 3517.101 of the Revised Code based on the yearly average of the previous two years of the Consumer Price Index for All Urban Consumers (the "CPI"). Using the 1996 yearly average as the base year, the Secretary of State compares the most current average CPI with that determined in the preceding odd-numbered year and calculates the percentage increase or decrease. **The percentage increase in CPI from 2018 to 2020 is three and one-tenth percent (3.1%).** This amount is then multiplied by the actual dollar figure for each office or entity specified in section 3517.102, division (B)(4)(e) of section 3517.10, and division (B) of 3517.101 of the Revised Code as determined in the previous odd-numbered year. Finally, the product is added to the corresponding actual dollar figure determined in the previous odd-numbered year to calculate the new contribution limit amounts.

In accordance with the requirements of section 3517.104 of the Revised Code, the calculations are rounded to the nearest \$25.00 for the calculations made to the amounts specified in division (B)(4)(e) of section 3517.10 of the Revised Code for reporting contributions and in-kind contributions at social or fundraising activities and contributions from amounts deducted from an employee's wages and salary. However, the contribution limit amounts are not rounded for the calculations made to the amounts specified in section 3517.102 or in division (B) of 3517.101 of the Revised Code.

Appendix A of this report contains a summary of each new adjusted contribution limit in section 3517.102, division (B)(4)(e) of section 3517.10, and in division (B) of 3517.101 of the Revised Code. The new contribution limits are highlighted in bold.

Appendix B of this report is an overview chart setting forth Ohio's new campaign contribution limit amounts effective as of February 25, 2021.

This report and all related documents are available for inspection and copying at the office of the Secretary of State. The complete report is available for download at the Secretary of State's website: www.OhioSoS.gov.

APPENDIX A

2021 Adjusted Campaign Contribution Limits

R.C. 3517.10(B)(4)(e), 3517.102, and 3517.101 dollar figures have been adjusted pursuant to R.C. 3517.104. The adjusted contribution limits are effective as of February 25, 2021, and are as follows:

3517.10

3517.10(B)(4)(e): A statement of contributions received does not need to include a separately itemized account of any contribution of:

- \$25.00 or less received from a person at one social or fundraising activity.
- \$25.00 or less aggregated in a calendar year from amounts deducted from the wages and salary of one employee.

Note: These amounts did not change from the previous limit adjustment.

3517.10(B)(4)(e): An account of the total contributions from each social or fundraising activity shall include a description of and the value of each in-kind contribution received at that activity from any person who made one or more such contributions whose aggregate value exceeds **\$350.00**.

3517.101

3517.101(B): The maximum aggregate amount any person may contribute to a state political party, a county political party, or a legislative campaign fund that is specifically designated and used to defray any cost incurred for the purposes described in division (A)(1) of this section in a calendar year is now **\$11,274.23**.

3517.102

3517.102(B)(1)(a)(i), (ii), & (iii): The maximum aggregate contributions from an individual who is seven years of age or older to the campaign committee of any one statewide candidate, senate candidate, or house candidate in a primary or general election period is now **\$13,704.41**.

3517.102(B)(1)(a)(iv): The maximum aggregate contributions from an individual who is seven years of age or older to any county political party's state candidate fund of the county in which the individual's designated Ohio residence is located in a calendar year is now **\$13,704.41**.

3517.102(B)(1)(a)(v): The maximum aggregate contributions from an individual who is seven years of age or older to any one legislative campaign fund in a calendar year is now **\$20,556.62**.

3517.102(B)(1)(a)(vi): The maximum aggregate contributions from an individual who is seven years of age or older to a state political party's state candidate fund in a calendar year is now **\$41,113.24**.

3517.102(B)(1)(a)(vii): The maximum aggregate contributions from an individual who is seven years of age or older to any one political action committee in a calendar year is now **\$13,704.41**.

3517.102(B)(1)(a)(viii): The maximum aggregate contributions from an individual who is seven years of age or older to any one political contributing entity in a calendar year is now **\$13,704.41**.

3517.102(B)(2)(a)(i), (ii), & (iii): The maximum aggregate contributions from a political action committee to the campaign committee of any one statewide candidate, senate candidate, or house candidate in a primary or general election period is now **\$13,704.41**.

3517.102(B)(2)(a)(iv): The maximum aggregate contributions from a political action committee to any one legislative campaign fund in a calendar year is now **\$20,556.62**.

3517.102(B)(2)(a)(v): The maximum aggregate contributions from a political action committee to a state political party's state candidate fund in a calendar year is now **\$41,113.24**.

3517.102(B)(2)(a)(vi): The maximum aggregate contributions from a political action committee to another political action committee, with which it is not affiliated, in a calendar year is now **\$13,704.41**.

3517.102(B)(3)(a), (b) & (c): The maximum aggregate contributions from a campaign committee to the campaign committee of any one statewide candidate, senate candidate, or house candidate in a primary or general election period is now **\$13,704.41**.

3517.102(B)(3)(d): The maximum aggregate contributions from a campaign committee to any one political action committee in a calendar year is now **\$13,704.41**.

3517.102(B)(3)(e): The maximum aggregate contributions from a campaign committee to any one political contributing entity in a calendar year is now **\$13,704.41**.

3517.102(B)(4)(a): The maximum aggregate contributions from a political party to any one political action committee or to any one political contributing entity in a calendar year is now **\$13,704.41**.

3517.102(B)(5)(a)(i): The maximum aggregate contributions from a campaign committee, other than a designated state campaign committee, to a state political party's state candidate fund in a calendar year is now **\$41,113.24**.

3517.102(B)(5)(a)(ii): The maximum aggregate contributions from a campaign committee, other than a designated state campaign committee, to any one legislative campaign fund in a calendar year is now **\$20,556.62**.

3517.102(B)(5)(a)(iii): The maximum aggregate contributions from a campaign committee, other than a designated state campaign committee, to any one county political party's state candidate fund in a calendar year is now **\$13,704.41**.

3517.102(B)(6)(a)(i): The maximum aggregate contributions from a county political party's state candidate fund to the campaign committee of any statewide candidate, except a contribution to a designated state campaign committee, in a primary or general election period is now **\$342,610.34**.

3517.102(B)(6)(a)(ii) & (iii): The maximum aggregate contributions from a county political party's state candidate fund to the campaign committee of any senate candidate or house candidate, except a contribution to a designated state campaign committee, in a primary or general election period is now **\$13,704.41**.

3517.102(B)(6)(b)(i)(I): The maximum aggregate contributions of cash or cash equivalents from a county or state political party's state candidate fund to a designated state campaign committee of any one statewide candidate in a primary or general election period is now **\$772,928.93**.

3517.102(B)(6)(b)(i)(II): The maximum aggregate contributions of cash or cash equivalents from a county or state political party's state candidate fund to a designated state campaign committee of a senate candidate in a primary or general election period is now **\$154,174.65**.

3517.102(B)(6)(b)(i)(III): The maximum aggregate contributions of cash or cash equivalents from a county or state political party's state candidate fund to a designated state campaign committee of a house candidate in a primary or general election period is now **\$76,744.72**.

3517.102(B)(6)(b)(ii)(I): The maximum aggregate contributions of cash or cash equivalents from a legislative campaign fund to a designated state campaign committee of a senate candidate is now **\$76,744.72** for a primary election period and **\$154,174.65** for a general election period.

3517.102(B)(6)(b)(ii)(II): The maximum aggregate contributions of cash or cash equivalents from a legislative campaign fund to a designated state campaign committee of a house candidate is now **\$39,751.79** for a primary election period and **\$76,744.72** for a general election period.

3517.102(B)(6)(c): The maximum aggregate contributions from other lawful accounts of a county political party that has no state candidate fund and is located in a county having a population of less than 150,000 to any one statewide candidate or to any one designated state campaign committee in any primary or general election period is now **\$3,426.10**.

3517.102(B)(7)(a)(i), (ii) & (iii): The maximum aggregate contributions from a political contributing entity to the campaign committee of any one statewide candidate, senate candidate, or house candidate in a primary or general election period is now **\$13,704.41**.

3517.102(B)(7)(a)(iv): The maximum aggregate contributions from a political contributing entity to any one legislative campaign fund in a calendar year is now **\$20,556.62**.

3517.102(B)(7)(a)(v): The maximum aggregate contributions from a political contributing entity to a state political party's state candidate fund in a calendar year is now **\$41,113.24**.

3517.102(B)(7)(a)(vi): The maximum aggregate contributions from a political contributing entity to another political contributing entity or a political action committee, with which it is not affiliated, in a calendar year is now **\$13,704.41**.

3517.102(C)(1)(a)(ii): The maximum aggregate contributions a campaign committee of a statewide candidate may accept from any one individual who is seven years of age or older, any one political action committee, any one political contributing entity, or any one other campaign committee in a primary or general election period is now **\$13,704.41**.

3517.102(C)(1)(a)(iii): The maximum aggregate contributions a campaign committee of a statewide candidate may accept from any one or combination of state candidate funds of county political parties in a primary or general election period is now **\$342,610.34**.

3517.102(C)(1)(b): The maximum aggregate contributions a campaign committee of a statewide candidate may accept, in a primary or general election period, from any county

political party that has no state candidate fund and that is located in a county having a population of less than 150,000 is now **\$3,426.10**.

3517.102(C)(2)(a)(ii): The maximum aggregate contributions a campaign committee of a senate candidate, except for a designated state campaign committee, may accept from any one individual who is seven years of age or older, any one political action committee, any one political contributing entity, any one state candidate fund of a county political party, or any one other campaign committee in a primary or general election period is now **\$13,704.41**.

3517.102(C)(2)(b): The maximum aggregate contributions a campaign committee of a senate candidate may accept, in a primary or general election period, from a county political party that has no state candidate fund and that is located in a county having a population of less than 150,000 is now **\$3,426.10**.

3517.102(C)(3)(a)(ii): The maximum aggregate contributions a campaign committee of a house candidate, except for a designated state campaign committee, may accept from any one individual who is seven years of age or older, any one political action committee, any one political contributing entity, any one state candidate fund of a county political party, or any one other campaign committee in a primary or general election period is now **\$13,704.41**.

3517.102(C)(3)(b): The maximum aggregate contributions a campaign committee of a house candidate may accept, in a primary or general election period, from a county political party that has no state candidate fund and that is located in a county having a population of less than 150,000 is now **\$3,426.10**.

3517.102(C)(4)(a)(i): The maximum aggregate contributions a county political party state candidate fund, except for a designated state campaign committee, may accept from any one individual who is seven years of age or older and whose designated Ohio residence is located within that county or from any one campaign committee, in a calendar year is now **\$13,704.41**.

3517.102(C)(4)(b)(ii): The maximum aggregate contributions a state political party state candidate fund may accept from any one individual who is seven years of age or older, any one political action committee, any one political contributing entity, or any one campaign committee, other than a designated state campaign committee, in a calendar year is now **\$41,113.24**.

3517.102(C)(5)(b): The maximum aggregate contributions a legislative campaign fund may accept from any one individual who is seven years of age or older, any one political action committee, any one political contributing entity, or any one campaign committee, other than a designated state campaign committee, in a calendar year is now **\$20,556.62**.

3517.102(C)(6)(a)(i): The maximum aggregate contributions of cash or cash equivalents a designated state campaign committee, in the case of a campaign committee of a statewide candidate, may accept from a state political party state candidate fund in a primary or general election period is now **\$772,928.93**.

3517.102(C)(6)(a)(ii): The maximum aggregate contributions of cash or cash equivalents a designated state campaign committee, in the case of a campaign committee of a senate candidate, may accept from a state political party state candidate fund in a primary or general election period is now **\$154,174.65**.

3517.102(C)(6)(a)(iii): The maximum aggregate contributions of cash or cash equivalents a designated state campaign committee, in the case of a campaign committee of a house candidate, may accept from a state political party state candidate fund in a primary or general election period is now **\$76,744.72**.

3517.102(C)(6)(b)(i): The maximum aggregate contributions of cash or cash equivalents a designated state campaign committee of a senate candidate may accept from a legislative campaign fund is now **\$76,744.72** in a primary election period and **\$154,174.65** in a general election period.

3517.102(C)(6)(b)(ii): The maximum aggregate contributions of cash or cash equivalents a designated state campaign committee of a house candidate may accept from a legislative campaign fund is now **\$39,751.79** in a primary election period and **\$76,744.72** in a general election period.

3517.102(C)(6)(c)(i): The maximum aggregate contributions of cash or cash equivalents a campaign committee of a senate candidate, including a campaign committee that is a designated state campaign committee, may accept from any one or combination of state candidate funds of county political parties in a primary or general election period is now **\$137,092.24**.

3517.102(C)(6)(c)(ii): The maximum aggregate contributions of cash or cash equivalents a campaign committee of a house candidate, including a campaign committee that is a designated state campaign committee, may accept from any one or combination of state candidate funds of county political parties in a primary or general election period is now **\$68,522.07**.

3517.102(C)(7)(a)(ii): The maximum aggregate contributions a political action committee may accept from any one individual who is seven years of age or older, any one campaign committee, or any one political party in a calendar year is now **\$13,704.41**.

3517.102(C)(7)(b): The maximum aggregate contributions a political action committee or a political contributing entity may accept from any one political action committee or any one political contributing entity, except a political action committee or political contributing entity with which it is affiliated, in a calendar year is now **\$13,704.41**.

3517.102(E)(1): A legislative campaign fund must dispose of excess funds exceeding **\$232,289.81**.

Appendix B

Ohio Campaign Contribution Limits Effective February 25, 2021 through February 24, 2023

THIS CHART IS INTENDED TO BE A GENERAL GUIDE AND DOES NOT INCLUDE EVERY STATUTORY PROVISION RELATING TO CONTRIBUTION LIMITS.

| FROM TO <small>Per Election Period unless otherwise footnoted</small> | INDIVIDUAL (Must be 7 years of age or older) | PACs PCEs | COUNTY PARTY State Candidate Fund | COUNTY PARTY Other Account ⁸ | STATE PARTY State Candidate Fund | LEGISLATIVE CAMPAIGN FUND | CAMPAIGN COMMITTEE (includes local) |
|---|---|---------------------------|---|--|--|---|---|
| STATEWIDE | \$13,704.41 | \$13,704.41 | \$342,610.34 ¹² | \$3,426.10 ⁹ | \$772,928.93 ⁷ | PROHIBITED | \$13,704.41 |
| SENATE | \$13,704.41 | \$13,704.41 | \$13,704.41 ¹ \$154,174.65 ² | \$3,426.10 ⁹ | \$154,174.65 ⁷ | \$76,744.72 ⁶ \$154,174.65 ⁶ | \$13,704.41 |
| HOUSE | \$13,704.41 | \$13,704.41 | \$13,704.41 ¹ \$76,744.72 ² | \$3,426.10 ⁹ | \$76,744.72 ⁷ | \$39,751.79 ⁶ \$76,744.72 ⁶ | \$13,704.41 |
| STATE PARTY State Candidate Fund | \$41,113.24 ³ | \$41,113.24 ³ | No Limit | PROHIBITED | No Limit | No Limit | \$41,113.24 ³ |
| LEGISLATIVE CAMPAIGN FUND | \$20,556.62 ³ | \$20,556.62 ³ | No Limit | PROHIBITED | No Limit | PROHIBITED | \$20,556.62 ³ |
| COUNTY PARTY State Candidate Fund | \$13,704.41 ¹⁰ | PROHIBITED | PROHIBITED | PROHIBITED | No Limit | No Limit | \$13,704.41 ⁴ |
| PACs PCEs | \$13,704.41 ³ | \$13,704.41 ¹³ | \$13,704.41 ¹¹ | \$13,704.41 ¹¹ | \$13,704.41 ¹¹ | PROHIBITED | \$13,704.41 ³ |

1. These limits apply to contributions given to a campaign committee which is **not** a 'designated state campaign committee'.
2. These limits apply to cash or cash equivalents, not in-kind. The campaign committee of a House or a Senate candidate which is a 'designated state campaign committee' may **accept**, in aggregate, from any one or a combination of state candidate funds of county political parties **\$68,522.07** and **137,092.24**, respectively, in an election period.
3. These limits are per calendar year.
4. This limit is per calendar year and may only be made if the campaign committee's candidate will appear on a ballot in that county or is an officeholder representing any part of that county.
5. These limits are per calendar year and do not apply to contributions given by a 'designated state campaign committee'.
6. These limits apply to cash or cash equivalents, not in-kind. The smaller limit is for the Primary election period and the larger limit is for the General election period.
7. These limits apply to cash or cash equivalents, not in-kind.
8. These limits apply to political parties in counties having a population of less than 150,000 which do not establish a State Candidate Fund. 'Other Account' does not include a Restricted Fund.
9. Recipients of county party non-State Candidate Fund contributions must be campaign committees for statewide candidates or a 'designated state campaign committee.'
10. This limit is per calendar year. Contributions to a County Party SCF are restricted to individuals residing in the county or 'designated state campaign committees' of the County Party SCF.
11. These limits are per calendar year and apply to the aggregate of contributions given by the National, State, and County level of a political party.
12. A campaign committee for a statewide candidate may accept not more than this amount, in aggregate, from any one or a combination of state candidate funds of county political parties in an election period.
13. This limit is per calendar year and does not apply to contributions made to or received by one or more PACs that are affiliated.



DIRECTIVE 2021-11

February 23, 2021

To: All County Boards of Elections
Board Members, Directors, and Deputy Directors

Re: Ballots for May 4, 2021 Primary/Special Election

SUMMARY

This Directive provides the certified forms of the official ballots to be used in the May 4, 2021 Primary/Special Election.

INSTRUCTIONS

Please note that, in lieu of issuing a separate Directive with specific details covering ballot layout, proofing, and quantities, the Secretary of State's Office is issuing only this Directive, which must be used in conjunction with [Chapter 4 \(Ballots\) of the Election Official Manual \("EOM"\)](#) when preparing ballots for this election. [Chapter 4 of the EOM](#) provides specific instructions on the following subjects:

- Ballot format;
- Voter instructions;
- Ballot stubs;
- Partisan primary elections;
- Seventeen-year-old voters;
- Candidate ballots (names, restrictions, political party, rotation, etc.);
- Questions and issues ballot;
- Ballot proofs;
- Overlaps;
- Bid requirements;
- Ballot quantities;
- Logic and accuracy testing; and
- Public test.

I. VERIFYING DISTRICT RELATIONSHIPS

Before programming any aspect of the central tabulating system for the May 4, 2021 Primary/Special Election, boards of elections must verify the accuracy of district relationships in the central tabulating system against the county's voter registration system. This is to ensure that each voter receives the correct ballot style (i.e., the correct combination of candidate offices and issues) based upon that voter's residential address.

As a part of the review for accuracy of district relationships between the county’s voter registration system and its tabulating system, the board must ensure the following by April 7, 2021:

- A. The Secretary of State’s precinct codes (three alphabet letters) are accurate in the tabulating system and, if appropriate, the county’s voter registration system; and
- B. The precinct names correspond between the two systems.

Note: It is imperative that a board of elections upload to the statewide voter registration database (“SWVRD”) any changes to district relationships (including wards and precincts) that have been made locally in the county’s voter registration system (“VRS”). Using the report provided by our Office on March 31, 2021, each board must review the report to ensure that all SOS Precinct ID Codes provided on the report match the board’s voter registration system. Boards will have until April 7, 2021 to return the reviewed report noting any changes.

In addition, the board must verify at least one voter record for each precinct in the SWVRD against the county’s VRS to ensure accuracy.

II. OFFICIAL BALLOT FORMS

Each board of elections must provide a separate ballot for each political party, listing candidates for nomination or election in a primary election.¹ The names of all candidates who have not withdrawn must be arranged, rotated, and printed upon the ballot in accordance with the provisions of Ohio Revised Code Chapters 3505, 3506, and 3513 and [Chapter 4 of the EOM](#).

Please note that partisan primary elections held in statutory municipalities in odd-numbered years are subject to the restrictions of [R.C. 3513.02](#). Pursuant to that provision, no partisan primary election will be held in an odd-numbered year in a statutory municipality that nominates municipal office holders by partisan primary election if either of the following circumstances occurs:

1. No valid declaration of candidacy is filed for nomination as a candidate of a political party for election to any of the offices to be voted for at the general election to be held in such year; or
2. The number of persons filing for nominations as candidates of one political party for election to such offices does not exceed, as to any office, the number of candidates that the political party is entitled to nominate as its candidates for election to the office.²

¹ [R.C. 3513.13](#); If a city or village has adopted a charter or one of the three alternate forms of home rule government set forth in Revised Code Chapter 705 (i.e., commission plan, city manager plan, or federal plan), the board must refer to the charter or appropriate provisions of R.C. Chapter 705 to determine the following: what officers are to be elected; the term of each office to be elected; the method of nomination (e.g., partisan primary election, nonpartisan primary election, or nominating petition) for each office; and the form of the ballot, if such ballot is prescribed by charter.

² See [Chapter 4](#), p. 8 of the Election Official Manual for guidance on issuing certificates of nomination.

A. STATUTORY MUNICIPALITIES V. HOME RULE MUNICIPALITIES

A statutory municipal corporation is a city or village that is governed by the general laws of Ohio (i.e., the Revised Code of Ohio). In comparison, a municipal corporation that has adopted a form of limited home rule may have adopted provisions governing elections for municipal offices or issues that differ from general statutory provisions. If specific home rule provisions relating to elections cannot be harmonized with the statutory provisions, the home rule provisions will control elections of the home rule municipality. Questions about the applicability or implementation of home rule provisions should be directed to the municipal corporation’s legal counsel (i.e., City Attorney, Director of Law).

B. ORDER OF OFFICES FOR ALL CANDIDATE BALLOTS³

1. Primary Ballot – Statutory City

City offices must be listed in the following order:

1. Mayor
2. President of Council
3. Auditor
4. Treasurer
5. Director of Law
6. Member of Council at Large
7. Member of Council – Ward
8. Judge of the Municipal Court
9. Clerk of the Municipal Court

2. Primary Ballot – Statutory Village

Village offices must be listed in the following order:

1. Mayor
2. Clerk-Treasurer
3. Clerk
4. Treasurer
5. Member of Council
6. Member of Board of Trustees of Public Affairs

³ [R.C. 3513.13](#); If a city or village has adopted a charter or one of the three alternate forms of home rule government set forth in Revised Code Chapter 705 (i.e., commission plan, city manager plan, or federal plan), the board must refer to the charter or appropriate provisions of R.C. Chapter 705 to determine the following: what officers are to be elected; the term of each office to be elected; the method of nomination (e.g., partisan primary election, nonpartisan primary election, or nominating petition) for each office; and the form of the ballot, if such ballot is prescribed by charter.

3. Write-In Vote Blank Spaces⁴

A write-in space must be provided on the ballot for every office for which the board of elections has received a valid declaration of intent to be a write-in candidate.

A board of elections must not accept a declaration of intent to be a write-in candidate for any office for which the primary election has been eliminated pursuant to [R.C. 3513.02](#).

C. OFFICIAL QUESTIONS AND ISSUES BALLOT

Offices for which candidates may be nominated or elected are presented on the ballot first, followed by the questions and issues. The Official Questions and Issues Ballot must be used for all voting systems. The ballot form contains examples of some of the local questions and issues that may appear on the ballot in your county. Not every category of question/issue will appear on every ballot in every county, so please apply as much of the form as is appropriate to the ballots in your county.

Please note that the ballot form for the Official Questions and Issues Ballot contains two examples of a local liquor option question. A local liquor option question may appear on the ballot on the day of a primary election only if candidates also appear on the ballot in each precinct affected by the local liquor option in question.⁵

Additional instructions on headings, ballot language, and percentage of votes can be found in [Chapter 4 of the EOM](#).

Questions and issues must be grouped together in the following political subdivision order for elections held in 2021:⁶

- County
- Municipal
- Township
- School and Other Districts

No statewide issue will appear on the May 4, 2021 Ballot.

Each board of elections may determine the specific order in which the questions/issues within each group are placed on the ballot in that county; however, a board should adopt a method for doing so (i.e., ordered alphabetically or by date filed, etc.). Absentee ballots must contain identical ordering of issues within groups of regular ballots.

⁴ [R.C. 3513.041](#); [R.C. 3513.14](#).

⁵ [R.C. 4301.33](#), [4301.331](#); Exception: The questions of the sale of spirituous liquor by the glass as provided in [R.C. 4303.29](#) (Form 5-B) may appear only on the general election ballots. It cannot be submitted to voters at a primary election.

⁶ [Question and Issues Handbook](#), pp. 1-12; [R.C. 3505.06\(B\)](#).

Please review the appropriate sections of the Ohio Revised Code, local charter (if applicable), and the [Questions and Issues Handbook](#) for ballot language and formats that are not on the attached Official Questions and Issues Ballot.

D. ABSENTEE BALLOTS⁷

Each board of elections must have absentee ballots printed and ready for use by Friday, March 19, 2021 (46 days before the May 4, 2021 Primary/Special Election) for Uniformed and Overseas Citizens Absentee Voting Act (“UOCAVA”) voters, and by Tuesday, April 6, 2021 for regular (non-UOCAVA) absentee voters.

Boards of elections must send a copy of each absentee ballot (candidates and questions and issues) to the Secretary of State’s Office at least 47 days before the election, by Thursday, March 18, 2021. Absentee ballots must be uploaded to the SharePoint site.

E. CURING ABSENTEE BALLOT APPLICATIONS

If a board of elections receives an absentee ballot application that does not contain all of the required information, the board must promptly notify the voter of the additional information required. Boards must utilize telephone numbers and email addresses to complete this process as quickly as possible. However, if electronic contact is not possible, boards must attempt to correct the missing information by mail. Boards should ultimately retain a completed application from the voter at the board office.⁸

The Secretary of State’s Office will issue a Directive regarding the unofficial and official canvass procedures for the May 4, 2021 Primary/Special Election. That Directive will include additional information regarding the cure period for absentee and provisional ballots.

If you have any questions regarding this Directive or [Chapter 4 of the EOM](#), please contact the Secretary of State’s elections counsel at (614) 728-8789.

Yours in service,


Frank LaRose
Ohio Secretary of State

⁷ [R.C. 3509.01](#) and [R.C. 3511.04](#).

⁸ [R.C. 3509.04\(A\)](#).

OFFICIAL (INSERT NAME OF POLITICAL PARTY) PRIMARY BALLOT

| A | B | C |
|--|---|--|
| _____ County | Primary Election | May 4, 2021 |
| <p>Instructions to Voter</p> <ul style="list-style-type: none"> ● To vote: completely darken the oval (●) to the left of your choice. ● Note the permitted number of choices directly below the title of each candidate office. Do not mark the ballot for more choices than allowed. ● If you mark the ballot for more choices than permitted, that contest or question will not be counted. ● To vote for a write-in candidate: completely darken the oval (●) to the left of the blank line and write in the candidate's name. Only votes cast for candidates who filed as write-in candidates can be counted. ● Do not write in a candidate's name if that person's name already is printed on the ballot for that same contest. ● If you make a mistake or want to change your vote: return your ballot to an election official and get a new ballot. You may ask for a new ballot up to two times. | <p>CITY OF _____</p> <hr/> <p>For Mayor (Vote for not more than 1)</p> <p><input type="radio"/> Print Candidate Name</p> <p><input type="radio"/> Print Candidate Name</p> <hr/> <p>For President of Council (Vote for not more than 1)</p> <p><input type="radio"/> Print Candidate Name</p> <p><input type="radio"/> Print Candidate Name</p> <hr/> <p>For Auditor (Vote for not more than 1)</p> <p><input type="radio"/> Print Candidate Name</p> <p><input type="radio"/> Print Candidate Name</p> <hr/> <p>For Treasurer (Vote for not more than 1)</p> <p><input type="radio"/> Print Candidate Name</p> <p><input type="radio"/> Print Candidate Name</p> <hr/> <p>For Director of Law (Vote for not more than 1)</p> <p><input type="radio"/> Print Candidate Name</p> <p><input type="radio"/> Print Candidate Name</p> <hr/> <p>For Member of Council At Large (Vote for not more than ____)</p> <p><input type="radio"/> Print Candidate Name</p> <p><input type="radio"/> Print Candidate Name</p> <hr/> <p>For Member of Council (____ Ward) (Vote for not more than 1)</p> <p><input type="radio"/> Print Candidate Name</p> <p><input type="radio"/> Print Candidate Name</p> <hr/> <p>For Judge of the Municipal Court (Full term commencing xx-xx-20xx) (Vote for not more than 1)</p> <p><input type="radio"/> Print Candidate Name</p> <p><input type="radio"/> Print Candidate Name</p> | <p style="text-align: center;">If applicable insert: OFFICIAL QUESTIONS AND ISSUES BALLOT from this point forward</p> <p style="text-align: center;">Insert board member signatures</p> |

OFFICIAL (INSERT NAME OF POLITICAL PARTY) PRIMARY BALLOT

| A _____ County | B Primary Election | C May 4, 2021 |
|--|--|---------------|
| <p>Instructions to Voter</p> <ul style="list-style-type: none"> • To vote: completely darken the oval (●) to the left of your choice. • Note the permitted number of choices directly below the title of each candidate office. Do not mark the ballot for more choices than allowed. • If you mark the ballot for more choices than permitted, that contest or question will not be counted. • To vote for a write-in candidate: completely darken the oval (●) to the left of the blank line and write in the candidate's name. Only votes cast for candidates who filed as write-in candidates can be counted. • Do not write in a candidate's name if that person's name already is printed on the ballot for that same contest. • If you make a mistake or want to change your vote: return your ballot to an election official and get a new ballot. You may ask for a new ballot up to two times. | <p>VILLAGE OF _____</p> <hr/> <p>For Mayor (Vote for not more than 1)</p> <p><input type="radio"/> Print Candidate Name</p> <p><input type="radio"/> Print Candidate Name</p> <hr/> <p>For Clerk-Treasurer (Vote for not more than 1)</p> <p><input type="radio"/> Print Candidate Name</p> <p><input type="radio"/> Print Candidate Name</p> <hr/> <p>For Clerk (Vote for not more than 1)</p> <p><input type="radio"/> Print Candidate Name</p> <p><input type="radio"/> Print Candidate Name</p> <hr/> <p>For Treasurer (Vote for not more than 1)</p> <p><input type="radio"/> Print Candidate Name</p> <p><input type="radio"/> Print Candidate Name</p> <hr/> <p>For Member of Council (Vote for not more than ____)</p> <p><input type="radio"/> Print Candidate Name</p> <p><input type="radio"/> Print Candidate Name</p> <hr/> <p>For Member of Board of Trustees of Public Affairs (Vote for not more than ____)</p> <p><input type="radio"/> Print Candidate Name</p> <p><input type="radio"/> Print Candidate Name</p> <hr/> <p style="text-align: center;">If applicable insert: OFFICIAL QUESTIONS AND ISSUES BALLOT from this point forward</p> <p>Insert board member signatures</p> | |

OFFICIAL QUESTIONS AND ISSUES BALLOT

| A _____ County | B Special Election | C May 4, 2021 |
|---|--|--|
| <p>Instructions to Voter</p> <ul style="list-style-type: none"> • To vote: completely darken the oval (●) to the left of your choice. • Do not mark the ballot for more choices than allowed. Vote either "Yes" or "No," or "For" or "Against," on any issue. • If you mark the ballot for more choices than permitted, that question will not be counted. • If you make a mistake or want to change your vote: return your ballot to an election official and get a new ballot. You may ask for a new ballot up to two times. | <div style="border: 1px solid black; padding: 5px;"> <p style="text-align: center;">Proposed Tax Levy (Additional)</p> <hr/> <p style="font-size: small;">(name of subdivision, district, college, library or board)</p> <p style="text-align: center;">A majority affirmative vote is necessary for passage.</p> </div> <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <p>An additional tax for the benefit of _____</p> <p style="font-size: small;">(name of subdivision submitting resolution or public library)</p> <p>for the purpose of _____ at a rate not exceeding _____ mills for each one dollar of valuation, which amounts to _____</p> <p style="font-size: small;">(rate expressed in dollars and cents)</p> <p>for each one hundred dollars of valuation, for _____,</p> <p style="font-size: small;">(life of indebtedness, number of years levy to run, or a continuing period of time)</p> <p>commencing in _____, first _____ (first year tax to be levied)</p> <p>due in calendar year _____ (first calendar year tax due)</p> <p style="text-align: center;"><input type="radio"/> For the Tax Levy</p> <p style="text-align: center;"><input type="radio"/> Against the Tax Levy</p> </div> <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <p style="text-align: center;">Proposed Tax Levy (Renewal)</p> <hr/> <p style="font-size: small;">(name of subdivision, district, college, library or board)</p> <p style="text-align: center;">A majority affirmative vote is necessary for passage.</p> </div> <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <p>A renewal of a tax for the benefit of _____</p> <p style="font-size: small;">(name of subdivision submitting resolution or public library)</p> <p>for the purpose of _____ at a rate not exceeding _____ mills for each one dollar of valuation, which amounts to _____</p> <p style="font-size: small;">(rate expressed in dollars and cents)</p> <p>for each one hundred dollars of valuation, for _____,</p> <p style="font-size: small;">(life of indebtedness, number of years levy to run, or a continuing period of time)</p> </div> | <div style="border: 1px solid black; padding: 5px;"> <p style="text-align: center;">Proposed Tax Levy (Additional)</p> <hr/> <p style="font-size: small;">(name of school district)</p> <p style="text-align: center;">A majority affirmative vote is necessary for passage.</p> </div> <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> <p>Shall a levy be imposed by the _____ (name of school district) for the purpose of _____ in _____ (purpose shall be boldface type of at least twice the size of the type immediately surrounding it) the sum of _____ (annual amount the levy is to produce) and a levy of taxes to be made outside of the ten-mill limitation estimated by the county auditor to average _____ mills for each one _____ dollar of valuation, which amounts to _____ (number of mills)</p> <p style="font-size: small;">(rate expressed in dollars and cents)</p> <p>for each one hundred dollars of valuation, for a period of _____ (life of indebtedness or number of years levy is to be imposed) years, commencing in _____ (first year tax to be levied) first due in calendar year _____? (first calendar year tax due)</p> <p style="text-align: center;"><input type="radio"/> FOR THE TAX LEVY</p> <p style="text-align: center;"><input type="radio"/> AGAINST THE TAX LEVY</p> </div> |

OFFICIAL QUESTIONS AND ISSUES BALLOT

| D | E | F |
|---|--|---|
| _____ County | Special Election | May 4, 2021 |
| <p>Proposed Bond Issue</p> <p>_____</p> <p>(name of subdivision, district, college, library or board)</p> <p>A majority affirmative vote is necessary for passage.</p> <hr/> <p>Shall bonds be issued by the _____</p> <p>(name of subdivision)</p> <p>for the purpose of _____</p> <p>(purpose of the bond issue shall be printed in boldface type)</p> <p>in the principle amount of _____</p> <p>(principle amount of the bond issue)</p> <p>to be repaid annually over a maximum period of _____</p> <p>(the maximum number of years over which the principle of the bonds may be paid)</p> <p>years, and an annual levy of _____</p> <p>property taxes be made outside the _____</p> <p>(as applicable, "ten-mill", or "... charter tax")</p> <p>limitation, estimated by the county auditor to average over the repayment period of the bond issue _____</p> <p>_____ mills</p> <p>(number of mills)</p> <p>for each one dollar of tax valuation, which amounts to _____</p> <p>(rate expressed in dollars and cents)</p> <p>for each one hundred dollars of tax valuation, commencing in _____, first due _____</p> <p>(first year tax to be levied)</p> <p>in calendar year _____,</p> <p>(first calendar year tax due)</p> <p>to pay the annual debt charges on the bonds, and to pay debt charges on any notes in anticipation of those bonds?</p> <p><input type="radio"/> For the bond issue</p> <p><input type="radio"/> Against the bond issue</p> | <p>Proposed Municipal Income Tax</p> <p>_____</p> <p>(name of subdivision)</p> <p>A majority affirmative vote is necessary for passage.</p> <hr/> <p>Shall the Ordinance providing for a _____ per cent levy on income for _____</p> <p>(brief description of purpose of the levy)</p> <p>be passed?</p> <p><input type="radio"/> FOR THE INCOME TAX</p> <p><input type="radio"/> AGAINST THE INCOME TAX</p> <hr/> <p>Local Liquor Option (By Petition)</p> <p>A majority affirmative vote is necessary for passage.</p> <hr/> <p>Shall the sale of _____</p> <p>(insert above one or more of the following three choices: "beer"; "wine and mixed beverages"; or "spirituous liquor")</p> <p>be permitted by _____</p> <p>[insert name (as submitted to Division of Liquor Control) of liquor permit holder or applicant, or liquor agency store, including, if applicable, trade or fictitious name under which applicant for, or holder of, liquor permit or liquor agency store either does, or intends to do, business at the particular location]</p> <p>a(n) _____</p> <p>(insert "an applicant for" or "a holder of" or "an operator of")</p> <p>a _____</p> <p>(insert name of the type of liquor permit or permits or, if appropriate, "liquor agency store for the State of Ohio")</p> <p>who is engaged in the business of _____</p> <p>(insert general nature of the business in which liquor permit holder or applicant is engaged, or will be engaged, at the particular location)</p> <p>at _____</p> <p>(insert address of the particular location within the precinct)</p> <p>in this precinct?</p> <p><input type="radio"/> YES</p> <p><input type="radio"/> NO</p> | <p>Local Liquor Option (By Petition)</p> <p>A majority affirmative vote is necessary for passage.</p> <hr/> <p>Shall the sale of _____</p> <p>(insert above one or more of the following three choices: "beer"; "wine and mixed beverages"; or "spirituous liquor")</p> <p>be permitted for sale on Sunday between the hours of _____ by _____</p> <p>(insert one of the following: "ten a.m. and midnight" or "eleven a.m. and midnight")</p> <p>[insert name (as submitted to Division of Liquor Control) of liquor permit holder or applicant, or liquor agency store, including, if applicable, trade or fictitious name under which applicant for, or holder of, liquor permit or liquor agency store either does, or intends to do, business at the particular location]</p> <p>a(n) _____</p> <p>[insert all that applies: "an applicant for a D-6 liquor permit, holder of a D-6 liquor permit," or "liquor agency store," "an applicant for or holder of an A-1-A, A-2, A-2f, A-3a, C-1, C-2x, D-1, D-2x, D-3, D-3x, D-4, D-5, D-5b, D-5c, D-5e, D-5f, D-5g, D-5h, D-5i, D-5j, D-5k, D-5l, D-5m, D-5n, D-5o or D-7 liquor permit," (if only the approval of beer sales is sought), or "liquor agency store"]</p> <p>who is engaged in the business of _____</p> <p>(insert general nature of the business in which liquor permit holder or applicant is engaged, or will be engaged, at the particular location)</p> <p>at _____</p> <p>(insert address of the particular location within the precinct)</p> <p>in this precinct?</p> <p><input type="radio"/> YES</p> <p><input type="radio"/> NO</p> <hr/> <p>Insert board member signatures</p> |

Please note that partisan primary elections held in statutory municipalities in odd-numbered years are subject to the restrictions of R.C. 3513.02. Pursuant to that provision, no partisan primary election will be held in an odd-numbered year in a statutory municipality that nominates municipal office holders by partisan primary election if either of the following circumstances occurs:

1. No valid declaration of candidacy is filed for nomination as a candidate of a political party for election to any of the offices to be voted for at the general election to be held in such year; or
2. The number of persons filing for nominations as candidates of one political party for election to such offices does not exceed, as to any office, the number of candidates that the political party is entitled to nominate as its candidates for election to the office.

A. STATUTORY MUNICIPALITIES V. HOME RULE MUNICIPALITIES

A statutory municipal corporation is a city or village that is governed by the general laws of Ohio. In comparison, a municipal corporation that has adopted a form of limited home rule may have adopted provisions governing elections for municipal offices or issues that differ from general statutory provisions. If specific home rule provisions relating to elections cannot be harmonized with the statutory provisions, the home rule provisions will control elections of the home rule municipality.

B. ORDER OF OFFICES FOR ALL CANDIDATE BALLOTS

1. Primary Ballot – Statutory City

City offices must be listed in the following order:

1. Mayor
2. President of Council
3. Auditor
4. Treasurer
5. Director of Law
6. Member of Council at Large
7. Member of Council – Ward
8. Judge of the Municipal Court
9. Clerk of the Municipal Court

2. Primary Ballot – Statutory Village

Village offices must be listed in the following order:

1. Mayor
2. Clerk-Treasurer
3. Clerk
4. Treasurer
5. Member of Council
6. Member of Board of Trustees of Public Affairs

3. Write-In Vote Blank Spaces

A write-in space must be provided on the ballot for every office for which the board of elections has received a valid declaration of intent to be a write-in candidate.

A board of elections must not accept a declaration of intent to be a write-in candidate for any office for which the primary election has been eliminated.

C. OFFICIAL QUESTIONS AND ISSUES BALLOT

Offices for which candidates may be nominated or elected are presented on the ballot first, followed by the questions and issues. The Official Questions and Issues Ballot must be used for all voting systems. The ballot form contains examples of some of the local questions and issues that may appear on the ballot in your county. Not every category of question/issue will appear on every ballot in every county, so please apply as much of the form as is appropriate to the ballots in your county.

Questions and issues must be grouped together in the following political subdivision order for elections held in 2021:

- County
- Municipal
- Township
- School and Other Districts

No statewide issue will appear on the May 4, 2021 Ballot.

Each board of elections may determine the specific order in which the questions/issues within each group are placed on the ballot in that county; however, a board should adopt a method for doing so (i.e., ordered alphabetically or by date filed; etc.). Absentee ballots must contain identical ordering of issues within groups of regular ballots.

D. ABSENTEE BALLOTS

Each board of elections must have absentee ballots printed and ready for use by

- Friday, **March 19, 2021** for Uniformed and Overseas Citizens Absentee Voting Act (“UOCAVA”) voters, and
- Tuesday, **April 6, 2021** for regular (non-UOCAVA) absentee voters.

Boards of elections must send a copy of each absentee ballot (candidates and questions and issues) to the Secretary of State’s Office at least 47 days before the election, by **Thursday, March 18, 2021**.

E. CURING ABSENTEE BALLOT APPLICATIONS

If a board of elections receives an absentee ballot application that does not contain all of the required information, the board must promptly notify the voter of the additional information required.

Boards must utilize telephone numbers and email addresses to complete this process as quickly as possible.

However, if electronic contact is not possible, boards must attempt to correct the missing information by mail.

Boards should ultimately retain a completed application from the voter at the board office.

FEBRUARY 23, 2021 WOODMERE RECALL ELECTION

Provisional Verification Summary

A total of 2 Provisional Ballots were issued and confirmed to be valid during the February 23, 2021 Woodmere Recall Election.

| | Early In-Person | Election Day | Total |
|-------------------------------------|-----------------|--------------|-------|
| Provisional Ballots Issued | 0 | 2 | 2 |
| Provisional Ballots Returned | 0 | 2 | 2 |
| Valid | 0 | 2 | 2 |
| Rejected | 0 | 0 | 0 |

Reasons for Voting Provisional

FEBRUARY 23, 2021 WOODMERE RECALL ELECTION



AV Requested

| | |
|----------------|---------|
| ■ AV Requested | 100.00% |
| Total: | 100.00% |

Withdrawal of Candidate from the May 4, 2021 Primary Election

1. John T. Dunn, Parma Member of Council Ward 4, Republican
2. Brian Kruszewski, Strongsville Council at Large, Nonpartisan

request to remove myself from Parma City Council

jtdunn76 <jtdunn76@yahoo.com>

Tue 2/23/2021 1:08 PM

To: Brent Lawler <blawler@cuyahogacounty.gov>

Hey Brent,

I am running for City Council in Ward 4 in Parma. After further consideration, I would like to drop out of the race. Please remove my name from the ballot and I wish that any votes cast in my name not be counted as well.

Please reach out to me if you have any questions.

Thanks,

John T. Dunn

Sent via the Samsung Galaxy S10+, an AT&T 5G Evolution capable smartphone

21-229-26-001115

2/17/2021

Mail - Brent Lawler - Outlook

Re: Candidate Request for Strongsville Council-at-Large

Brian Krusz <briankrusz@yahoo.com>

Wed 2/17/2021 11:21 AM

To: Brent Lawler <blawler@cuyahogacounty.gov>

Cc: Anthony Alto <anthony.alto@altolawllc.com>; Sgt Clean's Car Wash <briankrusz@sgtclean.com>; Shantiel Soeder <ssoeder@cuyahogacounty.gov>; Anthony W. Perlatti <aperlatti@cuyahogacounty.gov>; Brian Krusz <briankrusz@yahoo.com>

Good Afternoon,

I, Brian Krusz (Kruszewski), hereby withdraw as a candidate from the Strongsville Councilman-at-Large race for the May 4, 2021 Primary Election. Thank you.

Go Forth and Do Great Things,

Brian Krusz

Sgt. Clean's Car Wash

Vet100 Fastest Growing Veteran Company

Inc. 5000 Fastest Growing Company

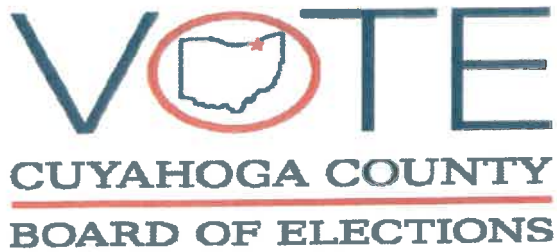
Weatherhead 100 Company
Cleveland Hot List "Best Car Wash"

Mobile: 440.225.1093

[LinkedIn Profile](#)

www.SgtClean.com

21 FEB 17 11:11:57



**Certification of Candidates for the November 2, 2021 General Election
in lieu of the May 4, 2021 Primary Election**

| <u>Office</u> | <u>Name</u> | <u>Last Name</u> | <u>Party</u> |
|--------------------------------|-------------|------------------|--------------|
| Parma Member of Council Ward 4 | Morgan L. | Schultz | Republican |
| Strongsville Council at Large | Jim | Carbone | NP |
| Strongsville Council at Large | Amy | Casner | NP |
| Strongsville Council at Large | Joseph C. | DeMio | NP |
| Strongsville Council at Large | Andrea | Griffiths | NP |
| Strongsville Council at Large | Kelly A. | Kosek | NP |
| Strongsville Council at Large | Erin | Lally | NP |

Resignations from Elected Office

1. Emanuella D. Groves, Cleveland Municipal Court, Judge¹
2. Ebony Miller, Maple Heights City Council, District 3²

Appointments to Elected Office

1. Michael T. Greco, Bay Village City Council, Ward 3³
2. Frank Tagliarini, Garfield Heights City Council, Ward 6⁴
3. Christian Ostenson, Maple Heights City Council, District 3

¹ Term ends 1/3/2022; no special election required.

² Term ends 12/31/2021; no special election required.

³ BOE acknowledged the resignation of Sara Byrnes Maier from Council Ward 3 at the 2/16/21 meeting.

⁴ Resignation acknowledged by CCBOE 2/16/2021. No special election required.



Cleveland Municipal Court

JUSTICE CENTER
1200 ONTARIO STREET
CLEVELAND, OHIO 44113

(216) 664-4984
Fax (216) 664-4283

EMANUELLA GROVES
JUDGE

February 1, 2021

Governor Mike DeWine
Riffe Center, 30th Floor
77 S. High Street
Columbus, Ohio 43215-6117

Re: Letter of Resignation

Dear Governor DeWine,

Please accept my Letter of Resignation from the Cleveland Municipal Court effective 11:59 p.m. February 10, 2021. I will assume my newly elected position as Judge of the Ohio 8th District Court of Appeals effective February 11, 2021. My term on the Cleveland Municipal Court would have expired on January 3, 2022.

Sincerely,

A handwritten signature in cursive script that reads "Emanuella D. Groves".

Emanuella D. Groves

'21 FEB 19 AM 11:01



Cleveland Municipal Court

JUSTICE CENTER
1200 ONTARIO STREET
CLEVELAND, OHIO 44113

EMANUELLA GROVES
JUDGE

(216) 664-4984
Fax (216) 664-4283

February 1, 2021

Chief Justice Maureen O'Connor
Ohio Supreme Court
65 S. Front Street
Columbus, Ohio 43215

Via email: diane.hayes@sc.ohio.gov

Re: Notification of Resignation

Dear Chief Justice O'Connor,

Please be advised that I have notified Governor DeWine of my resignation from the Cleveland Municipal Court effective February 10, 2021. Please find attached the letter that was mailed on February 1, 2021 by ordinary mail.

Sincerely,

A handwritten signature in cursive script that reads "Emanuella D. Groves".

Emanuella D. Groves

'21 FEB 19 AM 11:01

**Ebony M. Miller
14304 Tokay Ave
Maple Heights, OH 44137**

November 16, 2019

Ron Jackson
Council President
City of Maple Heights, OH

Dear Council President:

I hereby submit my resignation, effective November 16, 2019.

I have appreciated and am grateful for the guidance I have received and the professional relationships I have built during my time on City Council. However, I must formally resign from my position as District 3 Councilwoman to further my banking career.

I appreciate everything that you, the Administration, Council and the Council Clerk have done for me over my four years on Council. I would like to wish you all continued growth and success in the future.

Sincerely,


Ebony Miller

21 MAR 1 PM 1:34

RE: City of Maple Heights - Council District 3**Leonette Cicirella <lcicirella@mapleheightsohio.com>**

Mon 3/1/2021 11:58 AM

To: Cory Milne <cmilne@cuyahogacounty.gov> 5 attachments (5 MB)

Letter of Resignation-Council D3~11.16.2019.pdf; 112719sp~Notice.pdf; 112719sp~minutes.pdf; 120419~Agenda.pdf; 120419~minutes.pdf;

Hi, Cory,

As per your request, here are copies of the following documents regarding the 2019 vacancy in the above-captioned City Council District and subsequent appointment by Council of Mr. Christian Ostenson to complete the unexpired term to December 31, 2021:

- Letter of Resignation – Councilwoman Ebony Miller
- Meeting Notice for the November 27, 2019 Special Meeting of Council to interview applicants and confirm the successful candidate
- Minutes of the November 27, 2019 Special Meeting of Council
- Agenda for the December 4, 2019 Council Meeting regarding the appointment of Mr. Christian Ostenson to complete the unexpired term to December 31, 2021 for MH Council District 3
- Minutes of the December 4, 2019 Council Meeting

Am checking with our Law Department regarding a copy of the signed Oath of Office certificate for Mr. Ostenson and will forward that to you as soon as possible.

Please advise if you need any additional information.

Take care and Have a good day –

Leonette

Leonette Cicirella
Clerk of Council
City of Maple Heights
5353 Lee Road, Maple Heights, OH 44137
T: (216) 587-9000/F: (216) 587-9021
E-mail: lcicirella@mapleheightsohio.com

*21 MAR 1 09:36

*Ostenson Oath on pg. 4.

City of Maple Heights
Regular Council Meeting Minutes

Maple Heights Senior Center

December 4, 2019

MEETING CAUCUS

Council President Ron Jackson called the caucus to order at 6:45 p.m. with the following Council members present: Jackson, Jones, Woody, Madden and Thomas. Councilman Shenett arrived at 6:53 p.m. Councilwoman Agee was absent and excused. Also present were Law Director Frank Consolo, Fire Chief Vito Kavaliunas, Police Chief Todd Hansen, Finance Director Tinita Tillman, Human Services Director Linda Vopat, Service Director Tony Cirese, City Engineer Ed Hren and Council Clerk Leonette Cicirella. Mayor Annette M. Blackwell was absent and excused.

Mr. Jackson said Councilwoman Thomas had the Invocation and would lead the Pledge of Allegiance and that Law Director Consolo would swear in Mr. Ostenson after the Roll Call.

Mr. Jackson asked if there were any Council Committee Reports to which Councilwoman Thomas answered in the affirmative. She said there would be a Housing/Economic Development Committee report.

Mr. Jackson said the appeal from the Planning and Zoning Commission decision rendered in Case No. 2019-PZ-21 would be presented during the Communications section of the agenda.

Mr. Jackson said **Ordinance No. 2019-104** regarding the 2020 appropriations was on second reading and asked Ms. Tillman if she had any additional information regarding the appropriations. Ms. Tillman said the Finance Department was still working on the 2020 budget and requested that Council schedule a Finance Committee Meeting for next week to discuss the budget. Mr. Jackson said Council would hold the discussion about a meeting date for the finance committee meeting until Councilman Shenett arrives since he is the other member of that committee.

Moving to **Resolutions Nos. 2019-110 and 2019-111** concerning changing certain "advances" to "transfers", Mr. Jackson asked Ms. Tillman to discuss these resolutions. Ms. Tillman requested that Council pass these two (2) resolutions on emergency at tonight's meeting to prevent write-ups from the State Auditor's Office. Ms. Tillman said both of these resolutions involved "transfers" from the General Fund that were approved as "transfers" by Council's enacting legislation, but were somehow listed as "advances" in the system. Ms. Tillman said there is an important distinction between these terms. She said "advances" indicate an expectation that the money would be returned to the fund it was taken from. Ms. Tillman said this issue was discovered when the Finance Department was closing 2018. Ms. Tillman said **Resolutions Nos. 2019-110 and 2019-111** were asking Council for permission to change the term "advances" to "transfers" to correct the system.

'21 MAR 1 PM 1:35

Mr. Consolo said the previous appropriations legislation passed by Council called for "transfers" from the General Fund to certain Special Revenue Funds, but it these transactions were coded in the system incorrectly.

Councilwoman Thomas asked if the money would go back into the funds. Mr. Consolo said without this change the special revenue funds involved cannot reimburse the General Fund without resulting in a negative balance in those particular funds. He said Council had already authorized these transfers.

Ms. Thomas asked how much were the amount of these transfers and how would the City's budget be affected. Ms. Tillman said the dollar amounts are listed in the legislation and would include \$30,544.57 for **Resolution No. 2019-110** and the sums of \$50,100.00, \$12,300.00 and \$12,100.00 for three (3) separate funds listed in **Resolution No. 2019-111**. Ms. Tillman said these changes would not affect the budget since Council had already approved the transfers.

Councilwoman Jones asked if the transfers had already happened to which Ms. Tillman responded in the affirmative. She said the occurred in 2018 and that they should not be paid back as "advances" since they were approved as "transfers."

Councilman Woody asked if these two (2) resolutions could be resolved at the next meeting. Ms. Tillman said the next meeting would be too late. Mr. Consolo said it was important for the City to get this approval to the auditors as soon as possible so it can be corrected in their system.

Mr. Woody said the City was not losing any money though, to which Ms. Tillman responded in the affirmative. She said the balances are already there, but that this correction needs to be done as soon as possible.

Mr. Jackson asked if both of these resolutions were basically correcting a clerical error to which Ms. Tillman responded in the affirmative.

Councilman Shenett said he would be ready to vote both of these resolutions at the next Council Meeting to give Council time to review them. Mr. Shenett said he would like to confer with Councilwoman Agee who was excused from tonight's meeting.

Mr. Consolo said he would recommend that both **Resolutions Nos. 2019-110 and 2019-111** be placed on first reading.

Mr. Jackson asked City Engineer Ed Hren to discuss **Resolution No. 2019-112** regarding Change Order No. 1 for Fabrizi Trucking and Paving Co. Inc. for work being done on the Northeast Quadrant Sewer Repairs Project (Phase 1). Mr. Hren said this project was being completed in two (2) phases, the first phase would be excavating work and phase 2 would entail relining the sewer pipes. He said the project would cost approximately \$1.2 million dollars and was being funded by the NEORSD, Cuyahoga County and the OPWC.

Mr. Hren said that in September of this year Council authorized a contract with Fabrizi Trucking for Phase 1 of this project in an amount not to exceed \$667,700.00. He said in the course of

working on Phase 1, other areas were identified as needing repairs. Mr. Hren said these additional repairs could be performed under the pricing of this contract as a Change Order. He said the City would seek reimbursement for these additional funds. Mr. Hren said if for some reason the City could not secure additional funding for these repairs, the City would reduce Phase 2 of the project by \$125,000.00. Mr. Hren said there would no additional money coming from the City's budget.

Mr. Hren said that under the Northeast Quadrant Project the County is using the City as a laboratory in which different methods of repairs are being tested to try to determine which repair solves the problem of infiltration most effectively. He said the problem of infiltration is a serious concern. Mr. Hren said the project uses flow monitoring to test the different repairs at different costs and tries to achieve low control infiltration. Mr. Hren said the same process would be applied in the Southeast Sewer area, countywide and region-wide.

Mr. Woody asked if there would be no additional money coming out of the City's budget to which Mr. Hren responded in the negative.

Ms. Thomas asked if Maple Heights was the only laboratory doing this type of work to which Mr. Hren responded in the affirmative. Mr. Hren said the City is ahead of other communities with this project. He said the project was being done under the MCIP program, which has been in existence for three (3) years. He said based upon the City's history of selecting appropriate projects and completing them on time, the City will get future projects funded.

Ms. Thomas asked if the project was using new technology to which Mr. Hren responded in the negative. He said this was not new technology, but technology that had not been used too often. He said it is expensive because of the monitoring and then the repairs being done. Mr. Hren said the monitoring costs about \$100,000.00 and then there was the cost for the repairs. He said but spending the money for monitoring without completing the repairs as needed, would limit the benefit of the money spent in this way.

Mr. Jackson asked Council to pass this legislation on emergency.

Moving to the **List of Expenditures over \$1,000.00** for tonight's meeting. Mr. Jackson asked if there were any questions regarding the expenditures. There were no questions on the expenditures.

Mr. Jackson asked if there were any other questions or comments. Ms. Tillman requested that Council schedule a Finance Committee Meeting for next week to discuss the appropriations and the other pending legislation.

There being no further business of Council, the caucus meeting adjourned at 7:06 p.m.

REGULAR MEETING OF COUNCIL

Council President Jackson called the meeting to order at 7:13 p.m. with the following Council members present: Jackson, Shenett, Jones, Woody, Madden, Thomas and Agee. Also present were Law Director Frank Consolo, Fire Chief Vito Kavaliunas, Police Chief Todd Hansen, Finance Director Tinita Tillman, Human Services Director Linda Vopat, Service Director Tony Ciresi and Council Clerk Leonette Cicirella. Mayor Annette M. Blackwell and City Engineer Ed Hren were absent and excused.

Councilwoman Sharri Thomas gave the Invocation and led the Pledge of Allegiance to the Flag. Council Clerk Leonette Cicirella called the roll.

 **OATH OF OFFICE:** Law Director Frank Consolo administered the Oath of Office to Mr. Christian Ostenson as Councilperson for District 3. Mr. Ostenson will complete the unexpired term to December 31, 2021 for the District 3 Council position.

ADDENDUM: There was no addendum for this evening's meeting.

MINUTES: Ms. Jones made a motion, seconded by Mr. Shenett, to approve the Regular Meeting of Council minutes of November 20, 2019. **ROLL CALL:** Mr. Shenett: Yes; Ms. Jones: Yes; Mr. Ostenson: Abstain; Mr. Woody: Yes; Ms. Madden: Yes; Ms. Thomas: Yes. The motion passed by the vote of five (5) ayes to zero (0) nays, with one (1) abstention.

COMMUNICATIONS:

Letter of Appeal from Evelyn Lewis of The Bloo Print LLC regarding Planning and Zoning Case No. 2019-PZ-21

Mr. Jackson asked if Ms. Lewis or a representative of the appellant was present at tonight's meeting. There being no one present for this appeal, Mr. Jackson moved to the next item of the Agenda.

COMMITTEE REPORTS: On behalf of the Housing/Economic Development Committee, Ms. Thomas reported that the Housing/Economic Development Committee met on Tuesday, December 3 to complete the legislation that is currently in that Committee. She said the rental registration legislation had been forwarded to the Law Department for additional changes to be made and that it should be completed for the December 18 Council Meeting.

DEPARTMENT REPORTS:

Fire Department –Fire Chief Vito Kavaliunas reported that Fire Department calls to date are 5,130. The Chief provided an update on the water projects in the City and said that the Krems and Maple Avenue water main replacements projects were complete. He said the Fire Department will be service testing the hydrants and they will be painted red. The Chief said that repairs were completed to the main on Broadway Avenue that was a leak at Sterling Avenue that

had occurred since summer. He said the repairs to the main along Rockside Road continues. The Chief said a valve that had been replaced previously was leaking and that what was being replaced again. The Chief said that was the reason for the westbound lane closures seen west of Pennsylvania Avenue.

Fire Chief Kavaliunas said the Fire Department posted Holiday safety tips on the City website, facebook and twitter pages. He said these tips cover Christmas trees, decorating and similar holiday hazards. The Chief asked people to please take a look at this very helpful information.

Law Department - Law Director Frank Consolo said there would be a meeting with City employees and staff to discuss health insurance changes. He requested that Council schedule a Committee of the Whole Meeting to discuss the different health coverage being considered by the City. Mr. Consolo said the legislation for this new employee health insurance coverage will need to be passed at the December 18 Council Meeting to get the insurance contract in place by the beginning of January, 2020.

Mr. Consolo concluded his report by thanking everyone for their condolences on the death of his mother.

Police Department – Police Chief Todd Hansen reported that the Police Department has responded to approximately 27,000 calls for service to date. He said the number of calls since the last Council Meeting works out to about 6 reports and 12 tickets and citations. The Chief said the Police Department made approximately 135 arrests and took 6 guns off the streets. He said police officers also confiscated \$3,000.00 from drug arrests.

Police Chief Hansen said the Police Department was investigating the homicide at the Wash-N-Dry Laundromat on Broadway Avenue and had a suspect in custody in this case. He said the Police Department recovered the weapons used in the incident. He said the suspect will be arraigned on first-degree murder charges and also using a firearm under disability.

The Chief said that the victim, Mr. Brown, was defending two (2) women who being assaulted by the suspect. He said that the Police Department will continue to work with the Medical Examiner's Office and the Prosecutor on this case. He said the Police Department is still getting the job done, even when short-handed with offices on vacation, etc.

Police Chief Hansen announced that on Tuesday, December 10 from 9:00 a.m. to 10:30 a.m. members of the Police Department will be at the McDonald's on Northfield Road for the Coffee with a Cop event. The Chief said MH Police Officers will also be involved with the Shop with a Cop Event being held on Saturday, December 14. He said this was an opportunity for the Police to take kids shopping. The Chief said a special thanks to the Senior Center and the Senior Site Council who sold a number of the tickets for this event. He also thanked the F.O.E. for their generous donation. The Chief thanked Southgate and its property manager, Flora Wills, for their support. He said the Police Department will be able to take 15 kids shopping and treat them to a pizza party.

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Human Service Department – Mrs. Vopat announced that this Saturday, December 7 the City’s Holiday Lighting Event will take place from 4:30 p.m. to 6:00 p.m. She said the Maple Heights High School Gospel Choir will be at the event. She encouraged residents to come out to see the new decorations at City Hall.

Mrs. Vopat said that on Monday she attended a meeting regarding the TCLI grant that was received by the City. She said this grant was for a connectivity study that built on the City’s Master Plan. Mrs. Vopat said this study shows a lot of promise for the City. She said the study looked at traffic patterns and the number of parking spaces in the City. Mrs. Vopat said the study made suggestions to develop more green space in the City.

Mrs. Vopat said the TCLI grant would help the City get funding to make some of these changes.

Mrs. Vopat announced that on December 17 from 6:00 p.m. to 8:00 p.m. there will be a Kwanza Celebration at the Senior Center. Mrs. Vopat also announced that starting in January, there will be a series of talks entitled “Listen and Learn” regarding infant mortality in the 44137 area. She said these talks will be held the third Tuesday of every month and that there will be more information available on the City website.

Mrs. Vopat conclude her report by thanking everyone for the donations received by the Maple Heights Food Pantry.

Finance Department – Ms. Tillman said the Finance Department has closed and reconciled November and that the unexpended balance of the General Fund was approximately \$2.8 million dollars and that the unexpended balance for all funds was \$8.1 million dollars.

Ms. Tillman said she was requesting a Finance Committee Meeting to be scheduled for next week. She said the Finance Department needs to finalize the 2020 appropriations so the City will be compliant with State law. Ms. Tillman said Council will also need to discuss the resolutions on the agenda that are required for the Fiscal Supervisors. Ms. Tillman said the City’s Fiscal Supervisors would be at the City on Monday to get the necessary documentation to consider the City’s request to be released from fiscal emergency at the Commission’s January meeting.

Service Department – Mr. Ciresi said that the windstorm on Wednesday caused several trees and branches to come down. He said that this was the last week for the Service Department to get asphalt, so it will be changing to cold patch for street repairs.

Mr. Ciresi said he received a call and photos from Waste Management indicating that there was no trash put other for pickup that day after Thanksgiving.

Regarding the leaf collection, Mr. Ciresi said that Three Z had finished the third pick up throughout the City but that by December 13 the Service Department will call or e-mail the company with the list of addresses that have piles of leaves. He said it was not a perfect program, but it was getting better each year.

Mr. Ciresi said the Service Department staff have been like little elves around City Hall decorating it. He said they are looking forward to the Holiday Lighting Event this Saturday.

Building Department - Mr. Jackson announced that Mr. Fred White from SafeBuilt will be the new Chief Building Official for the City of Maple Heights.

CITIZENS' COMMENTS:

Mr. David Copley residing at 15801 Steinway Avenue said he had an issue with street parking in the City and said that drivers are parking across from the driveway aprons making it difficult to pull in or out of driveways. He asked if the City would consider legislation to adopt the parking rules in Garfield Heights that require 3 feet within a driveway and 1 foot of each car.

In response, Police Chief Hansen said that the City does not have that rule, but that the police will come out if there are problems with street parking.

Ms. Tina Marbury of 5223 Homewood Avenue asked if the electrical boxes on certain streets were for AT&T. Ms. Marbury said that the house on Camden Road that another resident had complained about was being used as a dumping ground. She said there are bags in the garage and a lot of alcohol bottles and chairs.

In response, Mr. Consolo said the AT&T boxes are in other places in the City as well with permission of the City.

Mr. Antonio Golstone (?) of 5523 E. 141st Street said he was one of the investors of the Vivid Restaurant and Lounge on Broadway Avenue. He said he and his partners were trying to build something positive in the City. Mr. Golstone said he knows there were stories in the media regarding what happened at their business, but that not all of them were true.

In response, Mr. Shenett said that he spoke with Mr. Golstone and suggested that he come to Council Meeting to introduce himself to the community. Mr. Shenett said it was important to let the community know that they were listening to resident concerns. Mr. Shenett said he appreciated that Mr. Golstone came to the meeting and said that he will be attentive to his business and the City.

Ms. Gloria Jackson residing at 5316 Arch Street asked about abandoned houses and said she was concerned about 5320 Arch Street being an abandoned house.

In response, Mr. Consolo said that he did not know the specifics of that particular property, but that the City land bank only takes vacant lots without building structures on them. Mr. Consolo said a vacant property could have someone involved such as a bank or a private owner. He said that was the purpose for the City to have a vacant property list. Mr. Consolo asked the resident to speak with him after the meeting.

21 MAR 1 09:13

LEGISLATION:

ORDINANCE NO. 2019-104

AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF MAPLE HEIGHTS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY.

This Ordinance was on second reading.

RESOLUTION NO. 2019-110

A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO CHANGE THE FISCAL YEAR 2018 ADVANCE OF MONIES FROM THE GENERAL FUND TO THE POLICE LEVY FUND TO A TRANSFER OF MONIES FROM THE GENERAL FUND TO THE POLICE LEVY FUND, THEREBY REQUIRING NO REIMBURSEMENT TO THE GENERAL FUND, AND DECLARING AN EMERGENCY.

This Resolution was on first reading.

RESOLUTION NO. 2019-111

A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO CHANGE THE INTERNAL AUDIT CLASSIFICATIONS OF THE FOLLOWING FISCAL YEAR 2018 EXPENDITURES OUT OF THE GENERAL FUND TO CERTAIN SPECIAL REVENUE FUNDS FROM ADVANCES TO TRANSFERS, THEREBY REQUIRING NO REIMBURSEMENT TO THE GENERAL FUND, AND DECLARING AN EMERGENCY.

This Resolution was on first reading.

RESOLUTION NO. 2019-112

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 FOR FABRIZI TRUCKING AND PAVING CO., INC., INCREASING THE CONTRACT BY \$125,000.00, FOR THE NORTHEAST QUADRANT SEWER REPAIRS PHASE 1 PROJECT IN THE CITY OF MAPLE HEIGHTS AND DECLARING AN EMERGENCY.

Ms. Jones made a motion, seconded by Mr. Shenett, to suspend the rules and pass this Resolution on emergency. All voted aye, none opposed, the motion passed.

ROLL CALL on the vote for passage: Thomas: Yes; Shenett: Yes; Jones: Yes; Ostenson: Yes; Woody: Yes; Madden: Yes. The motion passed by the vote of six (6) ayes to zero (0) nays. The Resolution passed on emergency and will become law upon the Mayor's signature.

EXPENDITURES OVER \$1,000.00: 2019-101

Mr. Jackson asked if there were any questions or discussion regarding the **List of Expenditures over \$1,000.00: 2019-101**. There being no questions or discussion, Ms. Jones made a motion, seconded by Ms. Madden, to approve the List of Expenditures.

ROLL CALL on the motion to approve the list of expenditures: Shenett: Yes; Jones: Yes; Ostenson: Yes; Woody: Yes; Madden: Yes; Thomas: Yes. The motion passed by the vote of six (6) ayes to zero (0) nays.

MAYOR'S REPORT: There was no Mayor's Report due to the Mayor's absence.

COUNCIL REPORTS:

Councilwoman Sharri Thomas, District 6 said that Dave Brown was a friend of hers and that she did not know the circumstances of his murder. She said he was a very good man and that he lived next door to her store. Ms. Thomas said he walked his dog every day and that he was her best customer. She said he wanted to support her business. Ms. Thomas said this was a senseless murder and that he was trying to protect people. She said Mr. Brown was a hero and should be honored as such.

Councilman Stafford Shenett, District 1 thanked the Police Department for assisting him with the parking of commercial vehicles at a residence on Corkhill Drive. He also thanked the Police Department for their quick response time to an incident that occurred on Rochelle Drive.

Mr. Shenett also thanked everyone who attended the turkey giveaway. He said it was well attended and the committee gave away turkeys, hams and gift cards. He also thanked the City officials who participated.

Mr. Shenett announced that the next Community Life and Education event would be the Youth Christmas Party to be held Saturday, December 21 from 1:00 p.m. to 3:00 p.m. at Milkovich Middle School. Mr. Shenett said there will be games, Santa, a magic show, stories and gifts.

Mr. Shenett concluded his report by extending his condolences to David Brown's family.

Councilwoman Toni Jones, District 2 said congratulations and welcome to the new District 3 Councilperson.

Councilman Christian Ostenson, District 3 thanked everyone who supported him and said that he plans to do good things in District 3. Mr. Ostenson said he does not have a big agenda, but knows that his residents have agendas and ideas and that he will be ready to respond. He said he would do his best to take good care of his district.

Councilman Terry Woody, District 4 thanked everyone in his district for allowing him to be their Councilperson. Mr. Woody said he would stay involved in the City. Mr. Woody said he believes that Maple Heights needs to support its youth and their families, especially with youth recreational activities.

Mr. Woody concluded his report by reminding everyone to watch out for their neighbors and to especially check on and help seniors during the winter months.

Councilwoman Tanglyn Madden, District 5 reminded parents that they need to register their children for the Christmas Party so there will be a gift for each child. She said the age range for the Youth Christmas Party was for ages 13 and under. Ms. Madden said she would be dropping off the flyers for this event to the schools this Friday.

Ms. Madden said she met with Mr. Brown's family and this is a very sad, tragic situation. She asked everyone for their continued support for Mr. Brown's family.

To Police Chief Hansen. Ms. Madden said that she received a number of telephone calls from residents that said how wonderful the police officers were at this incident. She said the residents were very appreciative of the police officers.

Council President Ron Jackson extended his condolences to Mr. Brown's family.

He congratulated Mr. Ostenson on his appointment to Council for District 3.

Mr. Jackson said the Finance Department report indicated that the City's books were reconciled for the end of November by this early in December and that the City had money.

There being no further business to come before this Council, Council President Jackson adjourned the meeting at 8:02 p.m.

Passed: _____, 2019

ATTEST:

Leonette F. Cicirella, Clerk of Council

'21 MAR 1 PM 1:35


STATE OF OHIO)
)
CUYAHOGA COUNTY)

OATH OF OFFICE OF COUNCILMAN
OF THE CITY OF BAY VILLAGE, OHIO

I, Michael T. Greco, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio, and the Charter and Ordinances of the City of Bay Village, and that as Councilman of the City of Bay Village, I will faithfully, honestly and impartially perform and discharge the duties entrusted to me as Councilman, according to the best of my ability and understanding during my continuance in said office, so help me God.


Michael T. Greco

SWORN TO BEFORE ME by the said Michael T. Greco and subscribed in my presence this 1st Day of March, 2021.


Paul A. Koomar, Mayor
City of Bay Village, Ohio

21 MAR 2 4 11 15

New Council Member

Riley, Tim <TRiley@garfieldhts.org>

Wed 2/24/2021 3:04 PM

To: Brent Lawler <blawler@cuyahogacounty.gov>

📎 1 attachments (311 KB)

Oath Tagliarini.pdf;

Brent,

On February 22, 2021, Garfield Heights City Council appointed Frank Tagliarini as Ward 6 council member to replace Matt Burke who became mayor upon Mayor Collova's retirement. Attached is his signed oath and his contact information is below.

**Frank Tagliarini
12404 Darlington Ave.
Garfield Heights, Ohio 44125
216-315-0300**

Thanks,
Tim

Timothy J. Riley, Law Director
**City of Garfield Heights
5407 Turney Road
Garfield Heights, Ohio 44125
Tel. (216) 475-0824
Fax (216) 475-1124**

2021 FEB 24 4:30 PM

STATE OF OHIO)
) ss.
COUNTY OF CUYAHOGA)

OATH OF OFFICE

I, **FRANK TAGLIARINI**, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of Ohio, and all the laws enacted pursuant thereto, and the Charter and Ordinances of the City of Garfield Heights; that I will not be influenced by any consideration except that of merit and faithfulness in the appointment or discharge of employees; that I will not make or authorize the expenditure of public money, otherwise than for adequate consideration and efficient service to the City of Garfield Heights, and that I will faithfully, in all other respects, discharge the duties of my office as a Member of Council for the City of Garfield Heights, during the term of office beginning February 24, 2021, so help me God.


FRANK TAGLIARINI

SWORN TO and subscribed before me this 24th, Day of February, 2021.


MAYOR MATTHEW A. BURKE
GARFIELD HEIGHTS



21-228 24 Feb 2021

Item 8 – Authorizing the adjustment of Recount Charges to the maximum amount of \$65.00 per precinct for requested (non-automatic) recounts pursuant to Ohio Secretary of State Advisory 2021-02.

VOTE CUYAHOGA COUNTY BOARD OF ELECTIONS

Agenda Item Request

Requested By: Becky Brake

Department: Election Officials

Requested Action: Approval
 Authorization
 Other _____

Type of Request RFP/contract
 Travel/Training
 Personnel
 Provisional Rejections
 Absentee Rejection

Certification
 Protest
 Other _____

Requested for the 03/05/2021 Board Meeting Agenda.
Date

Specific description of request:

Authorization to pay: 1 Voting Location Manager - \$200; 1 Voting Location Deputy - \$200;

14 Precinct Election Officials x \$172.10 = \$2409.40; 2 Sanitation Officials x \$200 = \$400

For the March 16, 2021 Special Election

Estimated Expense: \$3,209.40

Budgeted Item: Yes No

Requestor Signature: Becky Brake

Date: 2/25/21

Manager Signature: Becky Brake

Date: 2/25/21

Fiscal Officer Signature: _____

Date: _____

Deputy Director: _____

Date: _____

Director Approved: Yes No

Director's Signature: Chris Peltz

Date: 2.25.21

Please enclose all associated documentation along with this request form to the Clerk of Board.

Forward to the Clerk of the Board: Date: 2/25/21

Received by the Clerk of the Board: Date: 2/25/21



CUYAHOGA COUNTY BOARD OF ELECTIONS

Jeff Hastings
Chairman

Inajo Davis Chappell
Member

Lisa M. Stickan
Member

David J. Wondolowski
Member

Anthony W. Perlatti
Director

Shantiel H. Soeder
Deputy Director

March 5, 2021

MidFitz, Inc., dba Berman Moving and Storage, Inc.
Ms. Marcy Robbins, President
23800 Corbin Drive
Cleveland, OH 44128

RE: Exercising the Board of Election's Option to Renew Delivery and Return of Voting Equipment Contract

Dear Ms. Robbins,

The current contract between Cuyahoga County Board of Elections ("Board") and Berman Moving and Storage, Inc. ("Vendor") for the Delivery and Return of Voting Equipment for all Elections in Cuyahoga County, based on Bid #00011531, ("Contract") carried an "Initial Term" due to expire May 3, 2021. The Contract grants the Board of Elections the option to extend the contract period, by mutual agreement between the Board and the Vendor, subject to the majority approval of the Board Members.

This letter serves to memorialize that the Board wishes to extend the Contract for the period beginning **May 4, 2021 through May 15, 2021** (the "Renewal Period") to cover both the delivery prior to, and collection after the May 4, 2021 Primary Election of voting equipment and supplies. The Contract is extended for the Renewal Period pursuant to the same terms and conditions as those set forth in the Contract.

Further by executing this renewal, the Vendor acknowledges and agrees this Contract is integral to the Board's ability to administer free and fair elections and the Vendor will not act or engage in any conduct that gives the appearance of impropriety or exhibits political bias or taints the elections process by reason of any partisanship of any kind, perceived or otherwise. The Vendor agrees i) to conduct its operations so as not to cause disrepute, contempt or scandal on the Board or otherwise interfere, directly or indirectly, with the Board's election administration process, and ii) that the Vendor acknowledgements and agreements are a material inducement for the Board to extend the Contract for the Renewal Period. All terms and conditions of renewal set forth in this letter of agreement are incorporated into the Contract by reference.

Please signify Berman Moving and Storage, Inc.'s acknowledgment of the above-described renewal by signing in the place provided below and return one (1) of the two (2) enclosed originals to my attention at the Board of Elections. Also, it is understood that current certificates of insurance remain evidencing that Berman Moving and Storage, Inc. continues to maintain the policies and limits required under the Contract and that the Board of Elections is included as an additional insured under the same.

Please do not hesitate to give me a call with any questions or concerns.

Sincerely,

Anthony W. Perlatti, Director
Cuyahoga County Board of Elections

ACKNOWLEDGED AND AGREED:
BERMAN MOVING AND STORAGE, INC.

By: 

Printed: Marcy Robbins

Title: President